

OAKFIELD TOWNSHIP BOARD OF TRUSTEES
REGULAR MEETING
May 12, 2015

CALL TO ORDER:

A regular meeting of the Oakfield Township Board of Trustees held May 12, 2015 at 10300 14 Mile Road, Rockford, MI., was called to order at 7:30 pm.

Present were: Greg Dean, Roger Mason, April Decess, Larry Parker, Chad Sowerby, Bryan Porter and Ken Rittersdorf

Absent: NA

APPROVAL OF MINUTES:

Motion to approve regular meeting minutes for April 14, 2015 offered by Porter second by Rittersdorf approved per a voice call vote 7-0.

FINANCIAL REPORTS:

Motion to approve the report of fund balances for April 2015 as presented offered by Sowerby second by Porter was approved per a roll call vote 7-0.

Motion to transfer funds from the Cemetery Fund to the General Fund in the amount of \$1,303.80 offered by Sowerby second by Parker approved per a roll call vote 7-0.

Motion to amend the budget transfers from Capital to General (000-699) in the amount of \$1,850.00 offered by Parker second by Rittersdorf approved per a roll call vote 7-0.

Motion to amend the budget for Cemetery Improvements (276-802) in the amount of \$1,850.00 offered by Porter second by Sowerby approved per a roll call vote 7-0.

Motion to amend the budget for Fire Department Maintenance and Repair (336-770) in the amount of \$318.11 offered by Sowerby second by Porter approved per a roll call vote 7-0.

Motion to transfer funds from Capital to General (000-699) in the amount of \$3,050.00 offered by Rittersdorf second by Sowerby approved per a roll call vote 7-0.

Motion to approve General Fund expenditures for the month of April 2015 in the amount of \$45,035.00 offered by Sowerby second by Mason was approved per a roll call vote 7-0.

Motion to approve Sewer Fund expenditures for the month of April 2015 in the amount of \$540.38 offered by Parker second by Sowerby was approved per a roll call vote 7-0.

COMMITTEE REPORTS:

Fire Department:

- 22 runs
- Fire report on file
- Some discussion about partnering with MABAS. Chief Peterson will have more information to provide to the board at next month's meeting.

Motion to accept the hiring of the following five new fire fighters present by Chief Peterson; Brett Laitila, Glenn Delp, Jereme VandenHeuvel, Ryan Menefee, and Jessica Wisinski offered by Sowerby second by Mason approved per a roll call vote 7-0.

PCI Report: report on file

Planning Commission: There will be a meeting on May 19, 2015 @ 7:30 PM at the Township Hall

Board of Zoning Appeals: There will be a meeting on June 17, 2015 @ 7:00 PM at the Township Hall.

Zoning Administrator: on file

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CORRESPONDANCE RECEIVED:

- **Comcast Cable** : Channel lineup changes; on file
- **Kent County Road Commission**: A lunch is taking place on May 19, 2015 from 12 PM – 2 PM at the Douglas Walker Park.
- **Michigan Public Service Commission**: On file
- **Charter Cable**: Channel lineup changes; on file
- **Kent County District Library**:
Motion to decline the offer by the Kent County District Library to visit Oakfield Township was offered by Dean second by Parker approved per a voice call vote 7-0.

CITIZEN'S COMMENTS: None

OLD BUSINESS:

- **Office of the Administrator (Fire Dispatch)**:
Motion to approve the Kent County Board of Commissions resolution regarding County Dispatch Services offered by Dean second by Porter approved per a roll call vote 7-0.
- **Roads (Limestone Overlays)**: The work has been completed.

NEW BUSINESS:

- **Revenue Sharing**: \$66,453 up from \$62,560 from last year.
- **Kent County Road Commission (Dust Layer)**: Hasn't been applied yet, waiting for weather to clear up.
- **Freedom of Information Act (2015 Amendments; Resolution to be Adopted)**:
Motion to accept the Resolution Adopting Freedom of Information Act Procedures and Guidelines (Resolution #2015-10) offered by Parker second by Sowerby approved per a roll call vote 7-0.
- **Kent County Land Bank**:
Motion to not pursue the purchase of this piece of property for the back taxes owed offered by Dean second by Parker approved per a roll call vote 7-0.
- **Board Approval of New Cleaning Person (Keleigh Rausch)**:
Motion to hire Keleigh Rausch as our new cleaning person offered by Decess second by Sowerby approved per a voice call vote 7-0.
- **Deputy Clerk**: Discussion was had about the need to increase the salary/time allowed for the Deputy Clerk position. April agreed to provide the board with more information including a list of hours logged for herself and the deputy clerk positions at the next board meeting in June to further review these needs.
Motion to mail out a registered letter regarding a Scram Lake billing issue to an individual household offered by Dean seconded by Parker approved per a roll call vote 7-0.

CITIZENS COMMENTS: None

BOARD COMMENTS: Parker mentioned that we had some recent service on our server and a new one may be needed in the near future. Also some discussion about follow up from last year regarding a fireworks ordinance update. Something's are in the works, but nothing has been finalized at this time.

ADJOURNMENT: There being no further business, the meeting adjourned at 8:48 PM offered by Sowerby second Mason by approved per a voice vote 7-0.

April A Decess
Oakfield Township Clerk