

OAKFIELD TOWNSHIP BOARD OF TRUSTEES  
REGULAR MEETING  
June 14, 2011

**CALL TO ORDER:**

A regular meeting of the Oakfield Township Board of Trustees held June 14, 2011 at 10300 14 Mile Road, Rockford, MI., was called to order at 7:30 pm.

**Present were:** Greg Dean, Linda Matz, Larry Parker, Roger Mason, Ken Rittersdorf, Darcia Kelley and Brad Kelley

**Absent:** None

**APPROVAL OF MINUTES:**

Motion to approve regular meeting minutes of May 10, 2011 as written offered by B. Kelley second by Parker was approved per a roll call vote 7-0.

**FINANCIAL REPORTS:**

Motion to amend Budget item # 000-689 in the amount of \$1,557.60 offered by Dean second by B. Kelley was approved per a roll call vote 7-0

Motion to amend Budget item # 276-802 in the amount of \$1,334.00 offered by Rittersdorf second by Dean was approved per a roll call vote 7-0

Motion to transfer \$7,298.52 from the Capital Fund to the General fund for Road Work offered by Matz second by Parker was approved per a roll call vote 7-0

Motion to transfer \$1,350.40 from the Capital Fund to the General fund for Cemetery Fence offered by D. Kelley second by Matz was approved per a roll call vote 7-0

Motion to transfer \$1,457.60 from the Cemetery Fund to the General fund for Cemetery Fence offered by D. Kelley second by Matz was approved per a roll call vote 7-0

Motion to approve the report of fund balances for May as presented offered by D. Kelley second by Matz was approved per a roll call vote, 7-0.

Motion to approve General Fund expenditures for the month of June 2011 in the amount of \$48,380.46 offered by B. Kelley second by Rittersdorf was approved per a roll call vote, 7-0

Motion to approve Sewer Fund expenditures for the month of June 2011 in the amount of \$1,075.60 offered by D. Kelley second by Rittersdorf was approved per a roll call vote, 7-0

**COMMITTEE REPORTS:**

**Fire Department:**

- 21 runs in May
- Report On file.
- Would like to update charges in Ordinance # 9.15; Much discussion. Riker to investigate further.

**Building Department:** On file.

**Planning Commission:** Meeting in June another possible in July.

**Board of Zoning Appeals:** No meeting

**Zoning Administrator:** Report on file. Questions regarding Training.

**CORRESPONDENCE:**

- **Kent County Proposal:** Dean explained the One Kent Coalition felt they were moving too fast; Most of Township Supervisor's agree.

Motion to approve the Resolution regarding the One Kent Coalition offered by Mason second by B. Kelley was approved per a roll call vote 7-0

- **O'Dowd:** Letter reminding them of Cemetery Regulations.

**CITIZEN'S COMMENTS:**

- Judy Gager thanked the Board for the use of the Marquee for the Museum open house.

**OLD BUSINESS:**

- **Scram Lake Sewer Board:** Two systems put in without the proper paperwork. Dean explained the current and continuing issues with meeting dates, minutes and potential "Open Meetings Act" issues. Much discussion.

Motion to adopt the Resolution to Dissolve the Scram Lake Sewer Advisory Committee offered by Dean second by B. Kelley was approved per a roll call vote 7-0

- **Bontekoe Property:** Dean reported the Department of Agriculture will stand behind the Township with the clean up of the property, not including the manure pits.

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- **Hagen Property:** The Board needs to approve a resolution and have a hearing and give notice to Hagen to enforce the decision of the Hearing Officer.

Motion to approve the resolution to set hearing on the findings and order of the dangerous building Hearing Officer, and to authorize the giving of notice for the same offered by Matz second by Parker was approved per a roll call vote 7-0

**NEW BUSINESS:**

- **Linda L. Matz:** Resignation

Motion to accept the resignation of Linda L. Matz effective August 31, 2011 offered by D. Kelley second by B. Kelley was approved per a roll call vote 6-0 Matz abstained

- **Hail Cannon:** It is within the rights for an Orchard to use the Hail Cannon as long as it isn't used for harassment.
- **2011 tax millage:** 0.7750 mills

Motion to approve the millage 0.7750 for the 2011 tax year offered by Dean second by Matz was approved per a roll call vote 7-0

- **Historical Commission:** Request to reappoint Ed & Alice Jackson and William Garlick each for three year terms.

Motion to appoint Ed & Alice Jackson and William Garlick each for three year terms serving on the Historical Commission offered by Matz second by D. Kelley was approved per a roll call vote 7-0

- **Main Tech Contract:** Table until July meeting.
- **PCI Contract:** same as last year

Motion to approve the contract with P.C.I. expiring on March 31, 2012 offered by Dean second by B. Kelley was approved per a roll call vote 7-0

- **Lawn Care at Oakfield Township Hall:** Dean stated the lawn is to be cut completely each week.

Motion to require the Township lawn be mowed in it's entirety each week offered by Mason second by Rittersdorf was approved per a roll call vote 7-0

**2011 Audit:** Complete

**CITIZENS COMMENTS:** Resident had questions on a site plan review.

**BOARD COMMENTS:**

- **Matz:** Newsletter articles should be submitted to Matz no later than June 30, 2011 in digital format.
- **Matz replacement:** Matz reminded the Board in the past; when an elected official left office the job was offered to the Deputy. There was much discussion regarding Brooke Mauric. The Board asked her if she was interested and could do he job. She said she would make Oakfield her priority; she would make it work.

Motion to approve Brook V. Mauric to take over the Clerk's position effective September 1, 2011 offered by B. Kelley second by Rittersdorf was approved per a roll call vote 6-0 Matz abstained

- **Clerk Training:** Matz stated that Mauric will need training; she has worked on the QVF but not the balance of the job. Her Deputy wage only covers 4 hours a week.

Motion to pay Mauric \$12.50 an hour for training starting August 1<sup>st</sup> for 16 hours a week; not counting the August election on the 2<sup>nd</sup>. Offered by D. Kelley second by B. Kelley was approved per a roll call vote 6-0 Matz abstained

- Dean noted the wage should come out of # 101-965 TWP Board Misc.

**ADJOURNMENT:** There being no further business, the meeting adjourned at 9:05 pm

Linda L. Matz  
Oakfield Township Clerk