

OAKFIELD TOWNSHIP BOARD OF TRUSTEES
REGULAR MEETING
May 14, 2024

2024-8

CALL TO ORDER:

A regular meeting of the Oakfield Township Board of Trustees held May 14, 2024 at 10300 14 Mile Road, Rockford, MI., was called to order at 6:30 PM

Present: Greg Dean, David Howard, Betsy Koett, Pamela Riker, Ken Rittersdorf, Chad Sowerby, Sue Trainer

Absent: None

APPROVAL OF MINUTES:

Motion to approve regular meeting minutes for April 9, 2024 offered by Koett, second by Riker, approved per a roll call vote 7-0.

FINANCIAL REPORTS:

Motion to approve Treasurer's Report for April, 2024 offered by Sowerby, second by Trainer, approved per a roll call vote 7-0.

Motion to approve the transfer of funds Capital Fund to the General Fund in the amount of \$1,500.00 for the Master Plan offered by Riker, second by Sowerby, approved per roll call vote 7-0.

Motion to approve the transfer of funds General Fund to Capital Fund in the amount of \$100,000.00 offered by Koett, second by Riker, approved per roll call vote 7-0.

Motion to approve General Fund Expenditures for the month of April, 2024 in the amount of \$63,490.88 offered by Sowerby, second by Rittersdorf, approved per a roll call vote 7-0.

Motion to approve Scram Lake Expenditures for the month of April, 2024 in the amount of \$5,437.31 offered by Sowerby, second by Riker, approved per a roll call vote 7-0.

COMMITTEE REPORTS:

Fire Department:

- 12 medical, 2 P.I. accidents, 2 fire alarms, 7 grass fires, 1 wires call, 1 Spencer assist, 1 Courtland assist
- Monthly training on all vehicle-mounted water pumps

From the Chief:

- Deputy Fire Chief Jason Scholten is retiring, effective May 31, 2024

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- Request to appoint Mike Conley as Deputy Fire Chief

Motion to appoint Mike Conley as Deputy Fire Chief effective June 1, 2024 offered by Sowerby, second by Pamela, approved per roll call vote 7-0.

PCI Report:

- 42 permits issued
- Total charges \$14,201.00; total due \$12,780.90; total evaluation of projects \$2,036,849.00

Planning Commission:

- No meeting in May, there will be a meeting in June

Zoning Board of Appeals:

- No meeting

Zoning Administrator:

- Several tickets have been issued

CORRESPONDENCE RECEIVED:

- Kent County Road Commission: Township Luncheon – Tuesday May 21, 2024 at Cannonsburg Park from 11:00 AM – 1:30 PM
- Spectrum Cable will be adding to their service area
- Solon Township has requested the board adopt resolutions regarding the Second Amendment and immigration laws

CITIZENS COMMENTS:

Hon. Jeffrey J. O'Hara, Chief Judge, 63rd District Court, Kent County, spoke on the Recovery Court program addressing drug addiction and alcoholism

OLD BUSINESS:

- Master Plan Survey – Close date end of May, 1st Planning Commission meeting in June

REGULAR MEETING

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- Kent County Road Commission – road repair of local paved roads – budget amendment \$450,000.00

Motion to approve an agreement with Kent County Road Commission for maintenance of township roads in the amount of \$450,000.00 offered by Koett, second by Trainer, approved per roll call vote 7-0.

NEW BUSINESS:

- Ashlee VanderKooi

Motion to remove Ashlee VanderKooi as a signer on township accounts at Commercial Bank offered by Koett, second by Dean, approved per roll call vote 7-0.

- Michigan Class Resolution – Investment of Township Funds

Motion to approve the investment of township funds in the Michigan CLASS investment pool offered by Koett, second by Sowerby, approved roll call vote 7-0.

- Treasurer's Meeting May 15, 2024
- Treasurer's Golf Outing June 12, 2024

- Deputy Assessor Training - \$1,050.00

Motion to approve the expenditure of \$1,050.00 for the Deputy Assessor to attend Level 2 assessor training, with the stipulation that the Deputy Assessor successfully complete the training and continue to work in this capacity for Oakfield Township until May 15, 2026 or refund the \$1,050.00 to Oakfield Township offered by Koett, second by Sowerby, approved roll call vote 7-0.

- AT&T Agreement

Motion to extend the AT&T Metro Act Right of Way Permit offered by Sowerby, second by Koett, approved roll call vote 7-0.

- Fire Chief Job Description – tabled until the June board meeting
- Revenue Sharing Amount - \$103,175.00
- L-4029 – Amount of Millage to be Levied – Township and Fire Millage

Motion to approve the 2024 L-4029 tax rate request/millage request offered by Sowerby, second by Rittersdorf, approved roll call vote 7-0.

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- Beaver Dam Complaint – Private Property

Motion to approve hiring of DNR approved trapper to trap beaver per resident's complaint and to send the bill to the homeowner's association offered by Sowerby, second by Riker, approved per roll call vote 7-0.

CITIZENS COMMENTS:

None

BOARD COMMENTS:

None

ADJOURNMENT: There being no further business, the meeting adjourned at 7:21 PM offered by Sowerby, second by Riker, approved per a voice call vote.

Sue Trainer
Oakfield Township Clerk