

OAKFIELD TOWNSHIP BOARD OF TRUSTEES
REGULAR MEETING
January 14, 2014

CALL TO ORDER:

A regular meeting of the Oakfield Township Board of Trustees held January 14, 2014 at 10300 14 Mile Road, Rockford, MI., was called to order at 7:30 pm.

Present were: Greg Dean, Roger Mason, Brooke Mauric, Larry Parker, Ken Rittersdorf, and Chad Sowerby

Absent: Bryan Porter

APPROVAL OF MINUTES:

Motion to approve regular meeting minutes for December 10, 2013 as written offered by Rittersdorf second by Sowerby approved per roll call vote 6-0

FINANCIAL REPORTS:

Motion to approve the report of fund balances for December 2013 as presented offered by Mauric second by Sowerby was approved per a roll call vote 6-0

Motion to amend budget 793-965 Historical Commission by +100.00 offered by Dean second by Sowerby approved per roll call vote 6-0

Motion to approve General Fund expenditures for the month of January 2014 in the amount of \$28,422.66 offered by Sowerby second by Parker was approved per a roll call vote 6-0

Motion to approve Sewer Fund expenditures for the month of October 2013 in the amount of \$2,212.49 offered by Parker second by Sowerby was approved per a roll call vote 6-0

COMMITTEE REPORTS:

Fire Department:

- 30 runs for December
- Fire report on file

PCI Report: report on file

Planning Commission: Meeting held in December; no new business

Motion to cancel Planning Commission meeting for January offered by Mason second by Dean approved per a roll call vote 6-0

Board of Zoning Appeals: No meeting

Zoning Administrator: Report on file

CORRESPONDANCE RECEIVED:

- **Comcast Cable-** see Dean
- **Ionia County Intermediate School District-** Dean passed letter onto Parker
- **Eureka Township-** A master plan meeting is scheduled for Eureka Township, anyone interested in attending contact Dean

CITIZEN'S COMMENTS: Citizen stated he has researched the possible health dangers of wireless Consumer Energy meters and determined they are not safe

OLD BUSINESS:

- **Fire Department bathroom project-** work should be completed in about 2 weeks
- **Kent County Road Commission work order for 16 mile rd.-** Dean explained expenses to the board; no word on what Spencer Township decided yet

Motion to commit to engineering plans for 16 mile paving project as long as Spencer Township also approves offered by Rittersdorf second by Mason approved per a roll call vote 6-0

- **Cell tower upgrade-** 2nd letter received wanting to confirm that no zoning was needed; Dean confirmed no zoning needed as long as work is confined to fenced in area
- **Kent County Commissioner Gary Rolls-** Rolls has resigned; Commission is interviewing 13 candidates on the 16th; Dean believes there should be input from townships on who is representing their district

NEW BUSINESS:

- **Building Permits 2013-** on file; see Dean
- **Revenue Sharing-** \$75,875.00 received in December
- **Blanche E. Ash Trust-** The trust is being audited by the IRS; no money has been received yet; no money expected

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- **Audit 2014-** Siegfried Crandall is keeping the same price for our audit as last year; Mauric recommends signing the commitment letter with them and scheduling our next audit

Motion to sign commitment letter and hire Siegfried Crandall to handle the next audit offered by Dean second by Parker approved per a roll call vote 6-0

- **Planning Commission appointments-** Marla Platt and Jason Black

Motion to reappoint Marla Platt and Jason Black to the Planning Commission offered by Dean second by Sowerby approved per voice vote

- **Documents to be shred-** Mauric and Parker both have documents to be shred

Motion to have shredding company to shred documents offered by Mauric second by Parker approved per roll call vote 6-0

- **Clerk Institute-** Mauric would like approval to attend year 2 of MAMC Clerk Institute; \$600.00 plus mileage and hotel

Motion to send Mauric to Clerk Institute offered by Dean second by Rittersdorf approved per roll call vote 6-0

- **Snow plowing of parking lot-** Half of snow plow budget spent, so far; \$100.00 spent to have salt spread during ice storm

- **Important Budget Planning Dates**

Motion to close books for 2013/2014 on March 20th, 2014 offered by Dean second by Sowerby approved per a roll call vote 6-0

Motion to hold Budget Hearing March 29th, 2014 at 9:00 a.m. offered by Dean second by Mason approved per roll call vote 6-0

Motion to hold Budget Approval Meeting March 29th, 2014 at 9:30 a.m. offered by Sowerby second by Rittersdorf approved per roll call vote 6-0

Motion to hold Budget Workshop January 25, 2014 at 9:00 a.m. offered by Dean second by Sowerby approved per roll call vote 6-0

- **Dean would like board to get budget ideas to him soon-** Dean also informed board that the museum would be needing a new well pump

CITIZENS COMMENTS: N/A

BOARD COMMENTS: Mauric would like approval to switch phone service to Charter Communications. The cost savings will be about \$100.00 per month.

Motion to switch to Charter for Township phone service offered by Mauric second by Rittersdorf approved per roll call vote 6-0

Motion to allow Mauric to sign necessary paperwork for phone service switch to Charter offered by Dean second by Sowerby approved per roll call vote 6-0

ADJOURNMENT: There being no further business, the meeting adjourned at 8:25 pm offered by Sowerby second by Parker approved per a voice vote.

Brooke V. Mauric
Oakfield Township Clerk