

OAKFIELD TOWNSHIP BOARD OF TRUSTEES  
REGULAR MEETING  
June 12, 2018

2018-11

**CALL TO ORDER:**

A regular meeting of the Oakfield Township Board of Trustees held June 12, 2018 at 10300 14 Mile Road, Rockford, MI., was called to order at 7:30 pm.

**Present were:** Greg Dean, Larry Parker, Bryan Porter, Pamela Riker, Ken Rittersdorf, Chad Sowerby and Linda VanHouten

**Absent:** none

**APPROVAL OF MINUTES:**

Motion to approve regular meeting minutes for May 8, 2018 offered by Riker second by Rittersdorf approved per a voice vote 7-0.

**FINANCIAL REPORTS:**

Motion to approve the report of fund balances for May as presented offered by Porter second by Parker approved per a roll call vote 7-0.

Motion to approve Transfer of Funds from the Capital Fund to the General Fund in the amount of \$17,727.77 – Roads - offered by Sowerby second by Riker approved per a roll call vote 7-0.

Motion to approve Transfer of Funds from the Cemetery Fund to the General fund in the amount of \$307.25– Veterans Flags & Markers - offered by Sowerby second by Parker approved per a roll call vote 7-0.

Motion to approve General Fund expenditures for the month of May in the amount of \$88,867.80 offered by Rittersdorf second by Porter approved per a roll call vote 7-0.

Motion to approve Sewer Fund expenditures for the month of May in the amount of \$1,712.46 offered by Sowerby second by Parker approved per a roll call vote 7-0.

**COMMITTEE REPORTS:**

**Fire Department:**

- 30 Calls for May
- Monthly Training: Hose Lays/Initial Attack  
Airway Management

Chief Peterson presented the board with 3 bids for fire gear washing and drying equipment. Discussion.

Motion to approve Fire gear washing and drying unit and to wait on fire barn parking lot concrete offered by Dean second by Sowerby approved per a roll call vote 7-0.

Chief Peterson followed up on the two illegal burns that he billed for. Both have been paid in full.

**PCI Report:** Report on file

**Planning Commission:**

Motion to not have a Planning Commission meeting offered by Dean second by Porter approved per a voice vote 7-0.

**Zoning Board of Appeals:** No meeting

**Zoning Administrator:** Report on file

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**CORRESPONDENCE RECEIVED:**

- Michigan Township Participating Plan: Received rebate check for \$265.62.
- Michigan Municipal League: (Workers Comp.) Received notice of a new rep. (on file)
- Comcast Cable: normal channel lineup changes. (on file)
- Kent County Road Commission: Received notice that the Road Commission will be putting out a press release on the paving of 16 Mile road and the 4 townships that worked together to complete this.

**CITIZEN'S COMMENTS:**

Resident commented that he does not think his road (13 Mile/Connelly) was brined when they did that a couple weeks ago. Dean said he would check into it with the road commission.

Resident asked if there is a Township ordinance on lawn mowing. Dean responded that there is not.

Robert Regan introduced himself as running for State Representative in August. He passed out brochures and offered his contact information.

**OLD BUSINESS:**

- Cowan Lake Sewer Project:  
Dean informed us that out of the 18 letters that he sent to the Oakfield Twp. Cowan Lake property owners, he heard back and received checks from 14. Residents from Cowan Lake were in attendance and discussed updates with the Grattan Twp. board. Grattan did not hire an engineer yet, sending out to four to get prices. Dean mentioned that if we go ahead we would have to pass Resolution # 1 in July and need to hire an engineer before we go ahead with that Resolution. Further discussion with Cowan Lake residents and board.

Motion to go ahead, get with our attorney and start the Cowan Lake sewer project offered by Sowerby second by Riker approved per a roll call vote 7-0.

- Steven Seward Property – 11393 Podunk Ave.  
Dean said that the house has been removed. He had a discussion with Kent County Health Dept and they said we had to abandon the well. Dean said no, we are not paying to abandon the well.

Motion made to add Seward property house removal expense and all expenses incurred by the Twp. to the Tax Roll offered by Dean second by Rittersdorf approved per a roll call vote 7-0.

- Rolling of Township Hall Lawn and Ball Field: County charged us \$387.
- Mole Busters Report: Reported capture of another mole. Will continue their service for the season.

**NEW BUSINESS:**

- Hall Rental: VanHouten informed the board about some recent damage to the hall after some rentals. Board discussion.

Motion to rent the hall once per weekend offered by Dean second by Sowerby approved per a roll call vote 7-0.

Motion to raise the deposit to \$250 offered by Sowerby second by Riker approved per a roll call vote 7-0.

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Motion to refund the 1<sup>st</sup> renters deposit and retain the 2<sup>nd</sup> renters deposit offered by Dean second by Sowerby approved per a roll call vote 6-1. (VanHouten opposed)

Motion to have hall and hallway carpeting cleaned offered by Dean second by Sowerby approved per a roll call vote 7-0.

Motion to bill Gonzales for fixing the paint, toilet roll dispenser, pen offered by Dean second by Rittersdorf approved per a roll call vote 7-0.

Motion to refuse permission to rent facilities to individuals offered by Sowerby second by Parker approved per a roll call vote 7-0.

- 2018 Tax Rate Millage

Motion to accept the new millage rate at 0.7641 and 0.4947 offered by Sowerby second by Parker approved per a roll call vote 7-0.

- July Board of Review – July 17, 2018 10:00 am: At Oakfield Township Hall.
- Assessors Contract: Board discussion. Need some additional clarification.

Motion to table the contract for Assessor until next month offered by Dean second by Rittersdorf approved per roll call vote 7-0.

- Township Audit: Completed May 11. Reports all came back approved.
- Sealed Bids for Kubota Mower: Dean opened 9 sealed bids that came in for the mower.

Motion to accept bid from Don Lafferty in the amount of \$3,111.00 for Twp Kubota mower offered by Porter second by VanHouten approved per a roll call vote 7-0.

Motion to accept a secondary bid from Matt McConnon for \$2,800.00 offered by Dean second by Sowerby approved per a roll call vote 7-0.

Motion to accept cash or certified check only offered by Dean second by Rittersdorf approved per a roll call vote 7-0.

- PDR application: Property Development Right Applications  
Dean has on hand if anyone is interested in one.

**CITIZEN'S COMMENTS:** Fire Chief Peterson will be putting up no parking signs by the fire station so renters will not block the fire trucks.

**BOARD COMMENTS:** Dean mentioned he has hired someone to paint the parking lot lines for \$475. Should be able to work on it next week.

**ADJOURNMENT:** There being no further business, the meeting adjourned at 9:08 pm offered by Sowerby second by Riker approved per a voice call vote.

Linda L. VanHouten  
Oakfield Township Clerk