

OAKFIELD TOWNSHIP BOARD OF TRUSTEES  
REGULAR MEETING  
November 12, 2013

**CALL TO ORDER:**

A regular meeting of the Oakfield Township Board of Trustees held November 12, 2013 at 10300 14 Mile Road, Rockford, MI., was called to order at 7:30 pm.

**Present were:** Greg Dean, Roger Mason, Brooke Mauric, Larry Parker, Ken Rittersdorf, and Chad Sowerby

**Absent:** Bryan Porter

**APPROVAL OF MINUTES:**

Motion to approve regular meeting minutes for October 8, 2013 as written offered by Rittersdorf second by Sowerby approved per voice vote

Motion to approve special board meeting minutes for November 5, 2013 as written offered by Sowerby second by Parker approved per a roll call vote 6-0

**FINANCIAL REPORTS:**

Motion to approve the report of fund balances for October as presented offered by Mauric second by Sowerby was approved per a roll call vote 6-0

Motion to approve General Fund expenditures for the month of November 2013 in the amount of \$42,293.05 offered by Rittersdorf second by Sowerby was approved per a roll call vote 6-0

Motion to approve Sewer Fund expenditures for the month of October 2013 in the amount of \$13,898.44 offered by Sowerby second by Mason was approved per a roll call vote 6-0

**COMMITTEE REPORTS:**

**Fire Department:**

- 17 runs for September
- Riker asked board for approval to pay Rick Raviolo for transporting trucks to maintenance appointments; 13 hours @ \$13.65; much discussion about time management

Motion to pay Raviolo for 13 hours at \$13.65 with the stipulation of changing the procedure next time truck maintenance is needed offered by Sowerby second by Rittersdorf approved per a roll call 4-2 Parker and Dean

- Fire report on file

**PCI Report:** report on file

**Planning Commission:** No business for November

Motion to cancel Planning Commission meeting for November offered by Mason second by Dean approved per a roll call vote 6-0

**Board of Zoning Appeals:** No meeting

**Zoning Administrator:** Report on file

- Dean stated that office staff is to no longer accept zoning applications; Zoning applications are to be received by Dean only, this will help ensure all information is correct and any questions are answered

**CORRESPONDANCE RECEIVED:**

- **Comcast Cable-** see Dean

**CITIZEN'S COMMENTS:** N/A

**OLD BUSINESS:**

- **Louis Bailey Property- Deadline for cleanup was November 9, 2013-** Janet Bailey explained, most of the property has been cleaned up, they are working on removing multiple layers of foundation and would like extra time to complete the project

Motion to give Bailey a one month extension for demolition, also all junk should be removed from property offered by Dean second by Sowerby approved per a roll call vote 6-0

- **Dangerous Building Hearing- Joyce Mahlich Property-** Deadline for renovation or demolition is set for February 8, 2014; Board will be receiving a resolution for order of hearing officer at Decembers meeting

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- **Bids for update of bathrooms in fire barn-** Board reviewed bids for plumbing, construction, and electric; bids are on file

Motion to accept Russell Plumbing and Heating's plumbing bid for \$10,995.00 offered by Sowerby second by Parker approved per a roll call vote 6-0

Motion to accept Fritz Electrical, electric bid for \$1,350.00 offered by Rittersdorf second by Sowerby approved per a roll call vote 6-0

Motion to accept Jim's Home Improvement, construction bid for \$3,100.00 offered by Sowerby second by Parker approved per a roll call vote 6-0

**NEW BUSINESS:**

- **Newsletter-** Please have newsletter information to Mauric by December 2
- **Meeting with Kent County and Spencer Fire-** Dean and Riker will meet with Kent County and Spencer Fire on November 26, 2013 to discuss new pumper truck
- **Planning Commission reappointment-** Jason Black's term has expired; Dean spoke with Black and he would still like to be a part of the Planning Commission

Motion to reappoint Jason Black to the Planning Commission offered by Dean second by Parker approved per a roll call vote 6-0

- **Historical Commission-** Judy Gager reported the museum has been winterized. Gager asked the board about sending mailers and using the Township sign to advertise Pioneer Day on June 28<sup>th</sup>; Historical Commission would like use Township hall for quarterly meetings with guest speakers; the Board discussed the various items

Motion to allow the Historical Commission to use Township sign with the understanding that Township business takes priority over advertising Pioneer Day offered by Dean second by Sowerby approved per a voice vote

Motion to allow Historical Commission to use hall for quarterly meetings; dates to be scheduled with Mauric offered by Dean second by Sowerby approved per a roll call vote 6-0

- **Power Doors-** Dean reported that the men's bathroom door was serviced a couple of weeks ago because it was difficult to open; repairman simply held the reset button for longer than 8 seconds
- **Revenue Sharing-** Township received \$76,802.00

**CITIZENS COMMENTS:** N/A

**BOARD COMMENTS:** Mauric reported she would not be at December's meeting due to surgery and introduced her Deputy Clerk Marcy Hoste. Hoste will be taking minutes at the December meeting.

**ADJOURNMENT:** There being no further business, the meeting adjourned at 8:10 pm offered by Sowerby second by Parker approved per a voice vote.

Brooke V. Mauric  
Oakfield Township Clerk