

OAKFIELD TOWNSHIP BOARD OF TRUSTEES  
REGULAR MEETING  
October 10, 2017

**CALL TO ORDER:**

A regular meeting of the Oakfield Township Board of Trustees held October 10, 2017 at 10300 14 Mile Road, Rockford, MI., was called to order at 7:00 PM

**Present were:** Greg Dean, Larry Parker, Pamela Riker, Ken Rittersdorf and Linda VanHouten

**Absent:** Bryan Porter, Chad Sowerby

**APPROVAL OF MINUTES:**

Motion to approve regular meeting minutes for September 12, 2017 offered by Parker second by Riker approved per a roll call vote 4-0 (Rittersdorf abstained).

**FINANCIAL REPORTS:**

Motion to approve the report of fund balances for September as presented offered by Rittersdorf second by Riker approved per a roll call vote 5-0

Motion to transfer funds from the Capital Fund to the General Fund - \$102,115.71 – Roads, offered by Riker second by Parker approved per a roll call vote 5-0

Motion to transfer funds from the Fire Millage Fund to the General Fund - \$20,028.55 – offered by Parker second by Rittersdorf approved per a roll call vote 5-0

Motion to approve General Fund Expenditures for the month of September in the amount of \$162,672.57 offered by Rittersdorf second by Parker approved per a roll call vote 5-0

Motion to approve Sewer Fund expenditures for the month of September 2017 in the amount of \$19,085.89 offered by Rittersdorf second by Riker approved per a roll call vote 5-0

**COMMITTEE REPORTS:**

**Fire Department:**

- 17 runs for the month of September
- Monthly Training: Tender pump and CPR, AED Refresher
- Air packs are in.
- Sent Larry Reed to training and he won an AED trainer and donated it to our department. (\$560. Value)
- Annual Halloween program at the fire station will be Halloween night.
- Introduce Joe Pironello as a prospective new hire to Fire Dept.

Motion to hire Joe Pironello to the Oakfield Twp Fire Dept offered by Parker second by Rittersdorf approved per a roll call vote 5-0

**PCI Report:** Report on file

**Planning Commission:** Had meeting in September.

Motion not to have a planning commission meeting in October offered by Dean second by Rittersdorf approved per a voice vote 5-0

Dean shared information that Cedar Springs is hosting a training in November for Planning Commission members.

Motion to pay for the training for any of our Planning Commission members that would like to attend offered by Dean second by Rittersdorf approved per a roll call vote 5-0

OAKFIELD TOWNSHIP BOARD OF TRUSTEES  
REGULAR MEETING  
October 10, 2017

**Zoning Board of Appeals:** No meeting last month. Next meeting is Tuesday, Oct. 18, 7 pm.

**Zoning Administrator:** Report on file

**CORRESPONDENCE RECEIVED:**

- **Charter Cable (2 letters):** Normal change in channel line ups. Letter on file.

**CITIZEN'S COMMENTS:** Norice Rasmussen introduced herself as a member of the Greenville public schools school board. She shared information on the upcoming bond proposal that will take place on Nov 7, 2017. She passed out literature and answered questions from the board. Kim Simmons, resident, also spoke supporting the upcoming bond proposal.

**OLD BUSINESS:**

- **Structure Fire at 11393 Podunk Ave – Nov. 17, 2016:** Voted last month to go ahead with dangerous building hearing. PCI is finishing up their report. Should have hearing date at the next meeting.
- **Beaver Dam Drain:** Bill that was paid this month was for work that was done 1 ½ years ago, never was billed for until now.
- **Scram Lake Sewer:** Main tech is finished with work. System is functioning at full capacity now.
- **Bridge Construction 13 Mile/Wabasis Creek:** Finishing up on decking now. Should be complete in 2 weeks.

**NEW BUSINESS:**

- **Cemetery Bids for Lawn Care 2018:** Received two bids. Prices read, discussion.

Motion to hire O'Dowd in the amount of \$8,707.10 for cemetery lawn care for 2018 offered by Dean second by Parker approved per a roll call vote 5-0

- **Snow Plow Bids for Township Hall 2018:** Received two bids. Prices read, discussion.

Motion to hire O'Dowd in the amount of \$65 per push for Township Hall Snow Plowing for 2018 offered by Rittersdorf second by VanHouten approved per a roll call vote 5-0

- **CWD check for Oakfield Township for all deer Harvested starts 11-15-17:** Deer was shot in Montcalm Twp that tested positive for CWD. Starting 11-15-17 it's mandatory to take deer harvested in Oakfield Twp., in for testing. Can take to the DNR in Belding or Howard City. Also mandatory ban on baiting that starts Jan. 2, 2018.

**CITIZENS COMMENTS:** None

OAKFIELD TOWNSHIP BOARD OF TRUSTEES  
REGULAR MEETING  
October 10, 2017

**BOARD COMMENTS:** Dean informed us of a letter received from Kristen Wieland from the Kent County Dept. of Public Works. They will be having scrap tire collection sites. Dean will keep us posted on dates and locations.

Dean mentioned that Russell Heating and Plumbing was here to do a furnace check. The AC units are 26 years old and one is in need of some repair. They are recommending replacing it. Dean has asked for a quote. Will get us the price at the next board meeting.

Currently have two openings on the Planning Commission board. Dean recommended reappointing Bill Pelak and James Tilton to another 3 year term.

Motion to reappoint Bill Pelak and James Tilton to a 3 year term on the Planning Commission offered by Parker second by Rittersdorf approved per a voice vote 5-0.

Also have one opening on the Historical Commission. Dean recommended reappointing John Frueh to a 3 year term.

Motion to reappoint John Frueh to a 3 year term on the Historical Commission offered by Dean second by Rittersdorf approved per a voice vote 5-0.

**ADJOURNMENT:** There being no further business, the meeting adjourned at 7:50 PM offered by Parker second by Riker approved per a voice call vote.

Linda L. VanHouten  
Oakfield Township Clerk