

OAKFIELD TOWNSHIP BOARD OF TRUSTEES
REGULAR MEETING
April 9, 2013

CALL TO ORDER:

A regular meeting of the Oakfield Township Board of Trustees held April 9, 2013 at 10300 14 Mile Road, Rockford, MI., was called to order at 7:30 pm.

Present were: Greg Dean, Roger Mason, Brooke Mauric, Larry Parker, Bryan Porter, Chad Sowerby and Ken Rittersdorf

Absent: None

APPROVAL OF MINUTES:

Motion to approve regular meeting minutes for March 12, 2013 as written offered by Rittersdorf second by Sowerby approved per a roll call vote 7-0

Motion to approve Budget Hearing Minutes from March 30, 2013 as written offered by Porter second by Rittersdorf approved per a roll call vote 6-0 Sowerby abstained

Motion to approve Budget Approval Meeting Minutes from March 30, 2013 for 2013/2014 Budget offered by Rittersdorf second by Porter approved per a roll call vote 6-0 Sowerby abstained

FINANCIAL REPORTS:

Motion to approve the report of fund balances for March as presented offered by Mauric second by Sowerby was approved per a roll call vote 7-0

- **Transfer \$2,952.00 from Capital Fund to General Fund- Cemetery Fence**

Motion to transfer \$2,952.00 from the Capital Fund to the General Fund offered by Porter second by Sowerby approved by roll call vote 7-0

Motion to approve General Fund expenditures for the month of April 2013 in the amount of \$33,573.44 offered by Parker second by Rittersdorf was approved per a roll call vote 7-0

Motion to approve Sewer Fund expenditures for the month of April 2013 in the amount of \$1,475.02 offered by Sowerby second by Parker was approved per a roll call vote 7-0

COMMITTEE REPORTS:

Fire Department:

- 20 runs for March
- Riker needs approval for Douglas Safety to inspect air packs for \$1300.00 and Physicals from BioCare Inc. for 6 firefighters for \$1,647.00

Motion to approve inspections on air packs and physicals for 6 firefighters offered by Dean second by Parker approved per a roll call vote 7-0

PCI Report: report on file

Planning Commission: minutes approved at last meeting

Motion to cancel Planning Commission meeting for April offered by Mason second by Dean approved per voice vote

Board of Zoning Appeals: No meeting

Zoning Administrator: Report on file

CORRESPONDENCE SENT:

- **Letter to Ron Duberville from PCI-** about outdoor wood burner
- **Letter to Louis Bailey from PCI-** about unsafe/dangerous house

CORRESPONDANCE RECEIVED:

- **Kent County Road Commission-** work on gravel roads will begin soon
- **2 Letters from Comcast Cable-** see Dean
- **Camp Blodgett-** information about camp

CITIZEN'S COMMENTS: N/A

OLD BUSINESS:

- **Liquor Control Ordinance-** move forward with ordinance; Dean will get more information from attorney
- **Maintenance of existing unapproved private roads-** some letters will be going out next week; residents will be asked to come to board to develop a solution
- **Bids for Fire Barn Addition-** 6 bids opened; much discussion; bids on file; winning bidder most sign bid verification and Michigan Iran Economic Sanctions 2012 document

Motion to award bid for fire barn addition to Butterworth in the amount of \$118,054.28 offered by Mason second by Rittersdorf was **denied** per roll call vote 3-4 Sowerby, Dean, Porter, and Mauric

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Motion to present bid verification to 3 lowest bidders with no change in bid offered by Dean second by Sowerby approved per roll call vote 6-1 Mason

NEW BUSINESS:

- **Lighting update for Township Hall-** Old quote did not include 2 ballasts only 1; new quote is double old quote

Motion to get 3 electrical bids for lights in Township Hall offered by Dean second by Sowerby approved 7-0

- **Agreement for Automatic Mutual Aid with Spencer Township-** Riker explained new agreement would tone out Oakfield Township automatically whenever Spencer Township has a structure fire; Riker is not in favor; would like to stick with current Mutual Aid agreement

Motion to not accept Automatic Mutual Aid agreement with Spencer Township offered by Parker second by Rittersdorf approved per a roll call vote 7-0

- **Fire Insurance withholding program-** Fremont Insurance has not sent check for Simpson PVT fire
- **Proposed procedure for starting a dog kennel-** Board reviewed written procedures

Motion to approve dog kennel procedures as written offered by Mason second by Rittersdorf approved per a roll call vote 7-0

- **Fence at Horton Cemetery completed**
- **Jon F. Rice Open house May 3rd, 2013-** See Dean for information
- **Outhouse for ball field-** door latch has been busted; repairs needed

Motion to make repairs to outhouse offered by Dean second by Sowerby approved per a roll call vote 7-0

- **Repair and stain outdoor tables and benches-** upkeep needed

Motion to buy materials to repair and stain tables and benches with Riker performing the work offered by Dean second by Mason approved per a roll call vote 7-0

- **New office chair for Building Inspector**

Motion to have Mauric purchase new chair offered by Dean second by Sowerby approved per a roll call vote 7-0

- **Contract with Assessor-** no changes from last year

Motion to approve contract with Marla Rausch, Inc. as written offered by Dean second by Mason approved per roll call vote 7-0

- **Weight restrictions will be removed April 15th**

CITIZENS COMMENTS: N/A

BOARD COMMENTS: Mauric announced she is now a Notary; Porter asked Dean about Assessor's contract

ADJOURNMENT: There being no further business, the meeting adjourned at 8:50 pm offered by Sowerby second by Parker approved per a voice vote.

Brooke V. Mauric
Oakfield Township Clerk