

OAKFIELD TOWNSHIP BOARD OF TRUSTEES
REGULAR MEETING
September 13, 2016

CALL TO ORDER:

A regular meeting of the Oakfield Township Board of Trustees held September 13, 2016 at 10300 14 Mile Road, Rockford, MI., was called to order at 7:30 PM.

Present were: Greg Dean, Roger Mason, Larry Parker, Bryan Porter, Ken Rittersdorf, Chad Sowerby and Linda VanHouten

Absent: none

APPROVAL OF MINUTES:

Motion to approve regular meeting minutes for August 9, 2016 offered by Rittersdorf second by Sowerby approved per a roll call vote 6-0 (Porter abstained due to absence)

FINANCIAL REPORTS:

Motion to approve the report of fund balances for August 2016 as presented offered by Sowerby second by Rittersdorf was approved per a roll call vote 7-0

Motion to transfer funds from the Capital Fund to the General Fund in the amount of \$2,295.00 for fuel tank shelter offered by Porter second by Sowerby approved per a roll call vote 7-0

Motion to transfer funds from the Cemetery Fund to the General Fund in the amount of \$700.00 for fallen tree limbs cleanup offered by Sowerby second by Parker approved per a roll call vote 7-0

Motion to approve General Fund expenditures for the month of August 2016 in the amount of \$37,625.26 offered by Sowerby second by Parker was approved per a roll call vote 7-0

Motion to approve Sewer Fund expenditures for the month of August 2016 in the amount of \$1,853.50 offered by Parker second by Rittersdorf was approved per a roll call vote 7-0

COMMITTEE REPORTS:**Fire Department:**

- 20 Runs for August
- Monthly Training: Annual Hazmat Refresher
- AFG Grant request was denied. Chief Peterson will resubmit again for this year.
- September 9, 2016 fire was discussed involving Fowler and incident command.
- Shed enclosure over diesel fuel tank completed.
- Discussion of 9-1-1 cell phone surcharge which will be on ballot November 8.
Motion for Oakfield Township to support a Resolution Supporting Passage of 9-1-1 Surcharge offered by Dean second by Parker approved per a roll call vote 7-0.
- Applicant to fire Department Andrew Orszula was introduced.
Motion to accept Andrew Orszula to the Oakfield Fire Department offered by Sowerby second Rittersdorf was approved per a roll call vote 7-0
- Report on File

PCI Report: Report on file

Planning Commission: Met last month and continued to go over ordinance revisions. Next Planning Commission meeting Wednesday, Sept. 21, 2016 at the Township Hall, Public Hearing for new Zoning Ordinance book. Will go before board in October for approval. Should take effect the end of November if passed by board.

Zoning Board of Appeals: Hearing for a variance request on Sept. 20, 2016 at the Township Hall.

Zoning Administrator: Report on file

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CORRESPONDENCE RECEIVED:

- **Charter Cable:** letter received on monthly channel changes. On file.
- **MTA:** Offering training on Emergency Issues & Emergency Services on October 21.
Motion to pay for Chief Peterson to attend offered by Dean second by Sowerby approved per a roll call vote 7-0
- **Kent County Board of Commissioners:** Seeking citizens interested in serving on various boards, commissions and committees. Apply online on the county's website. Deadline is 9-30-16.
- **Kent County Community Development:** Funds have been released for help on approved home construction projects. Contact Community Development for further information.

CITIZEN'S COMMENTS: none**OLD BUSINESS:**

- **Seay Property 9686 10 Mile Rd:** House is cleaned up, yard is not. Built an enclosure around items in yard. They are not returning phone calls. Dean will give more time before contacting Sheriff. They will not receive insurance check until cleaned up.
- **Ashbaugh Property:** Finally have found a contact person, Patricia Richards. The estate is broke, will go up for back taxes. PCI recommends condemning the trailer.
Motion to have a dangerous building hearing and move forward with condemnation and cleanup of the trailer offered by Dean second by Parker approved per a roll call vote 7-0
- **House Fire 12375 14 Mile –** Insurance withholding has been paid.
- **Condemned Trailer removed M-57 near Heintzelman**

NEW BUSINESS:

- **Andrew Hagenow Property – PA 116 request:** Application received for Farmland preservation program. 48 acres on 14 Mile/Ramsdell.
Motion to approve the Farmland Preservation Program application offered by Dean second by Sowerby approved per a roll call vote 7-0
- **Michigan Right of Way Funds:** Right of Way funds (\$7,769.24) have been put into the Right of Way account.
- **Michigan Township Participating Plan:** VanHouten reviewed meeting she had with our insurance representative discussing existing or potential liability exposures. They sent a report with a few recommendations. VanHouten shared with board.
- **Revenue Sharing -** \$76,435.00 received which was up a small amount.
- **Cowan Lake Association:** Cowan Lake has formed a committee and are talking about putting in a sewer system. Dean has told them that this time they will have to pay for any studies that need to be done since we have already paid in the past for these.

CITIZENS COMMENTS: none

BOARD COMMENTS: Parker mentioned he would like to attend MTA training for treasurers in November.

Motion to pay for Parker to attend offered by Dean second by Sowerby approved per a roll call vote 7-0

Parker also discussed Woodbeck Lake account. Said they are getting low on current balance. Should have enough in account for this year, but may need to raise their fee from the current \$180.

Dean shared that he would not be continuing as the Zoning Administrator after November. Mason has mentioned he is interested and has put in an application. We will advertise for applicants on the sign.

ADJOURNMENT: There being no further business, the meeting adjourned at 8:25 PM offered by Sowerby second by Mason approved per a voice call vote.

Linda L. VanHouten
Oakfield Township Clerk