

OAKFIELD TOWNSHIP BOARD OF TRUSTEES
SPECIAL MEETING
JANUARY 25, 2011

CALL TO ORDER:

A special meeting of the Oakfield Township Board of Trustees held January 25, 2011 at 10300 14 Mile Road, Rockford, MI., was called to order at 7:00 p.m.

Present were: Greg Dean, Larry Parker, Linda Matz, Brad Kelley, Darcia Kelley, Roger Mason, and Ken Rittersdorf,

Absent: None

Also Present: Don Riker, Fire Chief.

PURPOSE OF MEETING

The purpose of this special meeting was to look over and discuss the proposed budget 2011-2012.

- Dean went over the Insurance inspection from 1-19-2011.
 - Recommendations: Auto stop/ return mechanisms on the main bay doors.
 - Chief to read "Risk Management is good management" on line.
 - Two bids for Auto stop/ return mechanisms in the amount of \$1,422.00 from Overhead door and \$685.00 from Greenville American Overhead door.

Motion to approve the bid from Greenville American Overhead door in the amount of \$685.00 offered by B. Kelley second by Rittersdorf was approved per a roll call vote 7-0

- Riker went through the Fire Department Budget
 - Discussion on: Firefighter salary, Building maintenance and repairs, Education, still working on prices for physicals and contribution to the county.
 - Discussion on when the firefighters get paid an hourly rate.
 - ✓ Fire Runs + 1 hour clean up for those that participate.
 - ✓ Rescue; time on run.
 - ✓ Class training at the accredited rate.(6 hour class is 6 hours pay)
 - ✓ Computer Class (National Registry) cost of the class only.
 - ✓ Three Thursday nights a month 2 hr class each.
 - ✓ One Saturday a month; 6 to 8 hour class.
 - ✓ Smokehouse is voluntary, no pay.

Motion to pay the Firefighters at the following rates:

1. Fire Runs + 1 hour clean up for those that participate.
2. Rescue; time on run.
3. Class training at the accredited rate.(6 hour class is 6 hours pay)
4. Computer Class (National Registry) cost of the class only.
5. Three Thursday nights a month 2 hr class each.
6. One Saturday a month; 6 to 8 hour class.
7. Smokehouse is voluntary, no pay.

Offered by Dean second by B. Kelley was approved per a roll call vote 7-0

- Holding off on new Fire Truck for two years, to offset the amount of training needed to get everyone up to speed.

Motion to delay the new truck for two years offered by B. Kelley second by Mason was approved per a roll call vote 7-0.

- Set aside \$20,000.00 in the budget for the new truck.
- Dean went through the proposed budget and discretionary spending.
- Discussion on the pay for Township Officers.

Motion to increase the Office Secretary and Housekeeper to \$12.50 per hour offered by B. Kelley second by Parker was approved per a roll call vote 7-0

Motion to increase the Fire chief's salary to \$20,800. offered by B. Kelley second by D. Kelley was approved per a roll call vote 7-0

Motion to pay Firechief 7 days vacation after one year offered by D. Kelley second by Rittersdorf was approved per a roll call vote 7-0

Motion to bring Wage Resolution of \$21,000. for the Treasurer, Clerk and Supervisor to the February Board meeting offered by Dean second by D. Kelley was approved per a roll call vote 7-0

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Motion to bring Wage Resolution of \$2,400. for the Trustees to the February Board meeting offered by Dean second by Parker was approved per a roll call vote 6-1 Mason opposed.

Motion to make Zoning Administrator hours Tuesday and Thursday nights 5:30 to 7 pm and one morning a week for 2 hours, Offered by D. Kelley second by B. Kelley was approved per a roll call vote 7-0

Motion to Pay the Zoning Administrator \$4,000. yearly offered by D. Kelley second by B. Kelley was approved per a roll call vote 7-0

Motion to pay mileage for the Zoning Administrator pertaining to job duties offered by B. Kelley second by Parker was approved per a roll call vote 7-0

Motion to hold the budget meeting and approval on March 26th at 9 and 9:15 am offered by Dean second by Matz was approved per a roll call vote 7-0

Motion to close the books on March 17, 2011 offered by Dean second by Matz was approved per a roll call vote 7-0.

ADJOURNMENT: There being no further business, the meeting adjourned at 8:59 p.m.

Linda L. Matz
Oakfield Township Clerk