

OAKFIELD TOWNSHIP BOARD OF TRUSTEES  
REGULAR MEETING  
June 11, 2013

**CALL TO ORDER:**

A regular meeting of the Oakfield Township Board of Trustees held June 11, 2013 at 10300 14 Mile Road, Rockford, MI., was called to order at 7:35 pm.

**Present were:** Greg Dean, Roger Mason, Brooke Mauric, Larry Parker, Bryan Porter, and Ken Rittersdorf

**Absent:** Chad Sowerby

**APPROVAL OF MINUTES:**

Motion to approve regular meeting minutes for May 14, 2013 as written offered by Rittersdorf second by Parker approved per voice vote

**FINANCIAL REPORTS:**

Motion to approve the report of fund balances for May as presented offered by Mauric second by Porter was approved per a roll call vote 6-0

Motion to approve General Fund expenditures for the month of June 2013 in the amount of \$40,789.27 offered by Porter second by Parker was approved per a roll call vote 6-0

Motion to approve Sewer Fund expenditures for the month of June 2013 in the amount of \$8,233.64 offered by Mason second by Rittersdorf was approved per a roll call vote 6-0

**COMMITTEE REPORTS:**

**Fire Department:**

- 17 runs for May
- Report on file

**PCI Report:** report on file

**Planning Commission:** N/A

Motion to cancel Planning Commission meeting for June offered by Mason second by Dean approved per roll call vote 6-0

**Board of Zoning Appeals:** No meeting

**Zoning Administrator:** Report on file

**CORRESPONDANCE RECEIVED:**

- **Comcast Cable-** see Dean

**CITIZEN'S COMMENTS:** N/A

**OLD BUSINESS:**

- **Louis Bailey Property-** Need to appoint Hearing officer; Casey Patterson has agreed to be hearing officer; need more information from lawyer before setting hearing date

Motion to appoint Casey Patterson as Hearing Officer and recommend payment of \$100.00 for his time offered by Dean second by Rittersdorf approved per roll call vote 6-0

- **Liquor Control Ordinance-**no need to adopt new ordinance
- **Contract and Act 517 of 2012 for Fire Barn addition-** have been signed and filed
- **Unapproved Private Roads-** letters to be sent
- **Lighting update for Township Hall-** work set to start the end of this week or early next week
- **2012-2013 Audit-** has been completed; no problems

**NEW BUSINESS:**

- **Revised Fire Department Ordinance Code-** Dean advised board to review changes to ordinance for next month's meeting
- **Community Development Letter-** Dean has prepared letter to send to Kent County requesting all program funds for 2013-2014 be dedicated to housing rehabilitation program in Oakfield Township

Motion to send community development letter offered by Dean second by Parker approved per a roll call vote 6-0

- **Oakfield Township Principles of Governance-** MTA encourages township to adopt as a code of conduct

Motion to accept Oakfield Township Principles of Governance as written offered by Mauric second by Rittersdorf approved per a roll call vote 6-0

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- **Oakfield Township Millage Rate for 2013-** no changes

Motion to adopt Oakfield Township millage rate for 2013 offered by Dean second by Mason approved per a roll call vote 6-0

- **Proposed road budget for summer of 2014-** Dean presented road budget; on file

Motion to approve 2014 Road Construction Budget offered by Porter second by Rittersdorf approved per a roll call vote 6-0

- **Scram Lake Sewer maintenance contract-** fees increased from last year; Dean stated that Main-Tech does a good job

Motion to approve contract with Main- Tech for Scram Lake Sewer maintenance offered by Dean second by Rittersdorf approved per a roll call vote 6-0

**CITIZENS COMMENTS:** N/A

**BOARD COMMENTS:** Discussion on cemetery lawn care; Dean reported that township received check from road right of way in the amount of \$7,007.41; Rittersdorf asked Dean about French's property on Lincoln Lake; discussion on Fire Department building progress

**ADJOURNMENT:** There being no further business, the meeting adjourned at 8:25 pm offered by Porter second by Parker approved per a voice vote.

Brooke V. Mauric  
Oakfield Township Clerk