

**OAKFIELD TOWNSHIP BOARD OF TRUSTEES
REGULAR MEETING
August 11, 2015**

CALL TO ORDER:

A regular meeting of the Oakfield Township Board of Trustees held August 11, 2015 at 10300 14 Mile Road, Rockford, MI., was called to order at 7:30 pm.

Present were: Greg Dean, Roger Mason, April Decess, Larry Parker, Bryan Porter, and Ken Rittersdorf

Absent: Chad Sowerby

APPROVAL OF MINUTES:

Motion to approve regular meeting minutes for July 14, 2015 offered by Rittersdorf second by Porter approved per a roll call vote 6-0.

FINANCIAL REPORTS:

Motion to approve the report of fund balances for July 2015 as presented offered by Porter second by Rittersdorf was approved per a roll call vote 6-0.

Motion to approve General Fund expenditures for the month of July 2015 in the amount of \$34,420.91 offered by Porter second by Parker was approved per a roll call vote 6-0.

Motion to approve Sewer Fund expenditures for the month of July 2015 in the amount of \$1,714.53 offered by Parker second by Mason was approved per a roll call vote 6-0.

COMMITTEE REPORTS:**Fire Department:**

- 31 runs
- Fire report on file

Motion to make up a standard form letter regarding structure fires to be used at the scene to gather information regarding the home owner's insurance policy and if possible leave a copy with the home owner. The form will be drafted by the clerk and the fire chief to bring to the board meeting on September 8, 2015 for review offered by Dean second by Parker approved per a voice call vote 6-0.

PCI Report: report on file

Planning Commission: 2 site plans scheduled for 8/18/2015

Board of Zoning Appeals: 2 meetings scheduled for 8/19/2015

Zoning Administrator: on file

CORRESPONDANCE RECEIVED:

- **Comcast:** Channel Line Up
- **Department of Treasury:** Assessing Audit to be conducted this year.
- **Avaya Phone System:** We received a letter from our current telephone system provider that our current system is outdated. However, the current system is still working out just fine, therefore, it was discussed that we not consider making any changes to the system until budget time next year.
- **DEQ:** New Software System, MiWaters:

CORRESPONDANCE SENT:

- **Mr. Bernard A. Bovee:** Cleanup of fire loss – Sent letter regarding clean up

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Motion to recommend the appointment of Clair Bouck to the Oakfield Township Historical Commission for a term of three years offered by Dean second by Mason approved per a roll call vote 6-0.

Motion to recommend the appointment of Sharon Bouck to the Oakfield Township Historical Commission for a term of three years offered by Dean second by Parker approved per a roll call vote 6-0.

Motion to recommend the appointment of Steve Tower to the Oakfield Township Historical Commission for a term of three years offered by Dean second by Rittersdorf approved per a roll call vote 6-0.

- **MABAS Resolution:**
Motion that we approve Resolution Number 2015-11 regarding MABAS and start implementing it offered by Porter second by Parker approved per a roll call vote 5-1.
- **Woodbeck Weed Control District:** Contract is up next year, there was discussion about taking up petitions vs. no petition.
Motion that we do not take up a petition for the Woodbeck Weed Control District and we keep it as is offered by Dean second by Parker approved per a roll call vote 6-0.
- **Vietnam Veterans of America:** Dean mentioned that he sent in the paperwork for this year.
- **Matthew Stewart Fire Loss:** February 24, 2015: Dean reported that the property cleanup for this fire is not completed. The treasurer has received the payment from the insurance company and Dean has notified the home owner if the property is not cleaned up by September 1, 2015 Oakfield Township will hire someone to do it, pay them out of the funds received from the insurance company and if there are any funds remaining those will be refunded to the home owner.

CITIZENS COMMENTS: None

BOARD COMMENTS:

Dean gave an update on the Podunk Road repair project and mentioned that he has still been getting rid of junk cards.

Parker approached the board with an MTA training he's interested in attending in September.

Motion that Larry be allowed to attend the Treasurer's MTA training and have the expenses paid by the township offered by Dean second by Porter approved per a roll call vote 6-0.

Decess presented to the board a letter that she received in the mail on August 10, 2015 regarding terrorism insurance coverage and asked for the boards opinions.

Motion to reject the terrorism insurance coverage offered by Dean second by Parker approved per a roll call vote 6-0.

ADJOURNMENT: There being no further business, the meeting adjourned at 8:30PM offered by Dean second by Parker approved per a roll call vote 6-0.

April A Decess
Oakfield Township Clerk

Approved w/ correction,

April Decess
9/8/2015

Stewart