

OAKFIELD TOWNSHIP BOARD OF TRUSTEES
REGULAR MEETING
October 11, 2011

CALL TO ORDER:

A regular meeting of the Oakfield Township Board of Trustees held October 11, 2011 at 10300 14 Mile Road, Rockford, MI., was called to order at 7:30 pm.

Present were: Greg Dean, Brooke Mauric, Larry Parker, Roger Mason, and Ken Rittersdorf

Absent: NONE

APPROVAL OF MINUTES:

Motion to approve regular meeting minutes from September 13, 2011 as written offered by Rittersdorf second by Parker was approved per a roll call vote 5-0

Motion to approve Election Commission Meeting minutes from October 4, 2011 as written offered by Parker second by Mauric approved per a roll call vote 2-0 Dean abstained

FINANCIAL REPORTS:

Motion to approve the report of fund balances for September as presented offered by Mason second by Rittersdorf approved per a roll call vote 5-0

Motion to approve transfer of funds from the capital fund to the general fund in the amount of \$4,389.26 offered by Dean second by Rittersdorf roll call vote 5-0

Motion to approve General Fund expenditures for the month of October 2011 in the amount of \$30,169.41 offered by Rittersdorf second by Parker was approved per a roll call vote 5-0

Motion to approve Sewer Fund expenditures for the month of October 2011 in the amount of \$11,101.56 offered by Dean second by Mauric was approved per a roll call vote 5-0

COMMITTEE REPORTS:**Fire Department:**

- 25 runs for September
- Report On file

PCI Report: on file

Planning Commission: Next meeting October 18, 2011 will be a public hearing

Board of Zoning Appeals: No meeting

Zoning Administrator: Report on file

CORRESPONDENCE:

- Ottawa County Planning Commission is offering: Excellence Through Training Seminar; see Brooke if interested

Motion to approve attendance for interested persons offered by Dean second by Parker was approved per a roll call vote 5-0

- Kent County Health Department is still working with 10363 Perch LN on septic issues
- Kent County Road Commission is having a dinner meeting November 10, 2011

CITIZEN'S COMMENTS: Citizen made recommendation to board for new Board of Trustees member

OLD BUSINESS:

- **Bontekoe Property:** Still ongoing
- **Woodbeck Chain of Lakes Weed Control District:** Dean asked for questions or concerns; citizen asked Dean if they could go with a 10 year renewal, Dean responded 5 year plan is the only way to go.

Motion to approve Special Assessment Resolution No. 2 # 2011-14; Determination to make Public Improvements; Approval of plans and estimate of costs; Final determination of Special Assessment District; Preparation of Special Assessment Roll offered by Parker second by Mason was approved per roll call vote 5-0

Motion to approve Special Assessment Resolution No. 3 #2011-15 Filing of Special Assessment roll for Assessment District; Notice of Public Hearing offered by Mauric second by Dean was approved per roll call vote 5-0

- **Ordinance to Amend the Oakfield Township Code**

Motion to approve Ordinance to amend the Oakfield Township code to provide for the establishment of rates, charges, and fees by resolution; No. 11-002 offered by Dean second by Parker was approved per roll call vote 5-0

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- **Resolution Establishing Fees for certain Township services**

Motion to approve Resolution establishing fees for certain Township services offered by Mason second by Rittersdorf was approved per roll call 5-0

- **Comcast Cable Franchise Renewal**

Motion to renew Comcast Cable Franchise at same time as Charter offered by Dean second by Mason was approved per a roll call vote 5-0

- **The Right Place-** the board needs to review

NEW BUSINESS:

- **Charter Cable Franchise Agreement:** will remain at 3% fee

Motion to approve Resolution approving franchise agreement offered by Mason second by Mauric was approved per a roll call vote 5-0

- **Solid Waste Management Plan Amendment:** Board to read information

Motion to table Solid Waste Management Plan until next meeting offered by Mason second by Parker approved per a voice vote.

- **Board Meeting Change for November 2011:** Election will be held November 8, 2011. Board needs to change meeting date.

Motion to Change meeting date to November 7, 2011 at 7:30 offered by Dean second by Mason approved per a voice vote.

- **Snowplowing for 2011-2012:** Dean would like to continue using O'Dowd's for snowplowing and cemetery maintenance. O'Dowd's have done a good job in the past.

Motion to approve contract with O'Dowd offered by Dean second by Mason approved per a roll call vote 5-0

- **Two Oakfield Township Trustees have vacated office by moving out of the Township;** Oakfield Township is now accepting applications to fill open positions; opportunity has been posted on sign

- **Temporary Secretary Position:** Brooke and Larry would like to recommend Karen Bileth for position of Temporary Secretary

Motion to hire Karen Bileth for position of Temporary Secretary starting October 17, 2011 offered by Mauric second by Parker approved per a roll call vote 5-0

- **Change November Planning Commission Meeting?** : next meeting on November 15, 2011 will remain as scheduled

- **Phone Service:** Mauric made recommendation that Township renew contract with AT&T for phone service. Mauric had quotes from both Charter & AT&T

Motion to approve phone service with AT&T offered by Mauric second by Dean was approved per roll call vote 5-0

CITIZENS COMMENTS: none

BOARD COMMENTS: none

ADJOURNMENT: There being no further business, the meeting adjourned at 8:30 pm offered by Mason second by Parker approved per a voice vote.

Brooke V. Mauric
Oakfield Township Clerk