

OAKFIELD TOWNSHIP BOARD OF TRUSTEES  
REGULAR MEETING  
April 10, 2018

2018-9

**CALL TO ORDER:**

A regular meeting of the Oakfield Township Board of Trustees held April 10, 2018 at 10300 14 Mile Road, Rockford, MI., was called to order at 7:30 pm.

**Present were:** Greg Dean, Larry Parker, Pamela Riker, Ken Rittersdorf and Linda VanHouten, Bryan Porter, Chad Sowerby

**Absent:** None

**APPROVAL OF MINUTES:**

Motion to approve regular meeting minutes for March 20, 2018 offered by Rittersdorf second by Sowerby approved per a voice vote 7-0.

Motion to approve Budget Hearing Meeting minutes for March 29, 2018 offered by Parker second by Sowerby approved per a voice vote 7-0.

Motion to approve Budget Approval Meeting minutes for March 29, 2018 offered by Sowerby second by Riker approved per a voice vote 7-0.

**FINANCIAL REPORTS:**

Motion to approve the report of fund balances for March as presented offered by Porter second by Rittersdorf approved per a roll call vote 7-0.

Motion to approve Transfer of Funds from the Fire Millage Savings account to the General Fund in the amount of \$4,195.00 – Firefighter wages - offered by Sowerby second by Porter approved per a roll call vote 7-0.

Motion to approve Transfer of Funds from the Fire Millage Savings account to the General fund in the amount of \$13,097.60 – Fire Assessment - offered by Sowerby second by Rittersdorf approved per a roll call vote 7-0.

Motion to approve General Fund expenditures for the month of March in the amount of \$80,548.21 offered by Porter second by Parker approved per a roll call vote 7-0.

Motion to approve Sewer Fund expenditures for the month of March in the amount of \$1,808.88 offered by Parker second by Sowerby approved per a roll call vote 7-0.

**COMMITTEE REPORTS:**

**Fire Department:**

- 29 runs for March 2018
- Monthly Training: Search and Rescue, Ladders and Knots
- Medical Protocols, Spinal Assessments

April 26-28 Fire Chief will be in Indianapolis at FDIC.  
New mower has come in.

**PCI Report:** Report on file

**Planning Commission:** Next Meeting April 17, 2018, two site plan reviews.

**Zoning Board of Appeals:** No meeting last month.

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**Zoning Administrator:** Report on file

**CORRESPONDENCE RECEIVED:**

- MTA: Offering training classes June 26/27

Motion to approve paying for members interested in going offered by Dean second by Porter approved per a voice vote 7-0.

- Comcast Cable: Normal channel changes, on file.

**CORRESPONDENCE SENT:** Steven Seward – 11393 Podunk Ave.

Dean sent letter asking if he is planning to tear the residence down. No reply.

Has not answered any correspondence sent and has not made any progress in taking it down.

**CITIZEN'S COMMENTS:**

Lynn Afendoulis introduced herself as running for State Representative. Handed out literature.

Senator Peter MacGregor attended the meeting. Came to touch base and see if we had any questions.

Board questions and discussion followed.

**OLD BUSINESS:**

- Cowan Lake Sewer Meeting Report:  
Dean and Rittersdorf attended meeting in Grattan Twp. March 26. Currently there are 3 options. Community step system, Pine Island System and North Kent System. Estimated cost per household is about \$30-\$40,000. Oakfield has 18 parcels on Cowan Lake. Grattan has filed for a grant from the State of Michigan. Dean recommends that if they go to a public hearing, (we would have to have our own hearing and would cost us about \$5-\$6,000 for attorney fees), that we collect that amount from the 18 parcel owners and place in escrow. Dean asked the board to think about this and will continue discussion at the next board meeting.
- Township Audit May 11, 2018
- Scrap Tire drop set for September 15, 2018 – Courtland Township. Will add information to our Summer newsletter.
- Bids for demolition of house on Steven Seward property – 11393 Podunk Ave. We received two bids. Pitsch Wrecking and Christensen Excavating.

Motion to approve Christensen Excavating for \$9,240 offered by Sowerby second by Parker approved per a roll call vote 7-0.

**NEW BUSINESS:**

- New Assessors Office Furnishings  
Dean mentioned the new assessor is too tall for the old desk. Will be looking for some used office furniture.
- Spring Weight Restrictions are off

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- Mailing of Assessment Notices and Summer Tax Bills and Winter Tax Bill.  
Bid from KCI to do mailings. Board discussion.

Motion to approve using KCI to do Summer and Winter tax bills at \$2,092.52 per billing offered by Dean second by Sowerby approved per a roll call vote 7-0.

Motion to approve using KCI to mail Assessment notices at \$1,730.95 offered by Dean second by Sowerby approved per a roll call vote 7-0.

- AC bid: Received bid of \$7,625 from Russell's for the two new AC units.  
They can start installing in the next couple of weeks.

Motion to approve Russell's to install new AC units for \$7,625 offered by Sowerby second by Rittersdorf approved per a roll call vote 7-0.

**CITIZEN'S COMMENTS:** None

**BOARD COMMENTS:** Dean mentioned that the new lawn mower is in.

**ADJOURNMENT:** There being no further business, the meeting adjourned at 8:25 pm offered by Dean second by Sowerby approved per a voice call vote.

Linda L. VanHouten  
Oakfield Township Clerk

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