

OAKFIELD TOWNSHIP BOARD OF TRUSTEES
REGULAR MEETING
May 14, 2013

CALL TO ORDER:

A regular meeting of the Oakfield Township Board of Trustees held May 14, 2013 at 10300 14 Mile Road, Rockford, MI., was called to order at 7:30 pm.

Present were: Greg Dean, Roger Mason, Brooke Mauric, Larry Parker, Bryan Porter, Chad Sowerby and Ken Rittersdorf

Absent: None

APPROVAL OF MINUTES:

Motion to approve regular meeting minutes for April 9, 2013 as written offered by Rittersdorf second by Parker approved per a roll call vote 7-0

- Dean wants to add bid amounts to minutes. (correction)

Motion to approve special board meeting minutes for April 27, 2013 with corrections offered by Porter second by Sowerby approved per a roll call vote 7-0

FINANCIAL REPORTS:

Motion to approve the report of fund balances for April as presented offered by Mauric second by Rittersdorf was approved per a roll call vote 7-0

Motion to approve General Fund expenditures for the month of May 2013 in the amount of \$33,492.38 offered by Rittersdorf second by Parker was approved per a roll call vote 7-0

Motion to approve Sewer Fund expenditures for the month of May 2013 in the amount of \$2,677.35 offered by Porter second by Sowerby was approved per a roll call vote 7-0

COMMITTEE REPORTS:

Fire Department:

- 22 runs for April
- Report on file

PCI Report: report on file

Planning Commission: N/A

Motion to cancel Planning Commission meeting for May offered by Dean second by Rittersdorf approved per voice vote

Board of Zoning Appeals: No meeting

Zoning Administrator: Report on file

CORRESPONDANCE RECEIVED:

- **Kent County Board of Commissioners-** Kent County declared disaster area due to flooding
- **Comcast Cable-** see Dean
- **North Kent Service Center-** Dean spoke with center regarding donation letters to township board members

CITIZEN'S COMMENTS: Citizen asked about camping on vacant land. Dean stated that currently it is not allowed in township.

OLD BUSINESS:

- **Louis Bailey Property-** Bailey did not appeal condemned property letter; hearing to be set to condemn property
- **Liquor Control Ordinance-**no new information
- **Bid and contract for Fire Barn addition-**Dean read contract to board; Dean would like Mauric to add- *adhere to state of Michigan building codes*

Motion to sign contract with correction as long as Butterworth Builders liability insurance information is on file offered by Dean second by Rittersdorf approved per a roll call vote 7-0

- **Unapproved Private Roads-** Letter finished; will be sent to Lincoln Lake Private residents first
- **Lighting update for Township Hall-** 3 bids collected; High Point Electric \$1,340.10; Brian Gale \$2,760.00; Electric Professors \$ 3,008.74

Motion to accept bid from High Point Electric offered by Porter second by Parker approved per roll call vote 7-0

- **Fire Insurance withholding-** check has been received from Fremont Insurance

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NEW BUSINESS:

- **Kent County Road Commission-** Board invited to steak fry at Townsend Park May 16th
- **Kent County Land Bank-** A court has decided that county can sell land without an auction
- **2012-2013 Audit-** Dean spoke with auditors, everything looks good. Mauric reviewed highlights of letter that Parker and Mauric need to sign for auditors

Motion to have letter for auditors signed by Mauric and Parker offered by Dean and Sowerby approved per a roll call vote 7-0

- **Revenue Sharing-** Township received \$65,838.08
- **Road Complaints-** several complaints about dust from residents living on dirt roads; Dean read letter received from residents; Dean explained roads are sprayed later in May to avoid having material washed away due to rain
- **Carpet Cleaning**

Motion to have Mauric schedule carpet cleaning offered by Dean second by Rittersdorf approved per a roll call vote 7-0

- **New Vacuum-** Old vacuum needs to be replaced; there is a need for a commercial vacuum; Mauric reviewed prices for new vacuum and recommendation from salesperson

Motion to purchase recommended vacuum offered by Porter second by Parker approved per a roll call vote 7-0

- **Greenville Community Church-** Letter received; they would like to borrow lawn roller from township; much discussion

Motion to not allow lawn roller to be borrowed offered by Sowerby second by Rittersdorf approved per a roll call vote 7-0

- **George Gonzales-** Gonzales was present to seek extension for property cleanup; much discussion from board; deadline set for September 30, 2013.

Motion to have Gonzales property cleaned up by end of September offered by Dean second by Sowerby approved per a roll call vote 6-1 Rittersdorf

CITIZENS COMMENTS: Citizen asked when burned house in Holmden development would be cleaned up, property smells bad; Dean and Riker clarified that cleanup would take place soon and the holdup was investigating the furnace; Dean told other citizen they may petition the board to change ordinance for camping on vacant property

BOARD COMMENTS: N/A

ADJOURNMENT: There being no further business, the meeting adjourned at 8:40 pm offered by Sowerby second by Porter approved per a voice vote.

Brooke V. Mauric
Oakfield Township Clerk