

OAKFIELD TOWNSHIP BOARD OF TRUSTEES  
REGULAR MEETING  
February 10, 2015

**CALL TO ORDER:**

A regular meeting of the Oakfield Township Board of Trustees held February 10, 2015 at 10300 14 Mile Road, Rockford, MI., was called to order at 7:30 pm.

**Present were:** Greg Dean, Roger Mason, April Decess, Larry Parker, Chad Sowerby, Bryan Porter and Ken Rittersdorf

**Absent:** NA

**APPROVAL OF MINUTES:**

Motion to approve regular meeting minutes for January 13, 2014 with revision offered by Porter second by Rittersdorf approved per a voice vote 7-0.

Motion to approve special meeting minutes for January 31, 2014 offered by Rittersdorf second by Parker approved per a voice vote 7-0.

**FINANCIAL REPORTS:**

Motion to approve the report of fund balances for January 2015 as presented offered by Sowerby second by Mason was approved per a roll call vote 7-0.

Motion to amend the fire department budget for account number 336-989 (Fire Chief Medical Insurance) for \$2,468.31 offered by Porter second by Parker approved per a roll call vote 7-0.

Motion to amend the fire department budget for account number 336-790 (Fire Department Building Maint. & Repair) for \$4,205.00 offered by Sowerby second by Parker approved per a roll call Vote 7-0.

Motion to amend account number 101-727 (Twp. Bd. Office Supplies) by increasing it by \$1,000.00 offered by Sowerby second by Parker approved per a roll call vote 7-0.

Motion to amend account number 101-965 (Twp. Bd. Misc) by an increase in the amount of \$6,214.49 offered by Porter second by Sowerby approved per a roll call vote 7-0.

Motion to amend cemetery account number 276-927 (Cemetery Sexton Fees) by an increase in the amount of \$550.00 offered by Porter second by Rittersdorf approved per a roll call vote 7-0.

Motion to amend cemetery account number 276-997 (Cemetery Transfer) by an increase in the amount of \$1,100.00 offered by Rittersdorf second by Porter approved per a roll call vote.

Motion to approve General Fund expenditures for the month of January 2015 in the amount of \$19,964.07 offered by Parker second by Sowerby was approved per a roll call vote 7-0.

Motion to approve Sewer Fund expenditures for the month of January 2015 in the amount of \$2,311.87 offered by Sowerby second by Porter was approved per a roll call vote.

**COMMITTEE REPORTS:**

**Fire Department:**

- 19 Runs
- Fire report on file

**PCI Report:** report on file

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**Planning Commission:**

Motion to not have a meeting next week offered by Mason second by Rittersdorf approved per a voice vote.

**Board of Zoning Appeals:** A meeting next week is scheduled for February 18<sup>th</sup>, 2015 @ 6:30PM.

**Zoning Administrator:** on file

**CORRESPONDANCE RECEIVED:**

- **Charter Cable:** Channel lineup, on file
- **Michigan Department of Environmental Quality:** On file

**CORRESPONDANCE SENT:**

- Louis Bailey
- Terry Holp
- Mike Lundburg

**CITIZEN'S COMMENTS:** A question was asked to the Fire Chief regarding if he had received any type of notification from the Michigan State Police regarding the fire department and removing markings from volunteer fire fighters vehicles do to terrorist threats. The chief indicated he has not received any such notification at this time

**OLD BUSINESS:**

- **Patrick Hummel Property Ashley Ave.:** Still in progress
- **Road Funding Ballot Issue:** Reminder and minimal discussion about May election
- **Michigan Administrative Hearing Systems:** Pending case was dismissed.
- **Fire Chief Medical Insurance:** Received his cards and insurance is all set.
- **Billing for Fire School:** Looking into possibility of garnishing their final payroll checks. Motion to Opt Out of pursuing a case in small claims for the collection of the unpaid fire training fees offered by Dean second by Sowerby approved per a voice vote 7-0.
- **New Rescue Unit:** Fire Chief gave an update on the status and mentioned he has also contacted another company in MI for a quote.
- **Approval of Kent County Community Development Block Grant Funds:** Motion to adopt the resolution as read for Authorizing the Acceptance of Community Development Block Grant Fund from Kent County offered by Dean second by Sowerby approved per a roll call vote 7-0.

Motion to adopt the resolution as read for Authorizing the Use of Community Development Block Grant Fund from Kent County offered by Dean second by Sowerby approved per a roll call vote 7-0.

**NEW BUSINESS:**

- **Chili Cook Off:** Fire Department/Auxiliary Fundraiser February 28, 2015
- **Oakfield Township Office Hours:** Posted at the Township Hall
- Motion to approve Oakfield Township office hours for 2015 as written offered by Sowerby second by Porter was approved per a voice vote 7-0.

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- **Closer of Books – March 17, 2015**  
Motion to close the township books on March 17, 2015 and pay no more bills until after the start of the budget year offered by Dean second by Parker approved per a roll call vote 7-0.
- **Budget Hearing for 2015-2016 Budget – March 28, 2015 – 9:00 AM**  
Motion to hold a Budget Hearing on March 28, 2015 at 9:00 AM offered by Dean second by Parker was approved per a roll call vote 7-0.
- **Budget Approval Meeting for 2015-2016 Budget – March 28, 2015 – 9:30 AM**  
Motion to hold a Budget Approval Meeting on March 28, 2015 at 9:30 AM offered by Dean second Rittersdorf was approved per a roll call vote.
- **Approval for Election School Expense**  
Motion to approve expense for clerk and deputy clerk election training in March offered by Decess second by Bryan was approved per a roll call vote 7-0.
- **Salary Resolution for Elected Officials:** Decess presented resolutions for the Treasurer, Clerk, Supervisor and Trustees

Motion to adopt Resolution # 2015-02 Treasurer's Salary in the amount of \$23,100.00 per year offered by L. Parker second by K. Rittersdorf approved per a roll call vote 7-0.

Motion to adopt Resolution # 2015-03 Clerk's Salary in the amount of \$23,100.00 per year offered by L. Parker second by C. Sowerby approved per a roll call vote 7-0.

Motion to adopt Resolution # 2015-05 Trustee's Salary in the amount of \$2,640.00 per year offered by Parker second by Decess approved per a roll call vote 7-0.

A Resolution was presented for a salary increase for the Supervisors position; however, the supervisor refused the reading of the resolution and rejected an increase for the position. The meeting was moved forward at that time.

**CITIZENS COMMENTS:** None

**BOARD COMMENTS:**

Motion that if anyone on the board wants to attend the MTA training in Frankenmuth we pay for it offered by Dean second by Parker approve per a voice vote.

**ADJOURNMENT:** There being no further business, the meeting adjourned at 8:27 PM offered by Parker second by Sowerby approved per a voice vote 7-0.

April A Decess  
Oakfield Township Clerk