

OAKFIELD TOWNSHIP BOARD OF TRUSTEES
REGULAR MEETING
January 10, 2017

CALL TO ORDER:

A regular meeting of the Oakfield Township Board of Trustees held December 13, 2016 at 10300 14 Mile Road, Rockford, MI., was called to order at 7:00 PM.

Present were: Greg Dean, Larry Parker, Bryan Porter, Pamela Riker, Ken Rittersdorf, Chad Sowerby and Linda VanHouten

Absent: none

APPROVAL OF MINUTES:

Motion to approve regular meeting minutes for December 13, 2016 offered by Rittersdorf second by Porter approved per a voice call vote 7-0.

FINANCIAL REPORTS:

Motion to approve the report of fund balances for December 2016 as presented offered by Sowerby second by Rittersdorf was approved per a roll call vote 7-0.

Motion to transfer funds from the Capital Fund to the General – Lapple Road Engineering – \$540.93 offered by Porter second by Riker approved per a roll call vote 7-0.

Motion to transfer funds from the Capital Fund to the General – New Server - \$5,733.57, Offered by Sowerby second by Rittersdorf approved per a roll call vote 7-0.

Motion to approve General Fund expenditures for the month of December in the amount of \$48,856.28 offered by Parker second by Sowerby approved per a roll call vote 7-0.

Motion to approve Sewer Fund expenditures for the month of December 2016 in the amount of \$11,715.51 offered by Sowerby second by Parker approved per a roll call vote 7-0.

COMMITTEE REPORTS:**Fire Department:**

- 32 Runs for December
- Monthly Training: Yearly Christmas program with our local AFC homes. New Medical reporting software.
- Report on File

PCI Report: Report on file

Planning Commission: no meeting last month. Next meeting Tuesday, January 17, 7:00 pm Twp hall.

Zoning Board of Appeals: no meeting last month. Next meeting Wed., January 18, 7:00 pm Twp hall.

Zoning Administrator: Report on file

CORRESPONDENCE RECEIVED:

- **Charter Cable:** letter received & newsletter, on file.
- **Comcast Cable:** letter received, on file.
- **Synagro:** Company that injects sludge out of Grandville Sewer system into ground for fertilizer. They collect permits to do this. Mike Hall farm on Hart Rd received permits for this.

CITIZEN'S COMMENTS: none

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OLD BUSINESS:

- **Dangerous Building Hearing – Rita Ashbaugh (Smith Property)**
Have bid from John Christensen to get rid of trailer on property. Original bid was for \$3200 to clean up, demolish trailer and destroy septic and well. Price would now be \$2675 since our attorney said we are not responsible to abandon the sewer and well.
Motion to approve bid for \$2675 for John Christensen to get rid of trailer offered by Dean second by Sowerby approved per a roll call vote 7-0.
- **David Seay Property:** He has still not returned calls. We are still holding the \$12,056 from the insurance company. Dean recommends we have John Christensen clean up the property. Take the cost to do this and the attorney fees out of the \$12,056 and return the balance to the state of MI as unclaimed money since we cannot locate him.
Motion made to have John Christensen cleanup property, take cleanup costs and attorney fees out of the \$12,056 and return the balance to the state of MI as unclaimed money offered by Dean second by Sowerby approved per a roll call vote 6-1.
- **Plumbing at Twp Hall:** Cannot go after H&H for the costs to have plumbing repaired at Township hall. H&H was an asset sale and not a stock sale. For asset sales they inherit no responsibility so the township will have to pay for the repairs.
- **New Zoning Map:** Dean will meet with Progressive January 23, 2017. Will get map caught up with the new zoning ordinance.
- **16 Mile Road Engineering Spencer Township approved:** We will go in on a joint venture to pave 16 Mile Rd. Dean will sign the work order and get it started.
- **Township Secretary:** Parker introduced Betsy Koett to the board.
Motion to approve Betsy Koett as the new township secretary/receptionist offered by Parker second by Sowerby approved per a roll call vote 7-0.
- **Lapple Paving Project:** Filed for permits from DEQ to replace the culverts was approved by the county, will start cutting trees in the next couple of weeks.

New Business:

- **Board of Review Appointments and School:**
Motion to reappoint the board of review members, Larry Caverley, Wayne Ramsdell and Charles Stephens for a 2 year term and pay for the school they would like to attend for training offered by Dean second by Porter approved per a roll call vote 7-0.
- **Planning Commission Appointments – 3 needed**
Motion to approve David Puszczak to the Planning Commission for a 3 year term expiring January 14, 2020 offered by Dean second by Rittersdorf approved per a roll call vote 7-0.
Motion to approve Dannie Marko to the Planning Commission for a 3 year term expiring January 14, 2020 offered by Dean second by Porter approved per a roll call vote 7-0.
Motion to approve Anthony Marko Sr. to the Planning Commission for a 2 year term expiring October 8, 2019 offered by Dean second by Sowerby approved per a roll call vote 7-0.
- **Planning Commission Township Board Rep:**
Motion to approve Bryan Porter as the township board representative on the Planning Commission offered by Dean second by Sowerby approved per a roll call vote 7-0.

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- **Reappoint James Tilton to Planning Commission:**
Motion to reappoint James Tilton to Planning Commission for a 1 year term offered by Dean second by Sowerby approved per a roll call vote 7-0.
- **Revenue Sharing Last 2 months:** Received \$77,233 which was up by 1% from last year.
- **Fire Chief Insurance:** Township provides medical insurance for Fire chief and his family. Price has increased the past 2 years. Dean feels the Fire Chief should pay a share of this increase on a pre-tax basis. Discussion by board.
Motion to have the Fire Chief contribute whatever the increase is for this coming year for his health insurance on a pre-tax basis offered by Sowerby second by Porter approved per a roll call vote 7-0.

CITIZENS COMMENTS: Citizen thanked the Fire Chief for putting out a fire that their neighbor started last summer.

BOARD COMMENTS: Porter mentioned he would like to attend a one day seminar that the MTA is putting on in March.

Motion to pay for board members to attend the March 9 seminar and pay expenses offered by Dean second by Rittersdorf approved per a roll call vote 7-0.

Dean mentioned that he will be advertising for the year end budget meetings at the February board meeting. Anyone interested in applying for raises for elected officials needs to notify Dean so it will be included on the February meeting agenda.

Dean also stated that Mason is no longer on the Planning Commission.

VanHouten asked to meet with the Markos and Porter after the meeting to give them their oath of office.

ADJOURNMENT: There being no further business, the meeting adjourned at 7:55 PM offered by Dean second by Parker approved per a voice call vote 7-0.

Linda L. VanHouten
Oakfield Township Clerk