

OAKFIELD TOWNSHIP BOARD OF TRUSTEES  
REGULAR MEETING  
July 14, 2020

**CALL TO ORDER:**

A regular meeting of the Oakfield Township Board of Trustees held June 9, 2020 at 10300 14 Mile Road, Rockford, MI., was called to order at 7:00 pm.

**Present were:** Greg Dean, Larry Parker, Pamela Riker, Ken Rittersdorf & Sue Trainer

**Absent:** Bryan Porter and Chad Sowerby

**APPROVAL OF MINUTES:**

Motion to approve regular meeting minutes for June 9, 2020 offered by Rittersdorf second by Riker approved per a voice vote 5-0.

**FINANCIAL REPORTS:**

Motion to approve Treasury Report for June 2020 offered by Rittersdorf second by Riker approved per a voice vote 5-0.

Motion to approve transfer of funds from the Fire Millage to the General Fund in the amount of \$9,617.90 offered by Riker second by Rittersdorf approved per a roll call vote 5-0.

Motion to approve transfer of funds from the Fire millage to the General Fund in the amount of \$4,932.50 offered by Parker second by Riker approved per a roll call vote 5-0.

Motion to approve transfer of funds from the Fire millage to the General Fund in the amount of \$18,300.00 offered by Riker second by Rittersdorf approved per a roll call vote 5-0.

Motion to approve transfer of funds from the Cemetary to the General Fund in the amount of \$300.00 offered by Parker second by Rittersdorf approved per a roll call vote 5-0.

Motion to approve transfer of funds from the Capital to the General Fund in the amount of \$5,240.00 offered by Rittersdorf second by Riker approved per a roll call vote 5-0.

Motion to approve transfer of funds from the Capital to the General Fund in the amount of \$5,205.00 offered by Parker second by Riker approved per a roll call vote 5-0.

Motion to approve General Fund expenditures for the month of June 2020 in the amount of \$72,683.13 offered by Parker second by Riker approved per a roll call vote 5-0.

Motion to approve Scram Lake expenditures for the month of June 2020 in the amount of \$3,136.19 offered by Riker second by Rittersdorf approved per a roll call vote 5-0.

**COMMITTEE REPORTS:**

**Fire Department:**

- 40 calls for June-large increase in calls over last year.

Monthly Training – Pediatric Emergencies & Extrication

Introduce Todd Wheaton Jr. as potential Fire Fighter

Motion to approve Todd Wheaton Jr. as a Fire Fighter offered by Riker second by Rittersdorf approved per a roll call vote 5-0.

He will need fire school and he is aware of the ramifications if they quit before completing the training. It is a 2 year commitment and they pay for the training if they quit.

OAKFIELD TOWNSHIP BOARD OF TRUSTEES  
REGULAR MEETING

July 14, 2020

New dual purpose wildland/auto extrication uniforms and gear were purchased for our firefighters. Jason had an example of an outfit for everyone to see.

**PCI Report:**

- 21 building permits
- 12 electrical permits
- 7 mechanical permits
- 8 plumbing permits
- 1LP permits
- 1 fireplace permit

Total amount collected: \$14,617.00

Total amount paid to PCI: \$13,155.30

**Planning Commission:** No meeting last month. Meeting Tuesday July 21, 2020 Public Hearing for Rezone corner of Podunk and M57 residential to commercial.

**Zoning Board of Appeals:** No meeting last month.

**Zoning Administrator:** No report. Roger Mason resigned due to health reasons.. Greg has been handling inspections.

**CORRESPONDENCE RECEIVED:**

- Kent County Road commission-guidelines for proper placement of campaign signs

**CORRESPONDENCE SENT:** none.

**PUBLIC COMMENTS:** none

**UNFINISHED BUSINESS:**

- 11948 Elkins Residential use in a AG Building-Mr. Posthumus thrown out. Health Department report states that septic isn't capable of handling a residential bathroom. Current bathroom is for farm employees.
- Oakfield Dam-Repair of Sink Hole Complete.
- Lake Side Mobile Home Park-Still waiting to hear from Prosecuting Attorney
- Louis Anderson Property-crane is there. Greg is waiting for Pitsch to tear it down. Has calls in to Gene and he hasn't returned Greg's call.

**NEW BUSINESS:**

- New sign has been added to insurance. Insured for \$30,000.00.
- U-pick Hemp Farm for making rope located on 14245 Stacy.
- Board of Review-Tuesday July 21, 2020-3:00pm.
- Revenue Sharing last month \$72,613.00-Down 11.3%. Not the 40-50% that the State was predicting.

OAKFIELD TOWNSHIP BOARD OF TRUSTEES  
REGULAR MEETING  
July 14, 2020

- Tower Cemetary-Grass was very long. Contacted family and they mowed it. Family member Maria guaranteed that they will keep it mowed.
- Motion to approve PCI to take over Zoning Inspections. Permits would go from \$35.00 to \$75.00 offered by Dean second by Parker approved per a roll call vote 5-0.
- 2019-2020 Audit-came back okay.
- Motion to supply lunch and dinner for August election workers. No potluck due to COVID-19. Offered by Dean second by Rittersdorf approved by a roll call vote 5-0.
- Motion to close township hall and have it sterilized the day after the August election by a professional cleaning company. Offered by Dean second by Parker approved by a roll call vote 5-0.
- Motion to require election workers to wear a mask and not just a face shield offered by Dean second by Parker. Riker questioned whether all the workers are capable of wearing a mask. Since the election worker meeting hasn't been held yet we don't know. Approved by a roll call vote of 5-0.
- Motion to approve to allow Frank and Missy Brower to hook up to the Scram Lake sewer system so they can build a house on their lot offered by Dean second by Riker approved by roll call vote 5-0.
- Motion to adopt a new ordinance #2020-1 for PCI to oversee the National Flood Insurance Program so lake residents can purchase \$36,000.00 worth of flood insurance. If there were flood plain maps of the township residents could purchase more insurance but there aren't any so this is the best program we can come up with. Offered by Rittersdorf second by Riker approved by a roll call vote 5-0.
- Motion to allow Dean to send in an application to participate in the National Flood Insurance Program. Offered by Parker second by Rittersdorf approved by roll call vote 5-0.

**PUBLIC COMMENTS:** none

**BOARD COMMENTS:** none

**ADJOURNMENT:** There being no further business, the meeting adjourned at 7:42 pm offered by Parker second by Riker approved per a voice call vote.

Susan Trainer  
Oakfield Township Clerk