

OAKFIELD TOWNSHIP BOARD OF TRUSTEES
REGULAR MEETING
December 11, 2018

2018-19

CALL TO ORDER:

A regular meeting of the Oakfield Township Board of Trustees held December 11, 2018 at 10300 14 Mile Road, Rockford, MI., was called to order at 7:30 pm.

Present were: Greg Dean, Larry Parker, Pamela Riker, Ken Rittersdorf, Chad Sowerby and Linda VanHouten.

Absent: Bryan Porter

APPROVAL OF MINUTES:

Motion to approve regular meeting minutes for November 13, 2018 offered by Sowerby second by Rittersdorf approved per a roll call vote 6-0.

FINANCIAL REPORTS:

Motion to approve the report of fund balances for November 2018 as presented offered by Sowerby second by Riker approved per a roll call vote 6-0.

Motion approve transfer of funds from the Fire Millage account to the General Fund in the amount of \$248.65 – offered by Sowerby second by Parker approved per a roll call vote 6-0.

Motion to approve transfer of funds from the Capital fund to the General Fund in the amount of \$3,123.69 – Roads offered by Rittersdorf second by Sowerby approved per a roll call vote 6-0.

Motion to approve General Fund Expenditures for the month of November 2018 in the amount of \$44,356.66 offered by Rittersdorf second by Sowerby approved per a roll call vote 6-0.

Motion to approve Scram Lake Sewer Fund Expenditures for the month of November in the amount of \$1,112.50 offered by Parker second by Sowerby approved per a roll call vote 6-0.

COMMITTEE REPORTS:

Fire Department:

- 22 Calls for the month of November
- Monthly Training – HazMat Refresher
- Chief Peterson introduced Bryan Desotell for prospective Firefighter. Questions by board.

Motion to approve Bryan Desotell for Firefighter position offered by Sowerby second by Parker approved per a roll call vote 6-0.

- Chief Peterson introduced Todd Wheaton Jr. for prospective Cadet. Questions and comments by board.

Motion to approve Todd Wheaton Jr. into the cadet program offered by Dean second by Riker approved per a roll call vote 6-0.

PCI Report: Report on file

Planning Commission: Met last month to review a special use for a childcare unit. Currently tabled until code violations are corrected.

Zoning Board of Appeals: No meeting last month.

Zoning Administrator: Report on file

CORRESPONDENCE RECEIVED:

- MTA: Classes being offered.

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Motion to pay for board members or employees who would like to attend offered by Dean second by Sowerby approved per a roll call vote 6-0.

- Comcast – 2 letters: Normal channel line-up changes. On file.
- Charter Cable: Normal channel line-up changes. On file.

CITIZEN'S COMMENTS: None

OLD BUSINESS:

- Public Hearing December 18, 2018 on Marihuana Ordinance.

NEW BUSINESS:

- Fire Chief Medical Insurance: Received correspondence from BCBS stating an increase of \$36.21 in the monthly premium effective Feb., 2019. Discussion by board.

Motion to have the Township pay the \$36.21 monthly insurance rate increase offered by Dean second by Sowerby approved per a roll call vote 4-2. (Riker, VanHouten opposed)

- Office Hours and Holiday Hours for 2019: VanHouten offered the 2019 proposed office calendar to the board. Dates the office will be closed are the same as in the past. Discussion on the starting time of the monthly board meetings.

Motion to approve the 2019 Office calendar with the exception of board meetings starting at 7:00 pm effective January 2019 offered by Sowerby second by Riker approved per a roll call vote 6-0.

- Informational meeting for 13 Mile Road Project – December 19, 2018 – 7:00PM
- Salting of Township Hall Parking Lot: Dean informed the board that the Fire Chief's hours have been changed from 8-4 to 7-3 in order for him to salt the walks before the office opens. Discussion by board on possibly salting the parking lot. Left a message for O'Dowd for price on salting, never heard back. Fire Chief looked into purchasing a salt spreader for the back of a truck. Dean got a price of \$1,700-\$1,800 for spreader. Price for a skid of rock salt \$255, ice melt \$369. Fire Chief would salt the parking lot as needed.

Motion made to purchase a salt spreader for the truck offered by Sowerby second by Riker approved per a roll call vote 6-0.

Motion made to purchase a skid of ice melt offered by Dean second by Rittersdorf approved per a roll call vote 6-0.

- Kent County Community Action (formerly Kent County Community Development):

Motion to continue with Kent County Community Action money to help with underprivileged housing offered by Dean second by Rittersdorf approved per a roll call vote 6-0.

CITIZEN'S COMMENTS: None

BOARD COMMENTS: None

ADJOURNMENT: There being no further business, the meeting adjourned at 8:15 pm offered by Sowerby second by Riker approved per a voice call vote.

Linda L. VanHouten
Oakfield Township Clerk