

OAKFIELD TOWNSHIP BOARD OF TRUSTEES  
REGULAR MEETING  
December 10, 2013

**CALL TO ORDER:**

A regular meeting of the Oakfield Township Board of Trustees held December 10, 2013 at 10300 14 Mile Road, Rockford, MI., was called to order at 7:30 pm.

**Present were:** Greg Dean, Roger Mason, Larry Parker, Ken Rittersdorf, and Bryan Porter.

**Also Present:** Jim Scales from Mika, Myers, Beckett, and Jones; Joyce Mahlich

**Absent:** Chad Sowerby and Brooke Mauric

**HEARING ON JOYCE MALICH PROPERTY:**

- Discussion on property advising Ms. Mahlich of the deadline of February 8, 2014 to demolish or bring to code the property at 12285 MacClain

Motion to close hearing of Mahlich property offered by Dean second by Parker approved by voice vote

- Joyce Mahlich informed the board of resolution to complete work by securing permits. There are currently two interested parties in buying the property.

Motion to approve the resolution offered by Dean second by Porter approved by roll call vote 5-0

**APPROVAL OF MINUTES:**

Motion to approve regular meeting minutes for November 12, 2013 as written offered by Rittersdorf second by Parker approved per a roll call vote 5-0

**FINANCIAL REPORTS:**

Motion to approve the report of fund balances for November 2013 as offered by Porter second by Rittersdorf was approved per voice vote

Motion to approve \$255 deductible for grass rig accident and additional \$500 going towards Fire Department account 336965 offered by Dean second by Rittersdorf was approved by roll call vote 5-0

Motion to approve General Fund expenditures for the month of November 2013 in the amount of \$24,847.48 offered by Porter second by Parker was approved per a roll call vote 5-0

Motion to approve Sewer Fund expenditures for the month of November 2013 in the amount of \$1,366.63 offered by Parker second by Mason was approved per a roll call vote 5-0

**COMMITTEE REPORTS:**

**Fire Department:**

- 28 runs for November
- Discussion held on new fire equipment as presented by Sam Peterson. The Fire Department tested new extrication tools with a projected cost of \$25,000 for 3 tools. Consideration for the purchase of the tools will be discussed with 2014's budget
- Fire report on file

**PCI Report:** report on file

**Planning Commission:** Marla Platt needs quarterly meeting

**Board of Zoning Appeals:** No meeting

**Zoning Administrator:** Report on file

- Dean to check on property located at 8833 Wabasis Ave. for violation of ordinance involving a minimum sqft of living space due to on-sight camper

**CORRESPONDANCE RECEIVED:**

- **Comcast Cable** – see Dean
- **Charter Cable** – see Dean
- **Kent County Road Commission** – Dean has report on file

**CITIZEN'S COMMENTS:** N/A

**OLD BUSINESS:**

- **Louis Bailey Property-** Janet Bailey explained, dozer is gone and they have used cement blocks for the retaining wall. Because of the freezing of the ground no more work can be done this winter. The remainder of the work will be completed in the spring
- **Fire Department Bathroom Project** – Don Riker gave an update of the floor layout for the new bathroom in the fire barn
- **Meeting with Kent County and Spencer Fire** – Dean presented information regarding budget of new pumper truck. Purchase price of \$329,726 with Kent County contributing

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\$188,000. Balance of \$141,726 to be paid by twp. There is currently \$140,000 on hand. Total buyout of old pumper at approximately \$29,226.17 leaving a balance of approximately \$31,000 to be approached with next year's budget

**NEW BUSINESS:**

- **Kent County Road Commission Work Order 16 Mile Road** – Courtland and Nelson Townships to pave 2 miles of 16 mile Rd. Spencer Township has offered to split the cost with Oakfield Township to pave an additional mile along 16 mile Rd.

Motion to review at January board meeting offered by Mason second by Dean approved by voice vote

- **Oakfield Township Office Hours 2014** – Dean reviewed new office hours/holiday hours for the 2014 calendar year

Motion to approve township office hours offered by Parker second by Rittersdorf was approve by roll call vote 5-0

- **Kent County Animal Control** – Parker discussed new licensing for dogs. A new 3 year license has been implemented beginning after January 2, 2014. Annual licenses still available
- **Cell Tower Upgrade** – Cell tower upgrade will take place at Lincoln Lake tower. Dean stated as long as all work is to remain inside of fenced area there will be no charges for new permits
- **Department of Natural Resources** – Dean presented information received by DNR regarding the natural river creek bed located off of Morgan Mills Rd. Due to new rules and regulations offered by the DNR, Oakfield would need to redo the zoning ordinance for any new structures. Dean stated any new zoning permits for this area will need to be handled by the DNR
- **Kent County Commissioner Gary Rolls** – Dean discussed criminal charges brought upon Kent County Commissioner Gary Rolls. Dean looking for approval to submit a formal letter requesting the resignation of Commissioner Rolls with supporting signatures from the City of Lowell, Grattan, Cannon, and Vergennes Townships

Motion to approve request for Commissioner Rolls resignation offered by Parker second by Rittersdorf was approved by roll call vote 5-0

**CITIZENS COMMENTS:** N/A

**BOARD COMMENTS:** N/A

**ADJOURNMENT:** There being no further business, the meeting adjourned at 8:40 pm offered by Dean second by Parker approved per a voice vote

Marcy Hoste  
Oakfield Township Deputy Clerk