

OAKFIELD TOWNSHIP BOARD OF TRUSTEES
REGULAR MEETING
DECEMBER 14, 2010

CALL TO ORDER:

A regular meeting of the Oakfield Township Board of Trustees held December 14, 2010 at 10300 14 Mile Road, Rockford, MI., was called to order at 7:30 p.m.

Present were: Greg Dean, Linda Matz, Larry Parker, Darcia Kelley, Brad Kelley and Ken Rittersdorf

Absent: Roger Mason

APPROVAL OF MINUTES:

Motion to approve regular meeting minutes of November 9, 2010 as written offered by D. Kelley second by Rittersdorf was approved per Voice Vote.

FINANCIAL REPORTS:

Motion to approve the report of fund balances for November as presented offered by Matz second by D. Kelley was approved per a roll call vote, 6-0.

Motion to amend budget # 400-702 to \$2000.00 offered by Dean second by Parker was approved per a roll call vote 6-0

Motion to amend budget # 412-702 to \$47.75 offered by Dean second by D. Kelley was approved per a roll call vote 6-0

Motion to approve General Fund expenditures for the month of December 2010 in the amount of \$25,817.19 offered by B. Kelley second by Parker was approved per a roll call vote, 6-0

Motion to approve Sewer Fund expenditures for the month of December 2010 in the amount of \$5,457.30 offered by B. Kelley second by D. Kelley was approved per a roll call vote, 6-0

COMMITTEE REPORTS:

Fire Department:

- 16 Runs
- Report on file.
- Riker would like Rausch for the captain position.

Motion to have Rick Rausch as new Captain offered by Dean second by B. Kelley was approved per a roll call vote 6-0.

- Riker would like approval to hire four (4) additional firefighters.

Motion to hire up to four additional Firefighters, offered by Dean second by Matz was approved per a roll call vote 6-0.

- Riker would like to purchase a projector for the purpose of training firefighters.

Motion to purchase a projector not to exceed \$500.00, for the Fire Department for the purpose of training offered by D. Kelley second by Parker was approved per a roll call vote 6-0

- Riker would like approval to purchase a SLHS 2 ½" single line holder for \$189.00.

Motion to approve the purchase of a SLHS 2 ½" single line holder for \$189.00, offered by B. Kelley second by Rittersdorf was approved per a roll call vote 6-0.

Building Department: On file.

Planning Commission: No meeting. Meeting Next Week.

Board of Zoning Appeals: Meeting 12-15-10

Zoning Administrator: On file

CORRESPONDENCE: See Dean for Comcast, or Kent County Road Commission's Operating Budget.

CITIZEN'S COMMENTS: None

OLD BUSINESS:

- **Hagen Property:** They have until December 17th to repair or demolition will happen.
- **Nugent & 11 Mile Purposed Drain District:** We held the meeting, explained the situation, and asked for a show of hands, no one wanted to participate with a drain District.

Motion not to pursue the Nugent drain District offered by Dean second by Matz was approved per a roll call vote 6-0

Motion to raise Nugent one foot with the cost about \$5,000.00 offered by Dean second by Matz was approved per a roll call vote 6-0

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NEW BUSINESS:

- **New Fire Truck:** Counties Share \$184,000. Oakfield's Share is \$80,000. The truck will be ordered in February 2012 and Delivered December 2012.
- **Community Development:** Dean explained that Community Development now has new standards and the Township must hold Public Hearings in order to comply. The money set aside for Oakfield Township's use has remained untouched, and he sees no reason to continue.

Motion to not participate with Community Development offered by Dean second by B. Kelley was approved per a roll call vote 7-0

- **Woodbeck Chain of Lakes weed control:** Rick Ross and Chris Decker explained their expectations as far as the weed control special assessment. They would like the Board to indicate the Special Assessment District with out petitions to try and save money. Much Discussion. Some Board members with the economy like it is we should do the petitions to give everyone a chance to speak their minds.

Motion to require petitions for the Woodbeck Special Assessment District offered by Matz second by B. Kelley was approved per a roll call vote 6-0

- **MacClain Bridge:** Dean reported the petitions weren't done and it is now a dead issue.
- **Purposed Hours for 2011:**
The Office will be closed:

Memorial Day-----Monday, May 30th 2011
Independence Day-----Monday, July 4th 2011
Labor Day-----Monday, September 5th 2011
Veterans Day-----Friday, November 11th 2011
Thanksgiving-----Thursday, November 24th & Friday, November 25th 2011
Christmas -----Friday, December 23rd, & Monday 26th 2011
New Years -----Friday, December 30th, & Monday January 2nd 2012

Regular Hours:

Township Office Hours: 8 am – 12 pm Monday through Friday
Also 1 pm – 5 pm Wednesday

Board of Trustees: 2nd Tuesday of the month @ 7:30 pm

Planning Commission:

3rd Tuesday of the month @ 7: 30 pm or as needed.

3-15-2011

6-21-2011

9-20-2011

12-20-2011

Zoning Board of Appeals: 3rd Wednesday of the month @ 6:30 pm as needed.

Motion to approve the Office Hours as presented offered by D. Kelley second by Rittersdorf was approved per a roll call vote 6-0

- **Planning Commission appointment:** Dean informed the Board that Marla Platt agreed to continue on the Planning Commission.

Motion to appoint Marla Platt to the Planning Commission for a three year term offered by Dean second by D. Kelley approved per a voice vote.

- **Board of Review appointments:** Dean spoke to the current Members and they agreed to another term.

Motion to appoint Larry Caverley, Charles Stephens and Wayne Ramsdell for a two year term offered by Dean second by D. Kelley was approved per a roll call vote 6-0 .

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- **Board of Review Training:** Members would like to attend training.

Motion to send Board of Review Members for training offered by Parker second by Rittersdorf was approved per a roll call vote 6-0

- **Oakfield Dam:** The berm at the Dam needs work.

CITIZENS COMMENTS: None

BOARD COMMENTS:

- **Election Programming:** Matz reported that Kent County will start charging for Election Programming in 2011.
- **ACH Policy:** Matz explained this policy has to be in place to allow the Treasurer to make electronic payments.

Motion to approve the ACH policy offered by Parker second by D. Kelley was approved per a roll call vote 6-0

- **Resolution # 2010-001:** Electronic payments

Motion to approve resolution # 2010-001 offered by Parker second by D. Kelley was approved per a roll call vote 6-0

ADJOURNMENT: There being no further business, the meeting adjourned at 8:35 p.m.

Linda L. Matz
Oakfield Township Clerk