

OAKFIELD TOWNSHIP BOARD OF TRUSTEES
REGULAR MEETING
May 8, 2018

2018-10

CALL TO ORDER:

A regular meeting of the Oakfield Township Board of Trustees held May 8, 2018 at 10300 14 Mile Road, Rockford, MI., was called to order at 7:30 pm.

Present were: Greg Dean, Larry Parker, Pamela Riker, Ken Rittersdorf and Linda VanHouten

Absent: Bryan Porter and Chad Sowerby

APPROVAL OF MINUTES:

Motion to approve regular meeting minutes for April 10, 2018 offered by Rittersdorf second by Parker approved per a roll call vote 5-0.

FINANCIAL REPORTS:

Motion to approve the report of fund balances for April as presented offered by Rittersdorf second by Riker approved per a roll call vote 5-0.

Motion to approve Transfer of Funds from the Capital Fund to the General Fund in the amount of \$9,416.66 – Roads - offered by VanHouten second by Rittersdorf approved per a roll call vote 5-0.

Motion to approve Transfer of Funds from the Capital Fund to the General fund in the amount of \$14,000.00 – Lawn Mower - offered by Parker second by Riker approved per a roll call vote 5-0.

Motion to approve General Fund expenditures for the month of April in the amount of \$55,986.80 offered by Rittersdorf second by Parker approved per a roll call vote 5-0.

Motion to approve Sewer Fund expenditures for the month of April in the amount of \$1,036.00 offered by Parker second by Riker approved per a roll call vote 5-0.

COMMITTEE REPORTS:

Fire Department:

- 16 Runs for April
- Monthly Training: Power Line Emergencies (Hosted by Consumers Energy)
- Medical Protocols, Spinal Assessments
- Fire Chief has sent out two invoices for illegal burns, one for \$345, and one for \$540.

PCI Report: Report on file

Planning Commission: Had meeting April 17, 2018.

Motion not to hold a planning commission meeting this month offered by Dean second by Parker approved per a voice call vote.

Zoning Board of Appeals: No meeting.

Zoning Administrator: Report on file

CORRESPONDENCE RECEIVED:

- Comcast Cable: channel line-up changes, on file.
- Charter Cable – 2 letters: channel line-up changes, on file.
- Michigan Association of Municipal Clerks Letter: Board received a letter from the MAMC stating that Linda VanHouten, Oakfield Twp. Clerk had received her Certified Michigan Municipal Clerk designation.

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- Kent County Road Commission: Board is invited to their annual Spring luncheon. Held on May 17 from 12-2:00 pm at Townsend Park.
- Mika, Meyers: Had information about variances in their April Law Bulletin. Dean asked Betsy to make copies and send to all of our ZBA and Planning Commission members.

CITIZEN'S COMMENTS:

Paul Knoerl, Grattan Twp. Trustee gave the board updates and spoke about the proposed Cowan Lake Sewer project. Grattan does plan to move ahead. They should hear from the state by May 21 about a 3 million dollar grant they applied for.

OLD BUSINESS:

- Cowan Lake Sewer Project: Dean stated he had sent out a letter to Oakfield's 18 Cowan Lake parcel owners asking them to respond back to him about each putting \$277.78 in escrow to cover legal fees. He only heard back from 6. Discussion between board, Knoerl and Cowan Lake residents Gerald and Phyllis Derham.
Motion to put on hold and table until Dean gets responses from the 18 parcel owners offered by Dean second by Rittersdorf approved per a roll call vote 5-0.
- Steven Seward Property – 11393 Podunk Ave.
Scheduled to start tear down this week.
- Assessor Contract: The new assessor, Matthew Smith, will get a contract to the board for the June board meeting.
- Scrap Tire Drop Off September 15, 2018 – Courtland Township

NEW BUSINESS:

- Fire Auxiliary Appointment – Faith Fraser

Motion to approve Faith Fraser for a 3 year term to the Fire Auxiliary offered by VanHouten second by Parker approved per a roll call vote 5-0.

- Summer Newsletter: VanHouten stated that articles are due to her May 23.
- Kent County Drain Commission: Received letter about assessment on Beaver Dam ditch. They had some errors in the letter, will be sending a new one. Assessment will be in the Fall.
- Kent County Treasurer – Non-payment of taxes: 10731 15 Mile Rd, Cedar Springs.
Motion to pass on the purchasing of the property offered by Dean second by Parker approved per a voice vote.
- Revenue Sharing: Down 7%, \$5,653 less than last year at this same time.
- Shooting Range at old Honor Camp: Meeting at Spencer Twp. hall May 9 to continue discussing shooting range.
- FDIC International: Fire Chief Peterson and Dean attended in Indianapolis the end of April. Got several good leads on equipment, possibly for future use.
- State Tax Commission: Dean received letter regarding proposed assessing changes. Will keep us updated.

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CITIZEN'S COMMENTS: Fire Chief Peterson and Fire Fighter Jason Scholten will be attending a class in San Diego the end of the month. FEMA will be covering all costs.

BOARD COMMENTS: none

ADJOURNMENT: There being no further business, the meeting adjourned at 8:42 pm offered by Parker second by Riker approved per a voice call vote.

Linda L. VanHouten
Oakfield Township Clerk

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