

OAKFIELD TOWNSHIP BOARD OF TRUSTEES
REGULAR MEETING
November 14, 2017

CALL TO ORDER:

A regular meeting of the Oakfield Township Board of Trustees held November 14, 2017 at 10300 14 Mile Road, Rockford, MI., was called to order at 7:00 pm

Present were: Greg Dean, Larry Parker, Pamela Riker, Ken Rittersdorf and Linda VanHouten, Bryan Porter

Absent: Chad Sowerby

APPROVAL OF MINUTES:

Motion to approve regular meeting minutes for October 10, 2017 offered by Rittersdorf second by Parker approved per a roll call vote 5-0 (Porter abstained).

FINANCIAL REPORTS:

Motion to approve the report of fund balances for October as presented offered by Porter second by Rittersdorf approved per a roll call vote 6-0

Motion to transfer funds from the Capital Fund to the General – Roads \$61,850.67 offered by Porter second by Rittersdorf approved per a roll call vote 6-0

Motion to approve General Fund Expenditures for the month of October in the amount of \$113,475.17 offered by Rittersdorf second by Riker approved per a roll call vote 6-0

Motion to approve Sewer Fund expenditures for the month of October 2017 in the amount of \$953.89 offered by Parker second by Riker approved per a roll call vote 6-0

COMMITTEE REPORTS:

Fire Department:

- 22 runs for the month of October
- Monthly Training: In-service on our new air packs.
- Halloween open house
- Winter coat donations
- Illegal burn on Poplar. Resident is being billed for time and use of trucks.

PCI Report: Report on file

Planning Commission: No meeting in October.

Motion to not have a Planning Commission Meeting in November offered by Dean second by Porter approved per a voice vote 6-0

Zoning Board of Appeals: Had meeting in October, variance was approved.

Zoning Administrator: Report on file

CORRESPONDENCE RECEIVED:

- **Comcast Cable:** Channel lineup changes, report on file.
- **MTA:** Policy Matters classes offered.

Motion to pay for any board member that would like to attend offered by Dean second by Rittersdorf approved per a voice vote 6-0

CORRESPONDENCE SENT:

Attorney Mark A. Cooley: We received a FOIA request from the Attorney for Steve Seward, concerning the fire at 11393 Podunk. Information and letter was compiled and sent.

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CITIZEN'S COMMENTS: None

OLD BUSINESS:

- **11393 Podunk Ave. Dangerous Buildings Hearing – November 27, 2017 – 7:00 pm.**
Notice of hearing posted today. Dean mentioned that if they don't repair it, it will be demolished.
- **Scrap Tire Drop off Fall of 2018:** Will probably be in September, either here or Courtland.
Details to come closer to date.
- **Oakfield v. Warwick:** Going back to court. Dean said that he will clean up and pay the fines. If he doesn't we will hire someone to clean it up and bill him.

New Business:

- **CDBG Funds:** Community Development Block Funding. No longer need to fill out paperwork for this. Oakfield's allotment is for \$12,771 for housing rehabilitation in the area.
Motion to award this amount back to them for housing rehabilitation offered by Dean second by Porter approved per a roll call vote 6-0
- **Property Tax Resolution - Collection of Payments or Refunds**
Parker explained – discussion by board.
Motion to approve Resolution #2017-07 offered by Parker second by Dean approved per a roll call vote 6-0
- **Election Report:** VanHouten went over results of the special school election which was held on Nov. 7, 2017. 27% voter turnout. Used new voting equipment.
- **Newsletter:** VanHouten asked to have articles to her by Monday, Nov. 27 for the winter newsletter.
- **Revenue Sharing for the last 2 months:** Up 8.4%, increase of \$7,128 over last year at this time.
- **Recorder for the Planning Commission and the Zoning Board of Appeals:** Discussion by board to hire our township secretary to take minutes at the Planning Commission and ZBA meetings.
Motion to hire Betsy Koett at her regular hourly rate as a recording secretary for the Planning Commission and ZBA offered by Dean second by VanHouten approved per a roll call vote 6-0
- **Change the meeting night for the ZBA from the 3rd Wednesday to the 4th Tuesday**
Motion to approve the meeting night for the ZBA from the 3rd Wednesday to the 4th Tuesday offered by Dean second by Porter approved per a roll call vote 6-0
- **Cowan Lake Sewer:** Dean mentioned they have enough signatures to go forward with the new studies. Dean asked that Grattan take charge and handle this since they have the majority of land owners. He will keep us posted of the meeting date and any new details.

CITIZENS COMMENTS: None

BOARD COMMENTS: Parker mentioned that a resident inquired when the paving work on 16 Mile would be starting. He has a concern about his trees. He was referred to the Kent County Rd Commission.

ADJOURNMENT: There being no further business, the meeting adjourned at 7:45 pm offered by Parker second by Porter approved per a voice call vote.

Linda L. VanHouten
Oakfield Township Clerk