

OAKFIELD TOWNSHIP BOARD OF TRUSTEES
REGULAR MEETING
JANUARY 14, 2020

2020-1

CALL TO ORDER:

A regular meeting of the Oakfield Township Board of Trustees held January 14, 2020 at 10300 14 Mile Road, Rockford, MI., was called to order at 7:00 pm.

Present were: Greg Dean, Larry Parker, Pamela Riker, Ken Rittersdorf, Bryan Porter and Chad Sowerby, Linda VanHouten

Absent:

APPROVAL OF MINUTES:

Motion to approve regular meeting minutes for December 10, 2019 offered by Porter second by Riker approved per a roll call vote 7-0.

FINANCIAL REPORTS:

Motion to approve the report of fund balances for December 2019 as presented offered by Sowerby second by Rittersdorf approved per a roll call vote 7-0.

Motion to approve transfer of funds from the Fire Millage to the General Fund in the amount of \$3,230.00 Firefighter Wages offered by Sowerby second by Riker approved per a roll call vote 7-0.

Motion to approve transfer of funds from Account 340-706 – General Fund – to the Pumper Truck Fund in the amount of \$10,000 offered by Porter second by Parker approved per a roll call vote 7-0.

Motion to approve transfer of funds from the Cemetery Fund to the General Fund in the amount of \$750.00- Tree Work offered by VanHouten second by Sowerby approved per a roll call vote 7-0.

Motion to approve General Fund Expenditures for the month of December 2019 in the amount of \$37,368.67 offered by Porter second by Riker approved per a roll call vote 7-0.

Motion to approve Scram Lake Expenditures for the month of December 2019 in the amount of \$3,568.41 offered by Parker second by Sowerby approved per a roll call vote 7-0.

COMMITTEE REPORTS:

Fire Department:

- 34 calls for December
- Monthly Training – AFC Christmas Program
- Chief Peterson's printer isn't working. Asked about a new one.

Motion to approve purchase of a new printer for the Fire Department offered by Dean second by VanHouten approved per a roll call vote 7-0.

PCI Report: Report on file

Planning Commission: Met last month for a commercial site plan review on Impact Powersports. Approved for sales only, service is not allowed at this location.

Motion to not hold a planning commission meeting this month offered by Dean second by Sowerby approved per a roll call vote 7-0.

Zoning Board of Appeals: no meeting.

Zoning Administrator: Report on file

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CORRESPONDENCE RECEIVED:

- Charter Cable: normal channel lineup changes, on file.

CORRESPONDENCE SENT:

- Owners of 14210 Macclain St.: Letter was sent to owners at this address from PCI. Building needs to be repaired or will be declared a dangerous building.

PUBLIC COMMENTS: none

UNFINISHED BUSINESS:

- Troy Caswell: Has paid the fees he owed the Township.
- Anderson Property: Located on Swem St. Dean updated board on positive results for asbestos found in home.

Motion to approve contract signed with Pitsch, up to \$9,500 to remove asbestos, if don't get a cheaper bid offered by Sowerby second by Riker approve per a roll call vote 7-0.

Motion for Dean to carry out decision on prior motion offered by Parker second by Rittersdorf approved per a roll call vote 7-0.

Motion to hold off on tear down of house until after April 1 offered by Dean second by Parker approved per a roll call vote 7-0.

NEW BUSINESS:

- Change Board Meeting for March:

Motion to change Board Meeting from March 17th to March 18th offered by VanHouten second by Riker approved per a roll call vote 7-0.

- Close the books March 19, 2020

Motion to close the books March 19, 2020 offered by Dean second by VanHouten approved per a roll call vote 7-0.

- Fire Auxiliary

Motion to appoint Jerri Peterson to the Fire Auxiliary offered by Dean second by VanHouten approved per a roll call vote 6-1. (Riker opposed)

- Budget Workshop Dates – Tuesday 1-28-20, Wednesday 2-12-20, and Monday 3-2-20 at 7:00 pm.

Motion to approve Budget Workshop Dates for Fiscal Year 2020-2021 offered by Dean second by Sowerby approved per a roll call vote 7-0.

- Budget Hearing

Motion to have Budget Hearing for Fiscal Year 2020-2021, Monday, March 30, 2020 at 7:00 pm offered by Parker second by VanHouten approved per a voice vote 7-0.

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- Budget Approval Meeting:

Motion to have Budget Approval Meeting Fiscal Year 2020-2021, Monday, March 30, 2020 at 7:15 pm offered by VanHouten second by Rittersdorf approved per a voice vote 7-0.

- Fire Chief's Medical Insurance:
Received renewal information for insurance for upcoming policy year. Insurance is going up 8.19%. Board discussion.

Motion for Township to pay 80% of the increase, Fire Chief to pay 20% of increase offered by Rittersdorf second by Sowerby approved per a roll call vote 7-0.

- Revenue Sharing: up approximately 12% (\$11,897) from last year at this time.
- Lakeside Mobile Home Park: Operating without a license with the state of Michigan. Health department says they need a drain field. Dean has spoken to the health department and will keep us posted.
- Road Paving: Will finish paving 13 Mile this coming season. Looking into next paving project to be scheduled for 2021. Road Commission supplied Dean with a traffic count and report that is run over the past 1-3 years on the gravel roads within the Township. Board looked over and discussed.

Motion to table paving decision until next board meeting offered by Dean second by Sowerby approved per a voice vote 7-0.

- Board of Review: Will be meeting March 9 and 11.
- Cowan Lake Sewer: Bid has been accepted. Will start work around April 1st.

PUBLIC COMMENTS: none

BOARD COMMENTS: Porter will be absent for next month's board meeting.

Parker suggested we allow the Fire Auxiliary access to their funds in advance. Board discussion.

Motion Treasurer be allowed to give Fire Auxiliary \$300 in advance and return receipts when spent offered by Parker second by Sowerby approved per a roll call vote 7-0.

Motion prior motion will be null and void if the auditor doesn't agree offered by Dean second by Rittersdorf approved per a roll call vote 7-0.

ADJOURNMENT: There being no further business, the meeting adjourned at 8:14 pm offered by Dean second by Riker approved per a voice call vote.

Linda VanHouten
Oakfield Township Clerk