

OAKFIELD TOWNSHIP BOARD OF TRUSTEES
REGULAR MEETING
July 13, 2021

2021-10

CALL TO ORDER:

A regular meeting of the Oakfield Township Board of Trustees held July 13, 2021 at 7:00p.m. with all board members present in Oakfield Township.

Present were: Greg Dean, Chad Sowerby, Betsy Koett, Ken Rittersdorf, Pamela Riker, Sue Trainer & Bryan Porter

Absent:

APPROVAL OF MINUTES:

Motion to approve regular meeting minutes for June 8, 2021 offered by Rittersdorf second by Sowerby approved per a roll call vote 7-0,

Motion to approve Election Commission minutes for July 6, 2021 offered by Koett second by Dean approved per a roll call vote 3-0,

FINANCIAL REPORTS:

Motion to approve Treasury Report for June 2021 offered by Sowerby second by Porter approved per a roll call vote 7-0.

Motion to approve transfer of funds from Fire Millage to General Fund- in the amount of \$5,081.75 for Wages & New Equipment offered by Koett second by Riker approved per a roll call vote 7-0.

Motion to approve transfer of funds from Cemetery to the General Fund-in the amount of \$208.27 offered by Porter second by Sowerby approved per a roll call vote 7-0.

Motion to approve transfer of funds from Capital Fund to General Fund in the amount of \$88,994.09 for paving of 13 Mile Road offered by Koett second by Sowerby approved per a roll call vote 7-0,

Motion to approve General Fund expenditures for the month of June 2021 in the amount of \$134,893.90 offered by Porter second by Rittersdorf approved per a roll call vote 7-0.

Motion to approve Scram Lake expenditures for the month of June 2021 in the amount of \$2,838.40 offered by Sowerby second by Rittersdorf approved per a roll call vote 7-0.

COMMITTEE REPORTS:

Fire Department:

- June had 27 calls-17 medical, 2 P.I. accident, 1 P.D. accident, 2 structure fires, 2 fire alarms, 1 wire call, 1 Assist Spencer & 1 Assist Grattan. Half way through the year still setting record.

Monthly Training – Dry Hydrants & Pump Operation.

- **From the Chief-**Had a engine trouble with Engine 21-County Pumper Truck, slipping out of gear. It was traced down to a corroded wire connection causing an overvoltage alarm. Kent County paid bill to fix since they still hold the title on the vehicle. No further problems so far.
- **The new command vehicle is scheduled to begin being built on July 19th.**

PCI Report: 11 building permits, 14 electrical, 10 mechanical, 6 plumbing, 2 fireplace. Total charges \$8,237.00, total due \$7,413.30, total evaluation of projects \$1,615,042.50.

Planning Commission: June 15, 2021 meeting met to recommend approval to rezone property at corner of Old 14 Mile Road & Lincoln Lake from residential to commercial to build storage units. Next meeting: July 20, 2021.

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Zoning Board of Appeals: No June meeting

Zoning Administration: About 2 months ago issued 7 tickets. All went to court. All found guilty. 2 didn't show-they were issued fines. The other 6 were given 30 days to clean up. 8 more tickets will be issued this week.

CORRESPONDENCE Received:

- State of MI-State owned property in Township. They are suppose to pay us a fire assessment. We have filed for the money and they haven't ever paid in the past. We have contacted them and they are going to pay the assessment this year for us to protect the camp for the blind.
- Consumers Energy-They requested a report for a call to a home where a back hoe ripped a wire out of most of the house while digging a hole for a pool. It scorched the house. Consumers is going to go after the company for the expense related to this.
- Department of Environmental Quality-Received a letter stating that Moonrise Farms has applied for a permit to put a well in Oakfield Township.
- Kent County Drain Commission-Dam on Ziegenfuss Lake on Old 14 Mile Road had to be rebuilt because water was leaking out and dropping the water level of the lake. The Township owes nothing for it.
- Michigan Department of Treasury-Received a letter accepting our assessor's review.
- Ben Greene-Broadband meeting-Holding a meeting on July 30, 2021 to discuss broadband in the area. Would like a representative from each Township to attend. We will ask Deputy Clerk if she can attend.

