

OAKFIELD TOWNSHIP BOARD OF TRUSTEES
REGULAR MEETING
October 11, 2016

CALL TO ORDER:

A regular meeting of the Oakfield Township Board of Trustees held October 11, 2016 at 10300 14 Mile Road, Rockford, MI., was called to order at 7:30 PM.

Present were: Greg Dean, Roger Mason, Larry Parker, Ken Rittersdorf and Linda VanHouten

Absent: Bryan Porter and Chad Sowerby

APPROVAL OF MINUTES:

Motion to approve regular meeting minutes for September 13, 2016 offered by Rittersdorf second by Parker approved per a roll call vote 5-0

FINANCIAL REPORTS:

Motion to approve the report of fund balances for September 2016 as presented offered by Rittersdorf second by Mason was approved per a roll call vote 5-0

Motion to amend the budget for State Right of Way account # (446-781) in the amount of \$2,369.24 offered by Parker second by Rittersdorf approved per a roll call vote 5-0

Motion to amend the budget for Township Board Legal Notice account # (101-903) in the amount of \$2,000.00 offered by Mason second by Rittersdorf approved per a roll call vote 5-0

Motion to amend the budget for Elections Legal Notice account # (191-903) in the amount of \$500.00 offered by Parker second by VanHouten approved per a roll call vote 5-0

Motion to amend the budget for Clerk Deputy Expenses account # (215-862) in the amount of \$100.00 offered by Mason second by Rittersdorf approved per a roll call vote 5-0

Motion to amend the budget for Cemetery Improvements account # (276-802) in the amount of \$46.09 offered by Parker second by Rittersdorf approved per a roll call vote 5-0

Motion to amend the budget for Fire Dept Contribution to County account # (336-803) in the amount of \$.99 offered by Mason second by Parker approved per a roll call vote 5-0

Motion to transfer funds from the Cemetery Fund to the General Fund in the amount of \$880.64 offered by Parker second by Rittersdorf approved per a roll call vote 5-0

Motion to transfer funds from the Capital Fund to the General Fund – Roads in the amount of \$5,708.65 offered by Mason second by Rittersdorf approved per a roll call vote 5-0

Motion to approve General Fund expenditures for the month of September 2016 in the amount of \$58,203.30 offered by Parker second by Rittersdorf was approved per a roll call vote 5-0

Motion to approve Sewer Fund expenditures for the month of September 2016 in the amount of \$3,761.24 offered by Mason second by VanHouten was approved per a roll call vote 5-0

COMMITTEE REPORTS:

Fire Department:

- 12 Runs for September
- Monthly Training: Automobile fire training and environmental emergencies.
- Report on File

PCI Report: Report on file

OAKFIELD TOWNSHIP BOARD OF TRUSTEES
REGULAR MEETING
October 11, 2016

Planning Commission: Met September 21 for Public Hearing on the revised Zoning Ordinance book. Recommended approval of new Zoning Ordinance.

Motion to cancel the Planning Commission meeting for October offered by Dean second by Rittersdorf was approved per a voice vote 5-0.

Zoning Board of Appeals: Hearing for a variance request on Sept. 20, 2016 at the Township Hall was approved.

Zoning Administrator: Report on file

CORRESPONDENCE RECEIVED:

- **Kent County Administrator:** Daryl Delabbio will be retiring from Kent County.
- **Charter Cable:** letter received on monthly channel changes. On file.
- **Gaines and Byron Townships:** Received letters that they are dropping out of the Kent County Fire Commission.
- **MTA:** Offering training for new officials.
Motion to cover expenses for this training for any officials that want to attend offered by Dean second by Rittersdorf approved per a voice vote 5-0.

CITIZEN'S COMMENTS: Ken Yonker introduced himself as running for the Kent County Drain Commissioner . Spoke about his experience and why he would like to be the Drain Commissioner. Asked for our vote.

Senator Pete MacGregor was also in attendance. Addressed the board asking what questions or concerns we may have. Discussion on a few items.

OLD BUSINESS:

- **Ashbaugh Property:** Dangerous building hearing October 13, 2016 7 pm at Township Hall. Results will be reported at next month's board meeting.
- **Lappley Paving Project:** Informational meeting October 17, 2016 7 pm at the Township Hall hosted by Kent County Road Commission and Dean.

NEW BUSINESS:

- **Pay Checks:** Not all are getting cashed on time.
Motion to table this topic until the next board meeting due to absences offered by Dean second by Mason was approved per a voice vote 5-0.
- **Fire Chief - Health Insurance:** Received a rebate from BCBS for \$72.03.
- **Zoning Administrator:** Received letter from Zoning Administrator Dean announcing his resignation as the Township Zoning Administrator.
Motion to appoint Donald Roger Mason as the new Zoning Administrator offered by Dean and second by Parker approved per a roll call vote 4-0.
- **Approval of new Zoning Ordinance:** Planning Commission recommends the board to approve the new book.
Motion to approve the new Zoning Ordinance book offered by Parker second by Rittersdorf was approved per a roll call vote 5-0.
- **Plumbing at Township Hall:** Received bill from Russell Plumbing and Heating for \$1810.65 for work done on the townships vent/joints that were not properly installed by H&H. Dean stated that H&H is responsible for the bill since it was installed incorrectly.
Motion to have H&H pay the bill for \$1810.65 offered by Dean second by Mason was approved per a roll call vote 5-0.

OAKFIELD TOWNSHIP BOARD OF TRUSTEES
REGULAR MEETING
October 11, 2016

- **Main-Tech Contract:** Dean inquired if we had a signed contract. VanHouten showed the current contract which was signed, dated and approved at the June board meeting.
- **Snow plowing Contract:** Received a bid from O'Dowd for \$55 per push and \$30 for the back lot. Motion to accept bid from O'Dowd for the upcoming season offered by Parker second by Rittersdorf approved per a roll call vote 5-0.

CITIZENS COMMENTS: none

BOARD COMMENTS: Reminder that the next board meeting will be Thursday, November 10 due to the election being on November 8.

Received \$5,176.54 from state for the reimbursement for the cost of the March 8, Presidential Primary.

Dean mentioned that the Kent County Road Commission will be having a dinner at Boulder Creek on November 3 to present their programs/policies for the year 2017. Info will be posted in our office.

Mason stated there would not be a Fire Commission meeting in November.

ADJOURNMENT: There being no further business, the meeting adjourned at 8:33 PM offered by Parker second by Rittersdorf approved per a voice call vote.

Linda L. VanHouten
Oakfield Township Clerk