

OAKFIELD TOWNSHIP BOARD OF TRUSTEES  
REGULAR MEETING  
August 13, 2019

2019-13

**CALL TO ORDER:**

A regular meeting of the Oakfield Township Board of Trustees held August 13, 2019 at 10300 14 Mile Road, Rockford, MI., was called to order at 7:00pm.

**Present were:** Greg Dean, Larry Parker, Bryan Porter, Ken Rittersdorf, Chad Sowerby and Linda VanHouten.

**Absent:** Pamela Riker

**APPROVAL OF MINUTES:**

Motion to approve regular meeting minutes for July 9, 2019, offered by Porter second by Parker approved per a roll call vote 6-0.

**FINANCIAL REPORTS:**

Motion to approve the report of fund balances for July 2019 as presented offered by Sowerby second by Rittersdorf approved per a roll call vote 6-0.

Motion to approve transfer of funds from the Fire Millage to the General Fund in the amount of \$178.00 offered by Sowerby second by Rittersdorf approved per a roll call vote 6-0.

Motion to approve transfer of funds from the Capital Fund to the General Fund in the amount of \$44,912.73 – Roads offered by Sowerby second by Porter approved per a roll call vote 6-0.

Motion to approve transfer of funds from the Cemetery Fund to the General Fund in the amount of \$258.17 offered by Porter second by Parker approved per a roll call vote 6-0.

Motion to approve General Fund Expenditures for the month of July, 2019 in the amount of \$131,356.41 offered by Porter second by Sowerby approved per a roll call vote 6-0.

Motion to approve Scram Lake Expenditures for the month of July in the amount of \$3,454.17 offered by Sowerby second by Parker approved per a roll call vote 6-0.

**COMMITTEE REPORTS:**

**Fire Department:**

- 38 calls for July

Monthly Training – M.A.B.A.S, Report Writing and Driving.

Rescue truck is currently in repair shop. Part is under warranty.

Fire Chief Peterson informed the Board that Deputy Chief Brett Laitila will be stepping down due to time constraints.

Motion to appoint Jason Scholten as Deputy Chief and Phil Krantz as Captain offered by Parker second by Sowerby approved per a roll call vote 6-0.

Motion to appoint Eric Land to the position of Firefighter offered by Dean second by Sowerby approved per a roll call vote 6-0.

**PCI Report:** Report on file

**Planning Commission:** No meeting last month. Will meet Sept. 17, 7:00 pm.

**Zoning Board of Appeals:** No meeting last month.

**Zoning Administrator:** No report.

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**CORRESPONDENCE RECEIVED:**

- **Comcast Cable** – letter - Programming Changes, on file.

**CORRESPONDENCE SENT:**

- **Vietnam Veterans of America** – Annual letter we receive, Dean filled out and returned.

**PUBLIC COMMENTS:**

Deputy Chief Scholten mentioned that they will be doing a CPR training in October and invited Board.

**UNFINISHED BUSINESS:**

- **Plat Maps** – have arrived and are paid for.
- **Anderson Property hearing results** – House was condemned. Slated to be torn down.
- **Cemetery Fence repaired**
- **Lawn repaired**
- **Oakfield Dam** – Dean received a report from the office of the County Drain Commissioner of where the money has been spent on the dam over the years. He will look over and keep Board informed.

**NEW BUSINESS:**

- **FEMA: Flood Insurance Program** – Some residents in Township are interested. (Wabasis Lake and Chain of Lake residents). Dean looked in to. Was told we do not need flood plain maps to get coverage. Could take about five years to get the maps. Insurance won't pay 100% if there are no maps, but will cover some. We need to get an ordinance to get started. Motion to have attorney draft an ordinance offered by Sowerby second by Rittersdorf approved per a voice vote 6-0.
- **Troy Caswell** – Received special use and signed a fee agreement. Bill was sent from Township for his fees which are \$1,227. He sent a check for \$100. Will be returned with another copy of bill.
- **Historical Commission Appointments** –

Motion to reappoint Ed Jackson, Alice Jackson and Carolyn Balko to the Historical Commission offered by Sowerby second by Parker approved per a roll call vote 6-0.

- **New Parking Lot** – Is complete. 56 spaces. Need to berm dirt up around the lot and seed it. Dean is getting quotes.

**PUBLIC COMMENTS:** None

**BOARD COMMENTS:** Dean asked VanHouten to contact Historical Commission about sign placement.

**ADJOURNMENT:** There being no further business, the meeting adjourned at 7:40 pm offered by Sowerby second by Porter approved per a voice call vote.

Linda L. VanHouten  
Oakfield Township Clerk