

OAKFIELD TOWNSHIP BOARD OF TRUSTEES
REGULAR MEETING
April 12, 2016

CALL TO ORDER:

A regular meeting of the Oakfield Township Board of Trustees held April 12, 2016 at 10300 14 Mile Road, Rockford, MI., was called to order at 7:30 PM.

Present were: Greg Dean, Roger Mason, Larry Parker, Bryan Porter, Ken Rittersdorf and Chad Sowerby.

Absent: Linda VanHouten

APPROVAL OF MINUTES:

Motion to approve Election Commission meeting minutes for March 7, 2016 offered by Dean second by Parker approved per a voice call vote.

Motion to approve regular meeting minutes for March 10, 2016 offered by Sowerby second by Porter approved per a roll call vote 6-0

Motion to approve Public Hearing Minutes 2016 - 2017 Budget – for March 31, 2016 offered by Sowerby second by Parker approved per a roll call vote 5-0 (Porter abstained due to absence).

Motion to approve Special Board Meeting Minutes 2016 - 2017 Budget Approval – for March 31, 2016 offered by Rittersdorf second by Sowerby approved per a roll call vote 5-0 (Porter abstained due to absence).

FINANCIAL REPORTS:

Motion to approve the report of fund balances for March 2016 as presented offered by Sowerby second by Rittersdorf was approved per a roll call vote 6-0

Motion to approve General Fund expenditures for the month of March 2016 in the amount of \$57,212.91 offered by Porter second by Sowerby was approved per a roll call vote 6-0

Motion to approve Sewer Fund expenditures for the month of March 2016 in the amount of \$3,549.83 offered by Rittersdorf second by Porter was approved per a roll call vote 6-0

COMMITTEE REPORTS:

Fire Department:

- 33 runs for March
- Monthly Training: Fire: Fire Dept operations, initial incident operations, decision making and accountability.
- Social media policy: Fire Chief Peterson presented a draft to the board to read. Will get feed back at the next board meeting.

Motion to review the Social media policy at the May board meeting offered by Dean second by Parker approved per a roll call vote 6-0

- Fire Chief Peterson introduced 3 Firefighters as potential new hires for the Oakfield Township fire department. Charles Palasek, Tyler Dombrowski and Larry Reed.

Motion to accept all three as new Oakfield Township Firefighters offered by Rittersdorf second by Porter approved per a roll call vote 6-0

- Fire Chief Peterson nominated Brett Laitila to the position of Safety Officer.
Motion to approve Brett Laitila as the Oakfield Township Fire Department Safety Officer offered by Dean second by Mason was approved per a roll call vote 6-0

- Report on File

OAKFIELD TOWNSHIP BOARD OF TRUSTEES
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April 12, 2016

PCI Report: Report on file

Planning Commission: No meeting this past month.

Motion to hold next meeting April 20, 2016 7:00 PM at the Township hall offered by Roger second by Dean approved per a roll call vote 6-0

Zoning Administrator: Report on file

CORRESPONDENCE RECEIVED:

- State Inspection of 2016 Assessment Roll – Corrective action plan accepted
- Kent County Fire Commission: Changed insurance companies
- Proposed Zoo and Museum Millage: on August or November ballot
- MTA Election Training Class: offered in Mt Pleasant in May.
Motion to approve training for Clerk and Deputy Clerk to attend offered by Dean second by Sowerby passed per a roll call vote 6-0

CITIZEN'S COMMENTS: none

OLD BUSINESS:

- **Cusack Property:** Judge found in Oakfield's favor.
Motion to petition court to recover Township funds offered by Sowerby second by Parker approved per a roll call vote 6-0
- **Millers Hops Farm:** will be ceasing processing of outside hops. The warehouse will also be ceasing their operation of refrigerating hops.
- **Lapple Rd Meeting:** Dean mentioned he received positive feedback at the meeting about the paving that is scheduled for summer 2017. Initial work has already begun.

NEW BUSINESS:

- **Fritz Electric - Outside Lighting upgrade:**
Motion to approve payment of \$4,900.00 to Fritz Electric to change to LED lights for exterior lighting offered by Parker second by Rittersdorf approved per a roll call vote 6-0
- **New Phone System**
Motion to approve payment of \$7,331.45 to Avatel Technologies for the new phone system offered by Parker second by Sowerby approved per a roll call vote 6-0
- **Drive Extension for Fire Dept. –**
Motion to approve payment of \$8,225.00 to Ruge's Excavating to proceed with driveway extension offered by Sowerby second by Parker approved per a roll call vote 6-0
- **Roof over Fuel Tank –**
Motion to approve payment of \$2,295.00 to Warner Builder & Excavating to construct a roof over fuel tank offered by Parker second by Rittersdorf approved per a roll call vote 6-0

OAKFIELD TOWNSHIP BOARD OF TRUSTEES
REGULAR MEETING
April 12, 2016

- **Spraying & Fertilizer for Lawn (2 Applications) –**
Motion to approve payment of \$1,610.00 to BlueGrass Lawns for two Lawn Applications this Spring and Fall offered by Sowerby second by Parker approved per a roll call vote 6-0
- **Montcalm Ave Project – work order –**
Motion to approve \$42,534.00 for the Montcalm Ave Project work order offered by Parker second by Sowerby approved per a roll call vote 6-0
- **10 Mile Gravel Overlay – work order –**
Motion to approve \$20,000.00 for the 10 Mile Gravel Overlay work order offered by Sowerby second by Rittersdorf approved per a roll call vote 6-0
- **Horton Cemetery Repair of Fence**
Motion to approve payment of \$696.19 to Cedar Springs Fence LLC to repair Horton Cemetery fence which will be reimbursed by the State of MI offered by Porter second by Rittersdorf approved per a roll call vote 6-0

Motion to approve payment of \$465.45 to Cedar Springs Fence LLC to repair Horton Cemetery fence for damage from fallen trees offered by Parker second by Sowerby approved per a roll call vote 6-0
- **Request for a Fire Millage of 0.5 to be placed on the August 2, 2016 Ballot –**
Motion to place Fire Millage of 0.5 mill proposal on the August 2, 2016 ballot offered by Dean second Mason approved per a roll call vote 6-0
- **Woodbeck Lake Resolution and Public Hearing -**
Motion to hold a public hearing during the May board meeting for Woodbeck Lake weed control offered by Dean second by Sowerby approved per a roll call vote 6-0

CITIZENS COMMENTS: none

ADJOURNMENT: There being no further business, the meeting adjourned at 8:19 PM offered by Sowerby second by Porter approved per a voice call vote.

Linda L. VanHouten
Oakfield Township Clerk