

OAKFIELD TOWNSHIP BOARD OF TRUSTEES  
REGULAR MEETING  
February 13, 2018

**CALL TO ORDER:**

A regular meeting of the Oakfield Township Board of Trustees held February 13, 2018 at 10300 14 Mile Road, Rockford, MI., was called to order at 7:30 pm.

**Present were:** Greg Dean, Larry Parker, Bryan Porter, Pamela Riker, Ken Rittersdorf, Chad Sowerby and Linda VanHouten

**Absent:** none

**APPROVAL OF MINUTES:**

Motion to approve regular meeting minutes for January 9, 2018 offered by Porter second by Rittersdorf approved per a roll call vote 7-0.

Motion to approve Special Board Meeting minutes for January 20, 2018 offered by Rittersdorf second by Sowerby approved per a roll call vote 7-0.

**FINANCIAL REPORTS:**

Motion to approve the report of fund balances for January as presented offered by Porter second by Sowerby approved per a roll call vote 7-0.

Motion to set up new account # 000-40400-000 for Fire Millage Revenue offered by Sowerby second by Parker approved per roll call vote 7-0.

Motion to amend new Fire Millage account #000-40400-000 in the amount of \$97,000.00 offered by Sowerby second by Rittersdorf approved per a roll call vote 7-0.

Motion to amend account transfer to Fire Millage Account #999-002 in the amount of \$97,000.00 offered by Sowerby second by Riker approved per a roll call vote 7-0.

Motion to transfer from Fire Millage to General – Firefighter Wages - in the amount of \$8,618.50 offered by Porter second by Sowerby approved per a roll call vote 7-0.

Motion to transfer from Fire Millage to General – Fire Dispatch – in the amount of \$2,180.00 offered by Sowerby second by Rittersdorf approved per a roll call vote 7-0.

Motion to transfer from Fire Millage to General – New Equipment – in the amount of \$1,755.32 offered by Sowerby second by Parker approved per a roll call vote 7-0.

Motion to open New Pumper Savings Account offered by Sowerby second by Rittersdorf approved per a roll call vote 7-0.

Motion to transfer from Fire Millage to new Pumper Savings Account in the amount of \$10,000.00 offered by Sowerby second by Riker approved per a roll call vote 7-0.

Motion to amend transfers General to Capital #931-99900-000 in the amount of \$290,000.00 offered by Porter second by Rittersdorf approved per a roll call vote 7-0.

Motion to transfer from the General Account to Capital #931-99900-000 in the amount of \$300,000.00 offered by Sowerby second by Porter approved per a roll call vote 7-0.

Motion to transfer from the Capital to the General Account - 16 Mile Rd. – in the amount of \$5,457.77 offered by Sowerby second by Riker approved per a roll call vote 7-0.

Motion to transfer from the Cemetery to the General Account in the amount of \$314.02 – offered by Porter second by Sowerby approved per a roll call vote 7-0.

OAKFIELD TOWNSHIP BOARD OF TRUSTEES  
REGULAR MEETING  
February 13, 2018

Motion to approve General Fund expenditures for the month of January in the amount of \$53,733.42 offered by Porter second by Sowerby approved per a roll call vote 7-0.

Motion to approve Sewer Fund expenditures for the month of January in the amount of \$4,072.75 offered by Sowerby second by Parker approved per a roll call vote 7-0.

**COMMITTEE REPORTS:**

**Fire Department:**

- 26 runs for January 2018
- Monthly Training: Ice Water Rescue – Search and Rescue

The Fire Chief informed us that we have received the payment from the resident on Poplar that owed for a fire on his property.

**PCI Report:** Report on file

**Planning Commission:** Met last month and approved an addition for Calvary Baptist Church.

Motion to approve not to hold a meeting in February offered by Dean second by Porter approved per a voice vote.

**Zoning Board of Appeals:** No meeting this month.

**Zoning Administrator:** Report on file

**Budget Workshop:**

Motion to hold a Budget Workshop on Tuesday, February 20 at 7:00 pm offered by Dean second by Porter approved per a voice vote.

**CORRESPONDENCE RECEIVED:**

- Mika, Meyers, Beckett & Jones: Ruled by Circuit Court that it is okay for public officials to offer prayer before local government meetings.
- MTA – School for ZBA

Motion to approve paying for School for ZBA members who would like to attend offered by Dean second by Porter approved per a roll call vote 7-0.

