

OAKFIELD TOWNSHIP BOARD OF TRUSTEES  
REGULAR MEETING  
July 10, 2018

2018-13

**CALL TO ORDER:**

A regular meeting of the Oakfield Township Board of Trustees held July 10, 2018 at 10300 14 Mile Road, Rockford, MI., was called to order at 7:30 PM.

**Present were:** Greg Dean, Larry Parker, Pamela Riker, Ken Rittersdorf, Chad Sowerby and Linda VanHouten

**Absent:** Bryan Porter

**APPROVAL OF MINUTES:**

Motion to approve regular meeting minutes for June 12, 2018 offered by Rittersdorf second by Riker approved per a roll call vote 6-0.

**FINANCIAL REPORTS:**

Motion to approve the report of fund balances for June as presented offered by Sowerby second by Rittersdorf approved per a roll call vote 6-0.

Motion to amend Budget Revenue MI Right of Way – 000-577 \$1,116.03 offered by Sowerby second by Parker approved per a roll call vote 6-0.

Motion to amend Budget Expense Mi. Right of Way – 446-781 \$1,116.03 offered by Parker second by Sowerby approved per a roll call vote 6-0.

Motion to approve Transfer of funds from the Capital to General \$10,597.98 – Roads - offered by Sowerby second by Riker approved per a roll call vote 6-0.

Motion to approve Transfer of Funds from the Fire Millage to the General Fund - \$13,746.50 offered by Sowerby second by Rittersdorf approved per a roll call vote 6-0.

Motion to approve General Fund expenditures for the month of June 2018 in the amount of \$77,276.18 offered by Sowerby second by Rittersdorf approved per a roll call vote 6-0.

Motion to approve Sewer Fund expenditures for the month of June 2018 in the amount of \$4,604.28 offered by Parker second by Sowerby approved per a roll call vote 6-0.

**COMMITTEE REPORTS:**

**Fire Department:**

23 calls for June

Monthly training: KCEMS Protocol Update  
Airway Management

Hose testing is complete. Receiving 1400 Ft of hose from Plainfield Twp. for \$1.00.

Blood drive: 17 sign-ins, 14 donations made.

**PCI Report:** Report on file

**Planning Commission:**

Motion to not have a Planning Commission meeting in July offered by Dean second by Rittersdorf approved per a voice vote 6-0.

**Zoning Board of Appeals:** No meeting.

**Zoning Administrator:** Report on file

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**CORRESPONDENCE RECEIVED:**

- Grattan Township: Working on a new master plan. Contact Grattan if interested in a copy.

**CITIZEN'S COMMENTS:** None

**OLD BUSINESS:**

- Hall Rental: Discussed hall rental from May 27. Carpet has been cleaned; permanent marker was able to be removed. Painter was able to remove marker from wall and repaint. Missing pen has been replaced. Betsy will look into ordering a complete toilet paper dispenser unit for the one that is missing. Will take up again at August board meeting.
- Township Audit: All board members received final paperwork from auditors.
- Kubota Mower: Old township mower was paid for in full and picked up by the high bidder.
- Assessors Contract: Dean noted a correction in the total hours.

Motion made to accept the contract for Matthew Smith as written offered by Dean second by Rittersdorf approved per a roll call vote 6-0.

- Cowan Lake Sewer Project: Mark Nettleton, attorney, was in attendance and outlined the project timeline. Discussion and questions by board.

Motion to adopt Special Assessment Resolution #1 offered by Dean second by Sowerby approved per a roll call vote 6-0.

**NEW BUSINESS:**

- Revenue Sharing: Received \$73,770, up 2% from last year.

**CITIZEN'S COMMENTS:** Roger Mason, Zoning Administrator mentioned he has a resident that may need to go to court for not complying with rules. He will keep us posted.

Resident asked about a house that was up for sale near Cowan Lake in Oakfield Township. Wanted to know if they would know about the special assessment. That house is not on the lake, so not included in the special assessment.

**BOARD COMMENTS:**

Parker mentioned he received a letter from the Local Community Stabilization Authority asking if we wanted to enroll in direct deposit for future payments.

Motion to not go to direct deposit offered by Dean second by Parker approved per a voice vote 6-0.

Nettleton suggested that we hold on to the checks that the Cowan Lake Oakfield residents had previously turned in. We will not cash at this time. Will return in a few months once special assessments are complete.

Board discussion about a house that had just sold on Cowan Lake in Oakfield Township. Attorney mentioned the seller would have to share that information once special assessment is in place.

Motion to allow Betsy to attend a free BS&A clinic on August 29, 2018 offered by Dean second by Rittersdorf approved per a voice vote 6-0.

**ADJOURNMENT:** There being no further business, the meeting adjourned at 8:22 PM offered by Sowerby second by Rittersdorf approved per a voice call vote.

Linda L. VanHouten  
Oakfield Township Clerk