

OAKFIELD TOWNSHIP BOARD OF TRUSTEES  
REGULAR MEETING  
May 10, 2011

**CALL TO ORDER:**

A regular meeting of the Oakfield Township Board of Trustees held May 10, 2011 at 10300 14 Mile Road, Rockford, MI., was called to order at 7:30 pm.

**Present were:** Greg Dean, Linda Matz, Larry Parker, B. Kelley, Roger Mason, Ken Rittersdorf, Darcia Kelley and Brad Kelley

**Absent:** None

**APPROVAL OF MINUTES:**

Motion to approve regular meeting minutes of April 9, 2011 with correction offered by B. Kelley second by Rittersdorf was approved per voice vote.

Motion to approve Election Commission meeting minutes from April 11, 2011 as written offered by Matz second by Parker approved per a voice vote.

**FINANCIAL REPORTS:**

Motion to approve the report of fund balances for April as presented offered by D. Kelley second by Matz was approved per a roll call vote, 7-0.

Motion to transfer \$7,512.22 from the Capital to the General for road work offered by Dean second by Matz was approved per a roll call vote 7-0

Motion to transfer \$900.00 from the Cemetery to the General offered by Dean second by Matz was approved per a roll call vote 7-0

Motion to approve General Fund expenditures for the month of May 2011 in the amount of \$47,648.97 offered by Mason second by D. Kelley was approved per a roll call vote, 7-0

Motion to approve Sewer Fund expenditures for the month of May 2011 in the amount of \$478.39 offered by B. Kelley second by Rittersdorf was approved per a roll call vote, 7-0

**COMMITTEE REPORTS:**

**Fire Department:**

- 14 runs in April.
- Report On file.
- Open House June 4, 2011; will use the sign in front of the Township Hall to promote.
- Walt Soderberg passed away. Chief Riker is taking donations for flowers.

**Building Department:** On file.

**Planning Commission:** No meeting

**Board of Zoning Appeals:** No meeting

**Zoning Administrator:** Report on file.

**CORRESPONDENCE:**

- **MTA:** Summer Legislative Conference. 8-03/05-2011

Motion for the Township pay for any Board Member to attend Summer Legislative Conference offered by Dean second by D. Kelley was approved per a roll call vote 6-1, Mason opposed

- **MTA:** Planning and Zoning.

Motion for the Township pay for any Planning Commission or ZBA Member to attend” Hot Topics in Planning and Zoning” offered by Dean second by Parker was approved per a roll call vote 7-0

**CITIZEN'S COMMENTS:** None

**OLD BUSINESS:**

- **International Property Maintenance Code:** Board felt there were too many things to have to “remove” before adopting.

Motion to not adopt the International Property Code offered by Matz second by Parker was approved per a roll call vote 7-0

- **Scram Lake Sewer Board;** Parker will find out what is going on.
- **Bontekoe Property:** Dean reported the Department of Agriculture will stand behind the Township with the clean up of the property, not including the manure pits.

**NEW BUSINESS:**

- **Fred Hyslop:** Resigned from the ZBA.

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- **Revenue Sharing:** \$ 51,863.00
- **Oakfield Cemetery:** Bid in the amount of \$1,300.00 to remove a large pine tree that is split.

Motion to have Climbin High Tree Service remove the split tree in the amount of \$1,300.00 offered by Dean second by B. Kelley was approved per a roll call vote 7-0

Motion to transfer \$1,300.00 from cemetery to General along with the \$900.00 offered by Dean second by Rittersdorf was approved per a roll call vote 7-0

- **Farm Land Preservation:** Application from Pamela Bean.

Motion to approve Farm Land Preservation application for Bean offered by Dean second by Mason was approved per a roll call vote 7-0

**CITIZENS COMMENTS:** None

**BOARD COMMENTS:**

- **Matz:** Dean asked to have someone else to do the ball field maintenance. Matz went over the past three years of work, and came up with a figure of \$150.00 for Maintenance of the Ball Field and \$150.00 for the preventive maintenance of equipment. Matz Talked with Riker and he agreed.
  - 265-770: \$1,700.00 4-1 thru 10-31.(Riker has already been approved)
    - Mowing of the property
    - Weed whipping as needed
    - Weeding of bushes as needed
    - Edging sidewalk as needed
    - Rolling lawn in the Spring
  - 265-887: \$150.00 4-1 thru first snow.  
Maintenance of the ball field
    - Raking out ball field
    - Keeping area clean: empty trash containers
    - Replacement of bases when needed
    - Rolling of ball field
    - Adding Stone Dust as needed
  - 265-770: \$150.00 year round  
Preventive maintenance of equipment
    - Greasing of riding lawn mower
    - Keeping lawn mower blades sharp
    - Changing of oil every 50 hours
    - Service to snow blower
    - Keeping equipment clean
  - 265-770: **N/A**  
Preventive maintenance to campus
    - Changing of light bulbs inside and out
    - Changing of filters in furnace
    - Keeps public restroom clean and empty
  - 265-770: **N/A**  
Snow Removal
    - Keeps snow removed from the side walks
    - Keeps side walks salted if need
  - The maintenance person answers directly to the Board of Oakfield Township.
  - The cost of renting heavy equipment (tractor and front end loader) for rolling lawn and moving stone dust will be agreed upon in advance of work.
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- **Dean:** wanted to make sure the deck rollers were greased on a regular basis, and the oil changed every 50 hours of usage.
  - **Dean:** and Rittersdorf feel it should be an hourly wage.

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- **Dean:** asked Riker if it was O.K. with him. Riker said he was here anyway and he liked being outside, there was no problem.
- **Dean:** asked where he would get a tractor; Riker has a source.

Motion to have Riker take care of the ball field maintenance, and equipment maintenance at the cost of \$300.00 for the year. Offered by Matz second by D. Kelley was approved per a roll call vote 5-2  
Dean and Rittersdorf opposed

- **Matz:** 852 Total votes for May 3<sup>rd</sup> election. 232 AV's 350 walk ins.
- **Dean:** Reported on the status of the deed searches for Township property.
- **D. Kelley:** Thanked the Fire Chief for doing his job.

**ADJOURNMENT:** There being no further business, the meeting adjourned at 8:17 pm

Linda L. Matz  
Oakfield Township Clerk