

OAKFIELD TOWNSHIP BOARD OF TRUSTEES  
REGULAR MEETING  
July 12th, 2011

**CALL TO ORDER:**

A regular meeting of the Oakfield Township Board of Trustees held July 12th, 2011 at 10300 14 Mile Road, Rockford, MI., was called to order at 7:30 pm.

**Present were:** Greg Dean, Linda Matz, Larry Parker, Roger Mason, Ken Rittersdorf, Darcia Kelley and Brad Kelley

**Absent:** None

**APPROVAL OF MINUTES:**

Motion to approve regular meeting minutes from June 14th, 2011 as written offered by D. Kelley second by Rittersdorf was approved per a roll call vote 7-0.

Motion to approve Election Commission Minutes from June 27<sup>th</sup>, 2011 as written offered by Matz second by Parker

**FINANCIAL REPORTS:**

Motion to approve the report of fund balances for June as presented offered by Matz second by B. Kelley was approved per a roll call vote 7-0

Motion to approve General Fund expenditures for the month of July 2011 in the amount of \$27,360.74 offered by D. Kelley second by Parker was approved per a roll call vote 7-0

Motion to approve Sewer Fund expenditures for the month of July 2011 in the amount of \$13,751.72 offered by B. Kelley second by Parker was approved per a roll call vote 7-0

Motion to review AT&T phone service contract in October offered by Dean second by Parker was approved per a roll call vote 7-0

**COMMITTEE REPORTS:**

**Fire Department:**

- 16 runs in May
- Report On file

Motion to approve hose testing with outside source in the amount of \$2,425.00 paid from equipment maintenance fund offered by Dean second by Matz was approved per a roll call vote 7-0

**Building Department:** On file

**Planning Commission:** No new business

**Board of Zoning Appeals:** No meeting

**Zoning Administrator:** Report on file

**CORRESPONDENCE:**

- MTA – Township Essentials Series; Special Assessment Procedures offered August 30<sup>th</sup> or August 31<sup>st</sup> 2011

Motion for Township to pay fee to attend Township Essentials Series for those interested offered by Dean second by D. Kelley was approved per a roll call vote 7-0

- Algoma Township – invited other townships to get together and talk about local Fire Departments working together
- Comcast- On file; see Dean

**CITIZEN'S COMMENTS:**

- Resident voiced concerns about a pot hole on Wabasis Road just north of M-57, also noise complaint due to motor bikes, and two mattresses dumped near cross streets of Crawford Lake Road and Wabasis Road.
- Resident building house at 10271 seeking approval to connect to Scram Lake Sewer and seeking sewer permit

Motion to add: 10271 Poplar to Sewer Line offered by Matz second by Parker was approved per a roll call vote 7-0

**OLD BUSINESS:**

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- **Bontekoe Property:** Property needs to be cleaned up, ticket was issued
- **Hagen Property:** Carol Hagen failed to show up for hearing

Motion was made to approve a resolution for the demolition of the property of Carol Hagen, 18306 Deer Lake N.E. This would take place not more than 21 days from 7-12-2011 and be added as a lien to the property taxes. Offered by B. Kelley second by Rittersdorf was approved per a roll call vote 7-0

- **Main-Tech:** service contract to be renewed, AI from Main-Tech has agreed to attend two Township meetings a year

Motion to approve contract with Main-Tech offered by Matz second by B. Kelley was approved per a roll call vote 7-0

- **Kent One Proposal:** Stay posted

**NEW BUSINESS:**

- **KDL Report:** Helen Kay Kennedy, Carol Simpson, and Lance Werner reported on KDL's annual report.
- **Ogden Property:** 12692 & 12674 Harvard Ave. inspections done, houses in bad shape, pending issue
- **Road Budget for Summer 2012:** Estimated budget for roads \$216,000.00

Motion to approve 2012 estimated budget for roads offered by Matz second by B. Kelley was approved per a roll call vote 7-0

- **Scram Lake Sewer:** Ground water permit expired and has since been renewed
- **July Board of Review:** Scheduled for July 19<sup>th</sup> at 6pm
- **General Law or Charter Township:** much discussion regarding cons of Charter Township

Motion to oppose Charter Township Resolution # 2011-10 offered by Mason second by B. Kelley was approved per a roll call vote 7-0

- **Revenue Sharing Payment:** received and deposited check for \$96,739.00

**CITIZENS COMMENTS:** none

**BOARD COMMENTS:**

- **Rittersdorf:** will not be present at next meeting due to work schedule
- **D. Kelley:** asked about four dust layers for road maintenance, only three layers can be applied
- **Parker:** stated the Township should wait to use B.S.A. Treasurer's software until we have to; the new program is costly.
- **Dean:** The Planning Commission and Zoning Board are both short members. We need to place advertisement for new members on marquee.

**ADJOURNMENT:** There being no further business, the meeting adjourned at 8:30 pm

Brooke V. Mauric  
Oakfield Township Deputy Clerk