

OAKFIELD TOWNSHIP BOARD OF TRUSTEES  
REGULAR MEETING  
FEBRUARY 9, 2010

**CALL TO ORDER:**

A regular meeting of the Oakfield Township Board of Trustees held February 9, 2010 at 10300 14 Mile Road, Rockford, MI., was called to order at 7:30 p.m.

**Present were:** Greg Dean, Larry Parker, Linda Matz, Brad Kelley, Darcia Kelley, Roger Mason, and Ken Rittersdorf,

**Absent:** None

**APPROVAL OF MINUTES:**

Motion to approve regular meeting minutes of January 12, 2010 as written offered by D. Kelley second by Rittersdorf was approved per voice vote.

Motion to approve Election Commission meeting minutes of January 18, 2010 as written offered by Dean second by Matz was approved per roll call vote 3-0

**FINANCIAL REPORTS:**

Motion to amend budget of the Historical Commission to \$1,000.00 # 793-965 offered by Dean second by Rittersdorf was approved per a roll call vote 7-0

Motion to approve the report of fund balances for January as presented offered by D. Kelley second by Matz was approved per a roll call vote, 7-0.

Motion to Transfer \$10,611.74 from the Capital Fund to the General Fund for Minor Road repair offered by B. Kelley second by Rittersdorf was approved per a roll call vote 7-0

Motion to approve General Fund expenditures for the month of February 2010 in the amount of \$34,393.53 offered by Rittersdorf second by Mason was approved per a roll call vote, 7-0

Motion to approve Sewer Fund expenditures for the month of February 2010 in the amount of \$4,654.88 offered by Mason, second by Parker was approved per a roll call vote, 7-0

**COMMITTEE REPORTS:**

**Fire Department:**

- 18 runs
- Bids on overhead heaters and ceiling fans.

**Building Department:** On file.

**Planning Commission:** 28 people attended the Public hearing on the ordinance amendment. The amendment was recommended to the Board for approval.

Motion offered by Mason second by Dean to cancel the February Planning Commission meeting.

**Board of Zoning Appeals:** No meeting

**Zoning Administrator:** On file

**CORRESPONDENCE:**

- **Sheriff Dept's quarterly report:** See Dean

**CITIZEN'S COMMENTS:** Roger Vinkemulder cautioned the Board on too many ordinances.

**OLD BUSINESS:**

- **Zoning Amendment 10-001:** Planning Commission recommended the Board pass the amendment.

Motion to approve Ordinance # 10-001 Accessory Building regulations offered by Mason second by D. Kelley was approved per a roll call vote 7-0

- **Scram Lake S.A.D.:** there will be a refund to all land owners in the district when everything with the Special assessment district is complete.
- **Scram Lake Sewer Board By Law amendment:** At the January meeting a new president will take over, and the budget will be to the Township Board before the first Tuesday of February each year.

Motion to approve the Scram Lake Sewer Board By-Laws amendment as presented offered by B. Kelley second by Parker was approved per a roll call vote 7-0

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**NEW BUSINESS:**

- **Budget Report:** Transfer of \$225,000.

Motion to transfer \$225,000. from the General Fund to the Capital Fund offered by B. Kelley second by Mason was approved per a roll call vote 7-0

- **Oakfield Cemetery fencing:** There were two bids for 330' of 4' black chain link fencing. One from Outback Casual Living & Fence \$6,336.56 and one from Cedar Springs Fence \$5,400.

Motion to accept the bid from Cedar Spring Fence in the amount of \$5,400. offered by D. Kelley second by Mason was approved per a roll call vote 7-0

- **Historical Commission:** It's been brought to the Board's attention the Podunk Hall is in need of a new furnace and Handicap bathroom.

Motion to have a new furnace and handicap bathroom installed at Podunk Hall offered by D. Kelley second by B. Kelley was approved per a roll call vote 7-0

- **Bathroom walls and door Podunk Hall:** Three bids- Nelson Builders \$1,950. Jim's Home Improvement \$1,487, and Mark Warner \$2,079.

Motion to accept the Bid from Jim's Home Improvement in the amount of \$1,487. offered by B. Kelley second by Mason was approved per a roll call vote 7-0

- **Plumbing Podunk Hall:** Four bids- Excel \$1,980. All Seasons \$1,650. Affordable Plumbing \$2,095.00 and Access Plumbing \$2,200.

Motion to accept the bid from All Seasons in the amount of \$1,650.00 offered by B. Kelley second by Rittersdorf was approved per a roll call vote 7-0

- **Electrical Bathroom Podunk:** one bid from Gall Electric in the amount of \$975.00

Motion to accept the bid from Gall Electric in the amount of \$975. for the remodel at Podunk Hall offered by Mason second by Rittersdorf was approved per a roll call vote 7-0

- **Flooring Bathroom:** One bid from The Furniture Shed in the amount of \$271.72

Motion to accept the bid from The Furniture Shed in the amount \$271.72 offered by Dean second by D. Kelley was approved per a roll call vote 7-0

- **Furnace Podunk Hall:** Four bids- Excel \$1,850. Affordable Plumbing \$2,625. Cedar Heating \$1,949. and All Seasons \$1,950.

Motion to accept the bid from Excel in the amount of \$1,850. offered by D. Kelley second by Mason was approved per a roll call vote 7-0

- **Fire Department Well:** Dean explained the need for a larger 8" well.

Motion to pursue the installation of an 8" well offered by D. Kelley second by Mason was approved per a roll call vote 7-0

- **Well Bids:** Four bids- Raymer \$15,500. Thompson \$16,000. North Kent \$17,285. and Geiger \$19,460.

Motion to accept the bids from Consumers Energy in the amount of \$8,000, Gall electric in the amount of \$5,300. and Raymer in the amount of \$15,500, offered by D. Kelley second by B. Kelley was approved per a roll call vote 7-0

- **Bank Account for Fire Truck Savings:** \$20,000 is currently held in the General Fund for a new Truck. It should be in a stand alone account.

Motion to open a separate account starting with \$20,000 at Hunting Bank for the purpose of saving for a Fire Truck offered by Dean second by Mason was approved per a roll call vote 7-0

- **Siegfried Crandall Contract:** Same as last year not to exceed \$7,900.

Motion to approve the contract with Siegfried Crandall in a not to exceed amount of \$7,900. for the upcoming Audit April 2010 offered by D. Kelley second by Rittersdorf was approved per a roll call vote 7-0

- **PCI contract:** No changes from last year.

Motion to approve the PCI contract as presented offered by Dean second by Matz was approved per a roll call vote 7-0

- **Assessing Contract:**

Motion to table discussion until March Meeting offered by Mason second by Dean was approved per a roll call vote 4-3 Rittersdorf, B.Kelley and Matz opposed

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- **Work Order Kent County Road Commission:** Nugent (12 – 13 mile) 13 Mile (east of Heintzelman to Podunk) MacClain (west of Heintzelman to Wabasis) Lappley (M-57 to 15 Mile) Township Share \$146,250.

Motion to approve the Work Order as presented offered by Matz second by D. Kelley was approved per a roll call vote 7-0

**CITIZEN COMMENTS:** none

**BOARD COMMENTS:**

- B. Kelley would like know if the Fire Department could hold over the money not used in the budget from one year to the next? Dean- NO
- Matz mentioned that the approved mileage for this year is .50 a mile.
- Budget workshop Tuesday the 16<sup>th</sup> at 6:30 pm.

**ADJOURNMENT:** There being no further business, the meeting adjourned at 9:20 p.m.

Linda L. Matz  
Oakfield Township Clerk