**CITIZEN'S COMMENTS:**

Sgt. Scott Wilber of the Rockford State Police post introduced himself. He was here to inform us that they plan to have more patrol and get more aggressive with enforcing laws on M-57.

Jerrod Elliott with Troop 228 Rockford, MI introduced himself. He is here finishing up his last requirement for his last merit badge for Eagle Scout.

**OLD BUSINESS:**

- 11393 Podunk Ave. – Steven R. Seward Property: Insurance Company is not paying off on the house. Deemed arson. Home owner is out the money. The Twp. will have to pay to tear down the house. That cost will be added to the property taxes.

OAKFIELD TOWNSHIP BOARD OF TRUSTEES  
REGULAR MEETING  
February 13, 2018

- Request to vacate a portion of Lynn Drive: Received a letter from our Twp. Attorney Jim Scales. They have widened the easement out to 24' instead of 15' for the portion of the road that was requested to be vacated. The attorney recommends that we abandon that portion of Lynn Dr. He will handle the paperwork going to Circuit Court. Dean will bill the property owner for our attorney fees.

Motion to abandon that portion of Lynn Dr. as long as there is a 24' easement given to the two houses there offered by Dean second by Rittersdorf approved per a roll call vote 7-0.

**New Business:**

- Cowan Lake Sewer Meeting – March 26, 2018 7:00pm at the Grattan Twp. Hall.
- Sewer Hookup approval for 10182 Poplar Dr.: The Hopkins own two lots on Poplar and have a house on one. They would like to build a house on the other lot for their daughter. Can't build a house there without being on the sewer system. Cost is \$4,600 to buy-in which they will pay to the Scram Lake Sewer Dst. They will also pay for the work for the service stub and the tanks.

Motion to approve new Sewer Hookup for 10182 Poplar Dr. offered by Sowerby second by Porter approved per a roll call vote 7-0.

- Refund Bloem's for overpayment for Scram Lake Sewer: Bonnie explained how the Bloem's were invoiced and paid for the 3<sup>rd</sup> quarter. They had sold their house and she did not have that information. The new owners were billed and have paid. She is asking that the Bloem's be refunded the amount of their overpayment.

Motion to approve payment to the Bloem's for over payment for Scram Lake Sewer in the amount of \$130.00 offered by Dean second by VanHouten approved per a roll call vote 7-0.

- Salary Resolution for Clerk and Treasurer: Parker and VanHouten approached the board asking for a raise since it had been 2 years. Board discussion.

Motion to approve Resolution #2018-03 Treasurer's Salary and #2018-04 Clerk's Salary in the amount of \$26,500.00 offered by Riker second by Sowerby approved per a roll call vote 6-1. (Rittersdorf opposed)

- Siegfried Crandall – Audit: Received notification that they will do the annual audit not to exceed \$7,000, same amount as last year.

Motion to approve annual audit by Siegfried & Crandall in the amount of \$7,000.00 offered by Dean second by Sowerby approved per a roll call vote 7-0.

- Fire Fighters Wages: Dean proposed a .50 per hour raise for the Fire Fighters. Board discussion.

Motion to approve a .50 cent wage increase to \$15 an hour for Fire Fighters wages offered by Dean second by Sowerby approved per a roll call vote 7-0.

- We received a work order for work on 16 Mile paving with Spencer Twp. Each Twp. will pay \$228,250.

Motion to approve the 16 Mile Road work order in the amount of \$228,250 offered by Parker second by Rittersdorf approved per a roll call vote 7-0.

OAKFIELD TOWNSHIP BOARD OF TRUSTEES  
REGULAR MEETING  
February 13, 2018

- Received a work order for work on 13 Mile engineering. Twp. share is \$50,000.

Motion to approve the 13 Mile engineering in the amount of \$50,000 offered by Sowerby second by Parker approved per a roll call vote 7-0.

**CITIZEN'S COMMENTS:** none

**BOARD COMMENTS:** Dean congratulated the Eagle Scout.

**ADJOURNMENT:** There being no further business, the meeting adjourned at 8:32 pm offered by Sowerby second by Parker approved per a voice call vote.

Linda L. VanHouten  
Oakfield Township Clerk

OAKFIELD TOWNSHIP BOARD OF TRUSTEES  
REGULAR MEETING  
February 13, 2018