

OAKFIELD TOWNSHIP BOARD OF TRUSTEES
REGULAR MEETING
September 10, 2024

2024-13

CALL TO ORDER:

A regular meeting of the Oakfield Township Board of Trustees held September 10, 2024, at 10300 14 Mile Road, Rockford, MI., was called to order at 6:30 P.M.

Present: Greg Dean, David Howard, Betsy Koett, Ken Rittersdorf, Chad Sowerby, Sue Trainer

Absent: Pamela Riker

APPROVAL OF MINUTES:

Motion to approve regular meeting minutes for August 13, 2024, offered by Sowerby, second by Rittersdorf, approved per a roll call vote 6-0.

FINANCIAL REPORTS:

Motion to approve Treasurer Report for August, 2024 offered by Sowerby, second by Howard, approved per a roll call vote 6-0.

Motion to approve the transfer of funds, Capital Fund to the General Fund in the amount of \$108,213.54 for the Macclain road project, offered by Koett, second by Trainer, approved per roll call vote 6-0.

Motion to approve the transfer of funds, Capital Fund to General Fund in the amount of \$296,501.86 for chip and seal road work, offered by Sowerby, second by Koett, approved per roll call vote 6-0.

Motion to approve the transfer of funds, ARPA Funds Interest on Account to General Fund in the amount of \$7.46, offered by Koett, second by Trainer approved per roll call vote 6-0. The ARPA account was closed on August 14, 2024.

Motion to approve the transfer of funds, General Fund to Capital Fund in the amount of \$7.46 offered by Koett, second by Sowerby, approved per roll call vote 6-0.

Motion to approve the transfer of funds, Fire Millage to General Fund in the amount of \$6,221.03 for new equipment, offered by Sowerby, second by Trainer, approved per roll call vote 6-0.

Motion to approve General Fund Expenditures for the month of August, 2024 in the amount of \$479,048.50 offered by Koett, second by Rittersdorf, approved per a roll call vote 6-0.

Motion to approve Scram Lake Expenditures for the month of August, 2024 in the amount of \$2,631.76 offered by Sowerby, second by Koett, approved per a roll call vote 6-0.

Dean reported that the owner of a newly constructed home has bought into the Scram Lake Sewer System and \$3,900 will be deposited into the Scram Lake account.

COMMITTEE REPORTS:

Fire Department:

- August Calls: 21 medical, 6 P.I. accidents, 3 P.D. accidents, 1 structure fire, 3 fire alarms, 11 wires calls, 2 illegal burnings
- Monthly training – flushed and cleaned dry hydrants, and pump operations

From the Chief:

Chief Peterson submitted a request to run the 2024-2025 fire academy at the fire station.

Motion to approve running the Kent County Fire Academy at the Oakfield Township Fire Station for the 2024-2025 season offered by Sowerby, second by Rittersdorf, approved per roll call vote 6-0.

PCI Report:

- 28 permits issued
- Total charges \$8,018; total due \$7,216.20; total evaluation of projects \$1,105,796.00

Planning Commission:

- Public Hearing September 18, 2024 at 7:00 PM – Wind and Solar Amendment

Zoning Board of Appeals:

- Cushman variance request – lake lot width, September 24, 2024 at 7:00 PM

Zoning Administrator:

- Tickets were written, waiting for court dates on two of the tickets

CITIZENS COMMENTS:

None

OLD BUSINESS:

- Chip & Seal project on local roads has been completed under the estimated cost

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NEW BUSINESS:

- Supervisor computer rework would require budget amendment - December Board vote
- New L-4029 related to fire millage has been filed with Kent County
- Revenue Sharing last period - \$113,457.00
- Kent County Road Commission road easement request – Harvard Road and 14 Mile Rd

Motion to grant easement rights to Oakfield Township property at the intersection of Harvard Road and 14 Mile Road to Kent County for the purpose of improving curbs and to align the south side of the intersection with the north side offered by Dean, second by Trainer, approved roll call vote 6-0.

- Reappoint Sam Peterson to the Zoning Board of Appeals

Motion to reappoint Sam Peterson to the Zoning Board of Appeals for a period of three years offered by Sowerby, second by Howard, approved roll call vote 6-0.

- Private Road Easements V Approved Private Roads

Dean informed the Board that two property owners on Overlook Drive off Lincoln Lake Road are involved in a property dispute. Overlook Drive is an easement and the Township has no authority in resolving easement disputes.

- Harvard Road Repaving & Gas Leak

Dean informed the Board that Harvard Road will be repaved 9/11/24. EGLE (Department of Environment, Great Lakes, and Energy) will be investigating a gas leak that occurred while the road was being rototilled in the center of Harvard (unincorporated community).

CITIZENS COMMENTS:

None

BOARD COMMENTS:

None

ADJOURNMENT: There being no further business, the meeting adjourned at 6:56 P.M. offered by Sowerby, second by Trainer, approved per a voice call vote.

Sue Trainer
Oakfield Township Clerk