

OAKFIELD TOWNSHIP BOARD OF TRUSTEES  
REGULAR MEETING  
September 13, 2011

**CALL TO ORDER:**

A regular meeting of the Oakfield Township Board of Trustees held September 13, 2011 at 10300 14 Mile Road, Rockford, MI., was called to order at 7:30 pm.

**Present were:** Greg Dean, Brooke Mauric, Larry Parker, Roger Mason, Darcia Kelley, Ken Rittersdorf and Brad Kelley

**Absent:** NONE

**APPROVAL OF MINUTES:**

Motion to approve regular meeting minutes from August 9, 2011 as written offered by B. Kelley second by D. Kelley was approved per a roll call vote 6-0 Rittersdorf abstained.

**FINANCIAL REPORTS:**

Motion to approve the report of fund balances for August as presented offered by D. Kelley second by Rittersdorf was approved per a roll call vote 7-0

Motion to approve transfer of funds from the capital fund to the general fund in the amount of \$10,393.85 offered by Dean second by Rittersdorf roll call vote 7-0

Motion to approve General Fund expenditures for the month of September 2011 in the amount of \$35,874.78 offered by B. Kelley second by Parker was approved per a roll call vote 7-0

Motion to approve Sewer Fund expenditures for the month of September 2011 in the amount of \$2,765.26 offered by D. Kelley second by Mason was approved per a roll call vote 7-0

**COMMITTEE REPORTS:****Fire Department:**

- 20 runs in August
- Report On file

Motion to run internet cable from main office to the Chief office at the cost of \$70.00 offered by Dean second by Parker was approved per a roll call vote 7-0

Motion to appoint new Firefighters; Mark Iteen, Scott Carr, Ronnie Smith, and Josh Husar pending they pass physicals and drug screenings offered by Dean second by D. Kelley was approved per a roll call vote 7-0

Motion to approve contract with Greenville Family Care Center (for fire department physicals at \$65.00 per person) and contract with Quest Diagnostics (for fire department drug screenings at \$14.00 per person) offered by Dean second by Rittersdorf was approved per a roll call vote 7-0

**PCI Report:** on file

**Planning Commission:** Next meeting September 20, 2011

**Board of Zoning Appeals:** No meeting

**Zoning Administrator:** Report on file

**CORRESPONDENCE:**

- MTA- Fall On the Road meetings are available to those interested; see clerk to enroll
- Comcast- On file; Notice sent that in 2 ½ years current franchise contract will expire.
- Charter Cable- On file; see Dean
- Kent County Board of Commissioners – seeking citizens interested in joining County committees for 2012

**CITIZEN'S COMMENTS:** NONE

**OLD BUSINESS:**

- **Bontekoe Property:** Rep. Peter MacGregor toured property and is checking into solutions to property issues.
- **Woodbeck Chain of Lakes Weed control District:** need resolution to bring issue to public hearing on October 11, 2011

Motion to accept Special Assessment Resolution NO.1 #2011-13 offered by Dean second by B. Kelley per a roll call vote 7-0

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**NEW BUSINESS:**

- **Gun Dealer Amendments to the Zoning Ordinance:** to go to Planning Commission in October
- **Oakfield Township Historical Commission:** September 17, 2011 are planning a Civil War Veterans Commemoration at White Swan Cemetery
- **Revenue Sharing Payment:** Payment amount has increased due to recent census
- **The Right Place:** Kent County Township Guide for Economic Development from Mike Devries, in effort to keep township policy uniform. Board members to read booklet for October meeting.
- **Planning Commission Appointment:** to replace Dennis Caverley

Motion to appoint William Pelak to the Planning Commission for a 3 year term offered by Dean second by Rittersdorf per roll call vote 7-0

- **Temporary Receptionist Position:** Sue will be leaving October 31,2011 and need to fill position temporarily

Motion to hire temporary receptionist, advertise position on Township sign and website; after 10 business days if no interest add newspaper posting, Mauric and Parker to conduct interviews and make recommendations to the board at next meeting offered by Dean second by Rittersdorf per roll call vote 6-1 B. Kelley opposed

Motion to amend above motion; temporary receptionist pay rate will be \$9.50 an hour

**CITIZENS COMMENTS:** none

**BOARD COMMENTS:**

- **Dean:** notified board leaving other job due to conflict with hours
- **Mauric:** let board know she has a new Deputy Clerk, Patti Jachim

**ADJOURNMENT:** There being no further business, the meeting adjourned at 8:55pm offered by Dean second by Parker approved per a voice vote.

Brooke V. Mauric  
Oakfield Township Clerk