CORRESPONDENCE SENT:

- PCI to Shirley Ann Cole-House on Nugent placed 5 storage buildings in their front yard. PCI sent them a letter and told them to get rid of them.

CITIZENS COMMENTS: None

OLD BUSINESS:

- American Rescue Plan Act (ARPA)-We are working on figuring out all the figures to enter and filling out the forms. Very confusing and unclear information but we will have it done and entered by the July 27, 2021 deadline.
- L-4029-Mileage Rates for 2021 has been sent to County
- Website is up and running.

NEW BUSINESS:

- Rezone of the Property located at 11600 Lincoln Lake Road-R-R to General Commercial, NE corner of Lincoln Lake and Old 14 Mile Road. Planning Commission recommended that we approve it. Seth Beals was in attendance to explain the plan for self-storage units to be built there. Phase I will be about 100 units. No drive off from Lincoln Lake Road is allowed.

Motion to approve the rezone of parcel #410811300003 property at 11600 Lincoln Lake Road from R-R to General Commercial with no drive off from Lincoln Lake Road offered by Dean second by Rittersdorf approved per a roll call vote 7-0.

- Venman's Plant Service-Fees for grave opening. Proposal to increase fees. Note at bottom of proposal that reads "Prices are subject to change bases on excessive gas increases (\$3/gallon or higher) needs to be eliminated.

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Motion to approve the proposal to increase prices offered by Dean second by Rittersdorf approved per a roll call vote 6-1.

- Avatel Maintenance Contract for the phones-Maintenance contract up for renewal. Cost is \$165.73/quarter.

Motion to approve the maintenance contract renewal offered by Sowerby second by Koett approved per a roll call vote 7-0.

- MTA Principles of Governance-Clerk received letter from MTA that they would like the Board members to all sign. Not a legal document just a document pledging our commitment.

Motion to approve the signing of the MTA Principles of Governance pledge offered by Trainer second by Sowerby approved per a roll call vote 4-3. Dean stated when State legislature and Governor abide by it he will sign it.

- Woodbeck Chain of Lakes Weed Control-Special Assessment up for renewal. Township has been handling this for about 15 years. Two ways to handle it. One by petition or the way we always have been. Dean had attorney draw up a letter. The Woodbeck Lake Association sent it out. The Association board had a meeting on July 12, 2021 it was discussed. A vote to renew the 5 year special assessment was taken and it was unanimous that PLM has done a good job over the years of maintaining the water quality of all 5 lakes. This is a joint venture between us and Spencer Township but Oakfield pays the bill. A Declaration of Intent to Make Public Improvements for the Designation of Special Assessment District was presented by Dean to set it in motion. If Board approved it, then we scheduled a public hearing for the Board meeting in August. Notices get sent out to all parties involved. Spencer sends out theirs, we send out ours. The attorney will draw up a form. Once it gets past that, there will be another meeting in September. Then it is finalized at that meeting and it will be collected on this year's taxes.

Motion to approve to passing Special Assessment Resolution #1 offered by Sowerby second by Riker approved per a roll call vote 7-0.

- Revenue Sharing-\$90,414.00.
- Gypsy Moth-Dean explained what one was. It is predicted that we are going to have a problem with them next year. Dean is looking for grants to use to spray. He stated if you see egg sacks destroy them. Have copies of instructions on how to get rid of them here at our office.

BOARD COMMENTS:

- Fire Chief-A bill was sent to a resident at the NW corner of 14 Mile Road and Podunk they had a fire burning in a metal canister and no one was around to watch it. Fire was put out.
- Rittersdorf requested that zoning take a look at the messy house on the corner of 10 Mile and Tulley. It can be addressed with the next batch of tickets after this current group.

ADJOURNMENT: There being no further business, the meeting adjourned at 8:08 pm offered by Sowerby second by Riker approved per a voice vote 7-0..

Susan Trainer
Oakfield Township Clerk