

OAKFIELD TOWNSHIP BOARD OF TRUSTEES  
REGULAR MEETING  
April 9, 2019

2019-9

**CALL TO ORDER:**

A regular meeting of the Oakfield Township Board of Trustees held April 9, 2019 at 10300 14 Mile Road, Rockford, MI., was called to order at 7:00 PM.

**Present were:** Greg Dean, Larry Parker, Bryan Porter, Pamela Riker, Ken Rittersdorf, Chad Sowerby and Linda VanHouten.

**Absent:** none

**APPROVAL OF MINUTES:**

Motion to approve regular meeting minutes for March 12, 2019 offered by Sowerby second by Parker approved per a roll call vote 7-0.

Motion to approve Budget Hearing Meeting Minutes for March 30, 2019 offered by Porter second by Rittersdorf approved per a roll call vote 7-0.

Motion to approve Budget Approval Meeting Minutes for March 30, 2019 offered by Sowerby second by Rittersdorf approved per a roll call vote 7-0.

**FINANCIAL REPORTS:**

Motion to approve the report of fund balances for March 2019 as presented offered by Sowerby second by Porter approved per a roll call vote 7-0.

Motion to approve transfer of funds from the Capital Fund to the General Fund in the amount of \$1,831.00 Roads - offered by Porter second by Sowerby approved per a roll call vote 7-0.

Motion to approve transfer of funds from the Fire Millage Fund to the General Fund in the amount of \$35,160.35 - offered by Sowerby second by Rittersdorf approved per a roll call vote 7-0.

Motion to approve the General Fund Expenditures for the month of March in the amount of \$83,240.57 offered by Sowerby second by Riker approved per a roll call vote 7-0.

Motion to approve Scram Lake Expenditures for the month of March in the amount of \$1,168.69 offered by Sowerby second by Rittersdorf approved per a roll call vote 7-0.

**COMMITTEE REPORTS:**

**Fire Department:**

- 25 calls for March
- Monthly Training – Rescue Boat, Medical Training was with the new Lucas device.
- Introduce Zachary Ensing as a prospective firefighter. Discussion with board.

Motion to approve Zachary Ensing as a new firefighter offered by Sowerby second by Parker approved per a roll call vote 7-0.

- Chief Peterson would like to promote Jason Scholten to the level of Captain from Lieutenant. Board discussion.

Motion to approve Jason Scholten as Captain offered by Porter second by Sowerby approved per a roll call vote 7-0.

**PCI Report:** Report on file

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**Planning Commission:** Special Use Hearing April 16, 2019.

**Zoning Board of Appeals:** No meeting.

**Zoning Administrator:** Report on file

**CORRESPONDENCE RECEIVED:**

- Comcast Cable: Channel line-up changes, on file.
- Kent County Sheriff Department: Report from 2018.
- Mierendorf Law: Letter received from lawyer representing Troy Caswell for upcoming Planning Commission Special Use Hearing April 16, 2019.

**PUBLIC COMMENTS:**

Cornelia Gonzales spoke with questions and concerns about her property. Discussion with Dean and Zoning Administrator Mason.

Joni McArthur thanked Dean for addressing a resident's property. Discussion about situation and plans to resolve it.

**UNFINISHED BUSINESS:**

- Cowan Lake Sewer Project: Township attorney will be at next month's Board meeting to update us on the progress of the Cowan Lake Sewer Project.  
We were also invited to an informational meeting for SAD residents on Thursday, April 18 from 5-7 pm at the Grattan Twp. Fire Dept.
- Casair: Final paperwork has been completed.

**NEW BUSINESS:**

- Deputy Treasurer: Betsy would like to attend the Treasurers Association Basic Institute April 28 – May 3 in Mt. Pleasant. Discussion with board.

Motion to allow Betsy to attend the training and pay for class and lodging offered by Sowerby second by VanHouten approved per a roll call vote 7-0.

- Deputy Clerk: Betsy asked Bonnie if she would be interested in helping out with a few general office duties when she is unavailable. Bonnie agreed and addressed board for permission. Examples being dog licenses, Hall rental, Permit paperwork. Discussion with board.

Motion to allow Betsy to train Bonnie about general office tasks offered by Porter second by Sowerby with a Motion to amend the motion to assessor and treasurer duties not part of the training offered by Dean second by Sowerby approved per a roll call vote 6-1. (Parker opposed). Followed by a roll call vote on original motion approved per a roll call vote 5-2. (Dean, Parker opposed).

**PUBLIC COMMENTS:** none

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**BOARD COMMENTS:**

Dean mentioned he just received a letter from AT&T wanting to extend the Metro Act Right of Way Permit to September 30, 2024.

Motion to extend Metro Act Right Of Way Permit Extension with AT&T offered by Dean second by Sowerby approved per a roll call vote 7-0.

Dean also brought up a bid we just received from Hunter Bug for repair of the front ditch that was damaged by an accident. We have already received payment from the insurance company.

Motion to approve Hunter Bug bid for \$1,200 offered by Dean second by Riker approved per a roll call vote 7-0.

**ADJOURNMENT:** There being no further business, the meeting adjourned at 8:11 PM offered by Sowerby second by Riker approved per a voice call vote.

Linda L. VanHouten  
Oakfield Township Clerk