

OAKFIELD TOWNSHIP BOARD OF TRUSTEES  
REGULAR MEETING  
August 9, 2016

**CALL TO ORDER:**

A regular meeting of the Oakfield Township Board of Trustees held August 9, 2016 at 10300 14 Mile Road, Rockford, MI., was called to order at 7:30 PM.

**Present were:** Greg Dean, Roger Mason, Larry Parker, Ken Rittersdorf, Chad Sowerby and Linda VanHouten

**Absent:** Bryan Porter

**APPROVAL OF MINUTES:**

Motion to approve regular meeting minutes for July 12, 2016 offered by Sowerby second by Parker approved per a roll call vote 6--0

**FINANCIAL REPORTS:**

Motion to approve the report of fund balances for July 2016 as presented offered by Mason second by Sowerby was approved per a roll call vote 6-0

Motion to approve General Fund expenditures for the month of July 2016 in the amount of \$49,935.06 offered by Rittersdorf second by Sowerby was approved per a roll call vote 6-0

Motion to approve Sewer Fund expenditures for the month of July 2016 in the amount of \$2,137.31 offered by Sowerby second by Rittersdorf was approved per a roll call vote 6-0

**COMMITTEE REPORTS:**

**Fire Department:**

- 32 Runs for July
- Monthly Training: Station Duties and Apparatus
- Medical: Annual Hazmat Refresher
- Officially a satellite training center – approved to teach up to the EMT level
- Report on File

**PCI Report:** Report on file

**Planning Commission:** Met last month and continued to go over ordinance revisions.

Next Planning Commission meeting Wednesday, August 17, 2016 at 7 PM at the Township hall.

Will review final draft of zoning ordinance revisions. Should go before the board October 11 for approval.

**Zoning Board of Appeals:** No meeting last month. Hearing August 17, 2016 6:30 PM

**Zoning Administrator:** Report on file

**CORRESPONDENCE RECEIVED:**

- **Ionia County ISD:** letter received on millage request tax levy. On file.
- **MTA:** letter received offering training class on September 8 on Creating Vision for your Township. Motion to pay for anyone wanting to attend offered by Dean second by Rittersdorf was approved per a voice call vote 6-0
- **Comcast Cable:** letter received on monthly channel changes. On file.

- **CITIZEN'S COMMENTS:**

Citizen inquired into paving on 16 Mile Rd. Dean explained that it would be a joint effort with Spencer Twp. It is currently on the schedule for summer 2018.

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**OLD BUSINESS:**

- **Horton Cemetery Tree Damage:** Large limb that came down in wind storm has been cleaned up. Another large limb is currently down. Will be cleaned up this week.
- **Seay Property 9686 10 Mile Rd:** Property owner is not returning calls. The mess from the fire in February is still not cleaned up. Pictures were presented to board and will be sent to attorney Jim Scales. Attorney will send the property owner a letter stating they have 7 days to clean up the property. If not cleaned up by the deadline, we will get a dumpster in there.
- **Fire Millage:** Dean offered congratulations to the fire department on getting the fire millage passed. Fire chief is currently getting prices on a new pump to make the truck a pumper tanker. Will come out of next year's budget out of the fire millage.
- **Motion** to offer a .50 cent per hour raise to the fire fighters (\$14.50) starting with the next pay period offered by Dean second by Sowerby was approved per a roll call vote 6-0.

**NEW BUSINESS:**

- **House Fire 12375 14 Mile Rd, July 19, 2016:** Under 5 minutes response time. Fowler was first on scene and got people out and off roof, called for backup prior to arrival. Insurance company said it was a "good save" by the fire department. But because of foundation and basement walls, it will most likely be a total loss.
- **Terry Holp property 11836 Henrietta Drive:** Expired building permits. Parts of house finished, but have not been able to complete due to injury and trouble with financing. Materials are on site and covered. Neighbors have complained. Dean okay'd keeping materials on site.
- **Addorio New Server:** Discussion entailing the purchase of a new server for the township offices. Current server purchased in 2009 not supported by Microsoft. We have received an estimate from Addorio technologies for the server, installation and optional backup software. **Motion** to purchase a new server and additional backup software for \$5,400 offered by Parker second by Sowerby was approved per a roll call vote 6-0.
- **FEMA Flood Insurance Mapping:** FEMA will be offering updated maps. Township people currently could not get flood insurance since FEMA did not have updated maps. Should be able to purchase flood insurance by the end of next year with these updated maps.
- **Election Report:** VanHouten reported on the August 2, 2016 State Primary results. Oakfield had a total of 992 voters which was a 22.4% voter turnout. The last State Primary was 13.98% turnout. Kent County had an overall average of 9% voter turnout. The Oakfield fire millage that was proposed passed with 58% yes and 42% no. Report on file.  
Dean suggested that the fire department take down the table and chairs for future elections since our workers are older. Dean also mentioned that for the November election there would be a couple of millages on the ballot for Kent County. One for the museum/zoo. The other for a surcharge on all cell phones for 911. Dean mentioned that he does support the cell phone surcharge and has the information on file.

**CITIZENS COMMENTS:** none

**BOARD COMMENTS:** Mason mentioned the Fire Commission would be meeting Friday, August 12, 2016 at the Kent County Road Commission.

**ADJOURNMENT:** There being no further business, the meeting adjourned at 8:15 PM offered by Sowerby second by Parker approved per a voice call vote.

Linda L. VanHouten  
Oakfield Township Clerk