

OAKFIELD TOWNSHIP BOARD OF TRUSTEES  
REGULAR MEETING  
June 13, 2017

**CALL TO ORDER:**

A regular meeting of the Oakfield Township Board of Trustees held June 13, 2017 at 10300 14 Mile Road, Rockford, MI., was called to order at 7:00 PM.

**Present were:** Greg Dean, Larry Parker, Pamela Riker, Ken Rittersdorf and Linda VanHouten, Bryan Porter, Chad Sowerby

**Absent:** None

**APPROVAL OF MINUTES:**

Motion to approve regular meeting minutes for May 9, 2017 offered by Rittersdorf second by Parker approved per a voice vote 7-0

**FINANCIAL REPORTS:**

Motion to approve the report of fund balances for May as presented offered by Porter second by Sowerby approved per a roll call vote 7-0

Motion to transfer funds from the Capital Fund to the General – Roads \$5,964.98 offered by Sowerby second by Parker approved per a roll call vote 7-0

Motion to transfer funds from Fire Millage Account to the General Fund - \$5,209.60 offered by Sowerby second by Porter approved per a roll call vote 7-0

Motion to transfer funds from Cemetery Fund to the General Fund - \$484.45 offered by Porter second by Sowerby approved per a roll call vote 7-0

Motion to approve General Fund Expenditures for the month of May in the amount of \$61,097.93 offered by Rittersdorf second by Parker approved per a roll call vote 7-0

Motion to approve Sewer Fund expenditures for the month of May 2017 in the amount of \$11,103.21 offered by Porter second by Sowerby approved per a roll call vote 7-0

**COMMITTEE REPORTS:****Fire Department:**

- 19 runs for the month of May
- Monthly Training: Emergency Driving and Airway management
- Chief Peterson had an inquiry from a citizen about putting up a fence around the playground area. Dean mentioned since the budget was set for this year, it would be something we could discuss later for next year's budget.
- Chief Peterson had a request from a Fire Fighter to keep his old helmet when it expires in one year. Board discussion

Motion to give helmet to Fire Fighter when it expires, 1 year from now, offered by Dean second by Parker approved per a roll call vote 7-0

- Present the following individuals for employment for Oakfield Fire Dept. Phillip Krantz, Jason Scholten, and Caleb Shores. Questions and discussion by board.

Motion to approve hiring Phillip Krantz, Jason Scholten and Caleb Shores to the Oakfield Twp Fire Dept offered by Sowerby second by Porter approved per a roll call vote 7-0

- Present the following individual for employment for Oakfield Fire Dept. as Captain Keith Swanson

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Motion to approve hiring Keith Swanson to the Oakfield Twp Fire Dept as Captain offered by Porter second by Sowerby approved per a roll call vote 7-0.

**PCI Report:** Report on file

**Planning Commission:** Meeting and a Public Hearing June 20, 2017 for Lake special use.

**Zoning Board of Appeals:** No meeting this month.

**Zoning Administrator:** Report on file

**CORRESPONDENCE RECEIVED:**

- **Comcast Cable:** channel line-up changes, on file.
- **Mika, Meyers:** Information on FOIA update, on file.
- **Department of Treasury:** Coming in to do re-inspection of Marla's books, assessing changes are done.
- **DEQ - Nicole McIntyre:** (on Nugent private) Permitted to build a seawall, has DEQ permit.

**CITIZEN'S COMMENTS:** none

**OLD BUSINESS:**

- **New Zoning Map:** New maps are in. Have one large extra, will hang in board room.
- **Chris Becker Prosecuting Attorney** will be at the July meeting to speak on medical marijuana law.
- **New Swing Set chains were installed**
- **Township Audit:** Completed May 24. Will have reports soon. Fee for service came in \$1,500 under budget.

**New Business:**

- **Cowan Lake -** Possibility of a sewer system. Several residents in attendance to discuss. Doug Rappley handed out information and presented different possibilities. Paul Knoerl and Dennis Heffron, Grattan Twp trustees were also in attendance and added their support. Questions and discussion between residents and board. Dean would like to see a petition from the Cowan Lake residents. The residents and Grattan Twp. board will continue to gather more information and keep us informed.
- **Chemical Bank Representatives:** Mary Peterson and Andrew LeBron passed out information about Chemical Bank. They would like Oakfield's business. Discussion. They will see if they can offer a better interest rate and we will discuss at the next meeting.
- **Kent County Health Department:** Dog license fees are going up.
- **Kent County Pictometry Project:** Finished and paid for this year.
- **Millage rate to be levied December 1, 2017:** .7695 general millage rate, .4982 extra voted millage rate.

Motion to accept millage rates so Marla can turn into county offered by Dean second by Sowerby approved per a roll call vote 7-0.

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- **Summons and Complaint 17<sup>th</sup> Judicial Circuit Court:** Township received notice we are being sued. County allowed a Tek-e-Nink lake resident to put septic in a walkway, he would like this to be abandoned. He is also suing Kent Co since it's their road. It is a paper road, only on paper, in a plat that will never be developed. Nothing for us to worry about it is in attorney's hands and they will keep us informed.
- **Main-Tech:** Al Evink's contract is expiring.  
Motion to renew Al Evink's contract for Scram Lake maintenance offered by Dean second by Rittersdorf approved per a roll call vote 7-0.

**Scram Lake Sewer:** Dean informed us there are issues with one of the sand filter systems. Medium is plugged in one. Al Evink is working on, already at \$5,000 in labor and possibly an additional \$10,000 in labor before finished. Board discussion about needing to raise the quarterly maintenance fees.

Motion to raise the quarterly Scram Lake maintenance fee from \$110 to \$130 offered by Dean second by Rittersdorf approved per a roll call vote 7-0.

- **MTA – Principles of Governance:**  
Motion to not accept offered by Parker second by Porter approved per a voice vote 7-0.

**CITIZENS COMMENTS:**

Fire Chief Peterson in putting a ban on burning effective now in the township. Will go up on sign tonight.

**BOARD COMMENTS:**

Motion to allow Betsy to attend two different training classes in July offered by Parker second by Sowerby approved per a roll call vote 7-0.

Dean mentioned we have a piece of property in the township up for a tax sale. A neighbor will purchase the land. We received a check from him for \$8,095 to cover the amount we have into it.

Motion to purchase the property from Kent County treasurer, parcel # 41-08-07-300-018, known as Rita Ashbaugh property offered by Sowerby second by Parker approved per a roll call vote 7-0.

**ADJOURNMENT:** There being no further business, the meeting adjourned at 8:45 PM offered by Porter second by Parker approved per a voice call vote.

Linda L. VanHouten  
Oakfield Township Clerk