

OAKFIELD TOWNSHIP BOARD OF TRUSTEES  
REGULAR MEETING  
July 11, 2017

**CALL TO ORDER:**

A regular meeting of the Oakfield Township Board of Trustees held July 11, 2017 at 10300 14 Mile Road, Rockford, MI., was called to order at 7:00 PM

**Present were:** Greg Dean, Larry Parker, Bryan Porter, Pamela Riker, Ken Rittersdorf, Chad Sowerby and Linda VanHouten

**Absent:** None

**APPROVAL OF MINUTES:**

Motion to approve regular meeting minutes for June 13, 2017 offered by Porter second by Rittersdorf approved per a roll call vote 7-0

**FINANCIAL REPORTS:**

Motion to approve the report of fund balances for June as presented offered by Rittersdorf second by Sowerby approved per a roll call vote 7-0

Motion to amend the Revenue Budget Michigan Right of Way – 000-577 - \$2,193.14 offered by Porter second by Sowerby approved per a roll call vote 7-0

Motion to amend the State Right of Way Grant – 446-781 - \$2,193.14 offered by Sowerby second by Rittersdorf approved per a roll call vote 7-0

Motion to transfer funds from the Capital Fund to the General Fund - \$33,567.70 – Roads, offered by Sowerby second by Porter approved per a roll call vote 7-0

Motion to approve General Fund Expenditures for the month of June in the amount of \$85,089.71 offered by Rittersdorf second by Sowerby approved per a roll call vote 7-0

Motion to approve Sewer Fund expenditures for the month of June 2017 in the amount of \$7,811.16 offered by Sowerby second by Porter approved per a roll call vote 7-0

**COMMITTEE REPORTS:**

**Fire Department:**

- 21 runs for the month of June
- Monthly Training: Live fire training with Spencer Township and IPS (Initial Patient Survey) for medicals
- ISO results in: moved from a class 7 to a 6 (which is better to have).
- Tender update: pump in for the Tender, waiting on the PTO shaft. As soon as it's in, they will call for installation.

**PCI Report:** Report on file

**Planning Commission:** Meeting held last month was for a special use which was approved. Will have a meeting next month to approve those minutes.

**Zoning Board of Appeals:** No meeting last month.

**Zoning Administrator:** Report on file

**CORRESPONDENCE RECEIVED:**

- **MTA** training brochure for Zoning and Planning members.

Motion to pay for anyone who wants to attend and pay costs offered by Dean second by Rittersdorf approved per a roll call vote 7-0

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- **Charter Cable:** channel lineup changes, on file.
- **Peter Macgregor – State Senator,** sent invitations to elected officials to attend a local government BBQ on July 31<sup>st</sup> at Townsend Park. Must RSVP by July 17.

**CITIZEN’S COMMENTS:** Scram Lake resident inquired why they were not notified of sewer “problems.” Dean responded there were not problems, but maintenance. Discussion continued with 2 more Scram Lake residents as well as the board, concerning the current condition of the septic systems and the quarterly fee increase.

**OLD BUSINESS:**

- **Chris Becker Prosecuting Attorney for Kent County** was in attendance and gave a power point presentation on Medical Marijuana Legislation. Several citizens were in attendance with comments and questions for Mr. Becker and the board. Discussion followed. The board has until Dec. 15 to make a decision on the issue. Mr. Becker offered his contact information for additional questions.
- **Summons and Complaint – Abandonment of Roads.** We received a resolution from the Board of Road Commissioners of Kent Co stating the staff is authorized to file consent to vacate portions of Cranmere and Swartz Streets within Shady Park, Long Lake Plat, Section 34 in Oakfield Twp.  
Motion to go along with the Board of Road Commissioners recommendation offered by Porter second by Parker approved per a roll call vote 7-0
- **Paul Sietsema:** Dean inquired if the last bill had been paid to them for \$180.50. VanHouten verified it was paid on 6-20-17.
- **July Board of Review – July 18, 6 pm:** Will be meeting at Township Hall.
- **Addorio:** Did work on the 8 computers in the office. Updated the annual AVG license, applied Windows updates, installed Malwarebytes and fixed some issues on a few of the computers.
- **Revenue Sharing - \$72,287.00:** received for this quarter. This is up \$2,553 from this quarter last year, or 3%.
- **Sale of Property to George Gonzales Parcel No. 41-08-07-300-018 - \$6,836.91:**  
Motion to sell property to George Gonzales parcel # 41-08-07-300-018 for \$6,836.91 and reimburse him for \$1,258.09 that was overpaid offered by Dean second by Rittersdorf approved per a roll call vote 7-0 (over paid since we did not have exact amount at time).
- **Pitney Bowes Contract:** Expiring in 11/2017. Need to sign up for the new contract 60 days in advance. VanHouten presented different quotes for the new contract. Discussion about the difference in the machines.  
Motion to sign the Pitney Bowes contract for 60 months at the quoted price of \$266.10 per quarter offered by Dean second by Parker approved per a roll call vote 7-0

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**CITIZENS COMMENTS:** None

**BOARD COMMENTS:** Dean mentioned that the Huntington Bank branch in downtown Greenville is closing . The location in Meijer will remain open. Parker will follow up with the Chemical Bank reps to get more info on possibly changing some of our accounts.

Dean also thanked the board for their support during the past few weeks since losing his father.

**ADJOURNMENT:** There being no further business, the meeting adjourned at 8:35 PM offered by Parker second by Sowerby approved per a voice call vote.

Linda L. VanHouten  
Oakfield Township Clerk