

OAKFIELD TOWNSHIP BOARD OF TRUSTEES
REGULAR MEETING
AUGUST 12, 2008

CALL TO ORDER:

A regular meeting of the Oakfield Township Board of Trustees held August 12, 2008 at 10300 14 Mile Road, Rockford, MI., was called to order at 7:35 p.m.

Present were: Greg Dean, Larry Parker, Linda Matz, Roger Mason, Ken Rittersdorf, Dan Wilder and Darcia Kelley.

Absent: None

APPROVAL OF MINUTES:

Motion to approve regular meeting minutes of July 8, 2008 as written, offered by Rittersdorf supported by Mason was approved per a voice vote, 7-0.

Motion to approve Election Commission meeting minutes of July 8, 2008 as written, offered by Parker supported by Dean was approved per a voice vote, 3-0.

FINANCIAL REPORTS:

Motion to approve the report of fund balances as presented for July offered by Kelley, supported by Matz was approved per a roll call vote, 7-0.

Motion to transfer \$48,446.36 from the Capital Fund to the General Fund for roads offered by Matz supported by Kelley was approved per a roll call vote 7-0

Motion to transfer \$16,562.00 from the Capital Fund to the General Fund for New Addition offered by Parker supported by Rittersdorf was approved per a roll call vote 7-0

Motion to approve General Fund expenditures for the month of August 2008 in the amount of \$102,263.97 offered by Kelley supported by Wilder was approved per a roll call vote, 7-0

Motion to approve Sewer Fund expenditures for the month of August 2008 in the amount of \$1,907.22 offered by Mason, supported by Rittersdorf, was approved per a roll call vote, 7-0

COMMITTEE REPORTS:**Fire Department:**

- No report Fire Chief Absent

Building Department : On file.

Planning Commission : No July meeting. PC will be meeting in September.

Board of Zoning Appeals : No meeting

Zoning Administrator: On file; Dean presented Konyndyk with a phone log sheet and Zoning Administrator's job description to look over and return.

CORRESPONDENCE:

- **(REC) Hope Network:** Starting a study on county wide transportation.
- **(REC) USDA Kent County Disaster Area-:** see Dean for info.
- **(REC) Comcast:** Channel changes see Dean for info.
- **(SENT) Kent County Health Dept:** Discussion of Wabasis Shores Sewer System; Dean has meeting this Wednesday.
- **(SENT) Veronica Constantine Kent County Health Department:** Timing of letters re: Kennels; we get the letter telling us we have two weeks to respond after the two weeks has expired.

CITIZEN'S COMMENTS: Bruce Hallie introduced himself.

OLD BUSINESS:

- **Addition to Township Hall:** All is going well. Waiting for the door to come in.
- **Horton Cemetery:** Letter will be going to the owner of property surrounding the cemetery requesting they trim their trees and brush from over the fences.
- **Catholic Charities:** The ride for Hope and Hunger went well.
- **Seal Coating parking lot:** Received four bids: Cedar Rock Sealcoating: \$2345.00; Superior Asphalt- \$3250.00; Flat River- \$3584.26; and Key Construction- \$3695.00.

Motion to approve Cedar Rock Sealcoating in the amount of \$2345.00 offered by Rittersdorf supported by Wilder was approved per a roll call vote 7-0.

- **Vinkemulder:** Still making payments.
- **Natural Beauty Road:** Meeting at the Township Hall August 26th @ 6:30pm

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- **Kerkstra Precast-** Dean filled out a survey; reported they did a great job.

NEW BUSINESS:

- **Purchase of Development Rights:** Received a request for an endorsement from Kent County Commissioner Gary Rolls re: to obtain the required matching funds for State and/or Federal PDR grants.

Motion to approve the endorsement of Kent County Purchase of Development Rights Program as presented offered by Kelley supported by Mason was approved per a roll call vote 5-2 Wilder, Dean opposed.

- **Planning Commission appointment:** Dean recommended we renew Dennis Caverley's appointment.

Motion to approve the appointment of Dennis Caverley to the Planning Commission offered by Mason Supported by Wilder was approved per a roll call vote 7-0

- **Election Report:** Matz reported the Township had a 12% turn out for the August 5th election.
- **Auditor's Report:** All is well.
- **Amend Ordinance to address uncut lawns:** Dean wants the Board to think about the potential of fire to homes with really long grass. He is concerned with the possibility of a grass fire from someone throwing a lit cigarette out of a car window.
- **Assessor contract amendment:** Platt would like to change her days of Office Operation from Tuesday, Wednesday, Friday to Monday, Wednesday, Friday Starting the week of August 18th.

Motion to approve the requested change offered by Kelley supported by Mason was approved per a roll call vote 7-0

CITIZEN COMMENTS:

- None

BOARD COMMENTS:

- Dean commented on the condition of the Wabasis Dam. Stated the County has an account set aside for maintenance of the dam, and they haven't done the work, the Township has been doing it.

Motion to have Kent County Drain Commission do the routine maintenance at the dam site offered by Dean supported by Mason was approved per a roll call vote 7-0

ADJOURNMENT: There being no further business, the meeting adjourned at 8:35 p.m.

Linda L. Matz
Oakfield Township Clerk